



**City of Dawsonville**  
 P.O. Box 6, 415 Highway 53 East Suite 100  
 Dawsonville, Georgia 30534  
 Phone: (706)265-3256  
 Email: [clerk@dawsonville-ga.gov](mailto:clerk@dawsonville-ga.gov)  
 Website: [www.dawsonville-ga.gov](http://www.dawsonville-ga.gov)

## Hotel-Motel Excise Tax Report

BUSINESS NAME: \_\_\_\_\_ City License # \_\_\_\_\_  
 Address: \_\_\_\_\_ State License # \_\_\_\_\_  
 Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

MONTHLY PERIOD REPORTED: \_\_\_\_\_ , \_\_\_\_\_

**Remit on or before the 20<sup>th</sup> day of the succeeding month to avoid penalty if received after the 20th.**

<b>1</b>	Gross Rent collected by Operator during monthly period. <sup>(A)</sup>	\$
<b>2</b>	Amount of Gross Rent attributed to Permanent Residents <sup>(B)</sup>	\$
<b>3</b>	Amount of other credits, deductions, or exemptions. <sup>(C)</sup>	\$
<b>4</b>	Total Taxable Rent (Subtract lines 2 and 3 from line 1.)	\$
<b>5</b>	Taxable Rent <sup>(D)</sup> Insert amount from line 4 here.	\$
<b>6</b>	Hotel-Motel Excise Tax (6.00%)	X <b>.06</b>
<b>7</b>	Gross Amount of Tax <sup>(E)</sup> (Multiply line 5 by line 6.)	\$
<b>8</b>	Operators Collection Fee Credit <sup>(F)</sup> Multiply the portion of line 5 that is more than \$3,000.00 by .005	- \$
<b>9</b>	Penalty 1 ½% <sup>(G)</sup> Penalty must be applied to reports received at City Hall after the 20th	+ \$
<b>10</b>	Make checks payable to <b>"City of Dawsonville"</b> <sup>(H)</sup> (Subtract line 8 from line 7 / add line 9, if applicable)	\$

**\*Note: Reports received after the 20<sup>th</sup> of each month will be assessed a 1 ½ % per month penalty as defined in Section 11-66(3) a.1 of the Hotel-Motel Excise Tax Ordinance. (Other fees apply after 90 days delinquent)**

I hereby certify that the information reported herein is true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Print Name Telephone

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Email Address

**Numerical References from the Report**

<b>A</b>	Rent, Operator, and Hotel are used as defined in Section 2 of the Ordinance. Gross Rent shall be defined as the total amount of consideration received for occupancy during a calendar month, without accounting for any credits, deductions, or exemptions, expressed as a monetary value.
<b>B</b>	Permanent Residents are those occupants as defined in Section 2 of the Ordinance whose continuous occupancy is greater than thirty (30) consecutive days. No tax need be collected from the 31 <sup>st</sup> day forward. However, rents paid by a permanent resident for the first thirty (30) days of occupancy are subject to the excise tax. See Section 8 (A) of the ordinance.
<b>C</b>	Any Gross Rent attributable to the items defined in Section 8 (B) of the ordinance shall be listed on line 3 of the report.
<b>D</b>	Item 4 is the Taxable rent and shall be defined as the Gross Rent entered on Line 1 less any amounts entered in Line 2 and/or Line 3.
<b>E</b>	Gross amount of the tax shall be an amount equal to six percent (6) of the Taxable Rent, as defined in item 4. Rate of levy is six percent (6%) and is defined in Section 3 of the ordinance.
<b>F</b>	Operators Collection Fee allowed to Operators, as defined in Section 12 of the Ordinance, shall be equal to one-half percent (.5%) of that portion of Taxable Rent which exceeds \$3,000.00 and if the report and remittance is received no later than the 20 <sup>th</sup> of each month.
<b>G</b>	Late Fee, as defined in Section 11-66 (3) of the Ordinance, shall be equal to one and one-half percent (1 1/2%) of the Taxable Rent due if report and remittance are received after the 20th of each month.
<b>H</b>	The Total Gross Amount of the Tax entered on Line 10, less the collection fee or plus a late fee, if applicable, shall be the amount of Tax which shall be remitted to the City of Dawsonville with this Report.



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## Hotel-Motel Operators Registration

Operator: \_\_\_\_\_

Hotel: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Alternate telephone: \_\_\_\_\_

How many rentable rooms do you have at this site? \_\_\_\_\_

I hereby certify that I have received a copy of the City of Dawsonville's Hotel-Motel Excise Tax Ordinance, also located on the website: [www.dawsonville-ga.gov](http://www.dawsonville-ga.gov) under ordinances. I further acknowledge that excise taxes are to be collected for each calendar month and such taxes shall be remitted to the City of Dawsonville by the 20<sup>th</sup> of the following month, even if there is no remittance due.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date