## MINUTES CITY COUNCIL REGULAR MEETING

#### G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor Monday, November 7, 2022 5:00 P.M.

- 1. CALL TO ORDER: Mayor Eason called the meeting to order at 5:00 pm.
- 2. ROLL CALL: Present were Councilmember John Walden, Councilmember Mark French, Councilmember Caleb Phillips, Councilmember William Illg, City Attorney Kevin Tallant, City Manager Bob Bolz, Deputy City Clerk Tracy Smith, Public Works Director Trampas Hansard, Utilities Operations Manager Jacob Barr, Finance Administrator Robin Gazaway, Planning Director Harmit Bedi and Director of Downtown Development Amanda Edmondson.
- 3. INVOCATION AND PLEDGE: Invocation and pledge were led by Councilmember Illg.
- **4. ANNOUNCEMENTS:** Mayor Eason reminded the citizens that Election Day is tomorrow, November 8, 2022. He announced the Christmas Tree Lighting and Parade will be held on November 19, 2022 at City Hall. The City is serving as a donation spot to help The Place with essentials for families in need within our community through December 21, 2022 and lastly, he reported and congratulated the 2<sup>nd</sup> grade MFL who won the Superbowl this season.
- 5. APPROVAL OF THE AGENDA: Motion to amend the agenda to add item #12 Cancellation of the November 21, 2022 City Council Meeting made by J. Walden; second by W. Illg. Vote carried unanimously in favor.

Motion to approve the agenda as amended made by C. Phillips; second by M. French. Vote carried unanimously in favor.

- 6. PUBLIC INPUT: None
- 7. CONSENT AGENDA: Motion to approve the consent agenda for the following items (a,b) made by M. French; second by J. Walden. Vote carried unanimously in favor.
  - a. Approve Minutes
    - Regular Meeting and Work Session held October 17, 2022
  - b. Approve Reappointment of Heather Allen to the Historic Preservation Commission

    Three (3) year term through December 31, 2025

#### **PUBLIC HEARING**

8. EXTENDING A MORATORIUM ON THE ISSUANCE OF DEVELOPMENT AND BUILDING PERMITS: Motion to open a public hearing made by J. Walden; second by W. Illg Vote carried unanimously in favor. Mayor Eason conducted the public hearing. Attorney Tallant provided an overview of the resolution concerning the moratorium for the purpose of consideration of implementing impact fees. No one spoke in favor of or in opposition to the request. Motion to close the public hearing made by W. Illg; second by C. Phillips. Vote carried unanimously in favor.

Motion to approve Resolution #R2022-07 as presented made by J. Walden; second by M. French. Vote carried unanimously in favor. (Exhibit "A")

#### **BUSINESS**

- **9. FY 2022 BUDGET AMENDMENTS:** Motion to approve FY 2023 Budget Amendments as presented made by W. Illg; second by M. French. Vote carried unanimously in favor. (Exhibit "B")
- 10. 2023 HEALTH INSURANCE RENEWAL: Finance Administrator Gazaway presented the request to approve the changes to the employee health insurance due to an increase of 17%; the budget included an 8% increase. Two options were provided and she has recommended Option #1 which includes a 12% increase and some increases to the employees' deductibles and co-pays. Councilmember French inquired if the increase in cost will be covered by additional LOST revenue; Gazaway agreed that additional LOST revenue would be enough to cover the increase. Councilmember Illg asked how much the 12% increase equates to in dollars; Gazaway stated approximately \$40,000,00.

Motion to approve Option #1 for the 2023 Health Insurance Renewal made by C. Phillips; second by M. French. Vote carried unanimously in favor. (Exhibit "C")

### MINUTES CITY COUNCIL REGULAR MEETING

G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor Monday, November 7, 2022 5:00 P.M.

- 11. FARMER'S MARKET REPORT: Louise McPherson reported to the City Council on the success of the Farmer's Market season this year. She expressed her appreciation of all the City has done to provide a space to have local vendors sell their wares. There is an interest from other vendors to participate and having additional spaces available to accommodate more vendors would be helpful. The Mayor and Council thanked Louise and Clark for their commitment to the success of the Farmer's Market.
- **12.** CANCELLATION OF THE NOVEMBER 21, 2022 CITY COUNCIL MEETING: Motion to cancel the November 21, 2022 City Council meeting and move those agenda items to the December 5, 2022 meeting made by J. Walden; second by W. Illg. Vote carried unanimously in favor.

#### **ADJOURNMENT:**

At 5:24 p.m. a motion to adjourn the meeting was made by J. Walden; second by M. French. Vote carried unanimously.

Approved this 5th day of December 2022.

By: CITY/OF DAWSONVILLE

Mike Eason, Mayor

Caleb Phillips, Councilmember Post 1

William Illa, Councilmember Post 2

John Walden, Councilmember Post 3

Mark French, Councilmember Post 4

Attest:

Beverly A. Banister, C

V Clerk

#### **RESOLUTION R2022-07**

A RESOLUTION OF THE CITY OF DAWSONVILLE, GEORGIA TO EXTEND A TEMPORARY MORATORIUM ON THE ISSUANCE OF DEVELOPMENT PERMITS AND BUILDING PERMITS WITHIN THE JURISDICTIONAL LIMITS OF THE CITY OF DAWSONVILLE DURING A STUDY OF DEVELOPMENT IMPACTS AND FOR CAPITAL IMPROVEMENTS; TO PROVIDE FOR EXCEPTIONS; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the City of Dawsonville, Georgia is a Georgia Municipal Corporation which provides planning and zoning, as well as enforcement of building codes and regulations as a qualified local government;

WHEREAS, the City of Dawsonville directly provides and/or regulates, *inter alia*, the following services, all of which are and will continue to be impacted by residential and commercial development: road and street construction or maintenance, solid waste management, water supply and distribution; wastewater treatment; stormwater collection and disposal; and recreational facilities;

WHEREAS, local governments, pursuant to Chapter 71 of Title 36 of the Official Code of Georgia Annotated, may consider and adopt development impact fees which are imposed upon development as a condition of development approval to pay for a proportionate share of the cost of system improvements needed to serve new growth and development;

WHEREAS, such development impact fees may be collected at the time of the issuance of a development permit or a building permit, depending upon the particular purpose of the fee;

WHEREAS, the City of Dawsonville has started the process of studying and developing a system of development impact fees pursuant to Chapter 71 of Title 36 of the Official Code of Georgia, Annotated;

WHEREAS, there are tracts of developed land which could be redeveloped, and undeveloped land in the City of Dawsonville which if developed, or if rezoned and developed, could create significant impacts on the services, facilities, and infrastructure of the City of Dawsonville, to include but not necessarily be limited to significant improvement costs as a result of the development;

WHEREAS, a review of development fee impact ordinances and studies related to the same confirms that residential development and usage creates the greatest impact on local government facilities, infrastructure, and services;

WHEREAS, the City of Dawsonville, pursuant to its police power, is authorized to enact ordinances to further and protect the health, safety, welfare and morals of the public;

WHEREAS, given the potentially significant impact to the services, facilities and infrastructure needs and demands of developing or redeveloping property, the City of Dawsonville has determined that it is reasonable and necessary, in order to protect the health, safety, welfare and morals of the public, to enact a temporary moratorium on development and building permits in the City of Dawsonville;

WHEREAS, the process of securing a study related to the imposition of impact fees has extended longer than originally anticipated due to a desire to obtain such in an efficient and cost effective manner from a trusted source with which the City of Dawsonville has experience;

AND WHEREAS, the moratorium, as described herein, is found by the City of Dawsonville to be an appropriate, reasonably necessary, not unduly oppressive, and narrowly tailored exercise of the City of Dawsonville's police power.

NOW, THEREFORE, premises considered, be it ordained by the Council of the City of Dawsonville, as follows:

- Section 1. There is hereby enacted a moratorium on (a) the acceptance of applications for, or the issuance of land development permits (including land disturbance permits) as well as (b) the acceptance of applications for, or the issuance of building permits, within the corporate limits of the City of Dawsonville, Georgia, for properties which are in the following zoning districts:
  - a. RA: Restricted Agricultural
  - b. R-1: Restricted Single Family Residential
  - c. R-2: Single Family Residential
  - d. R-3: Single Family Residential
  - e. R-6: Multiple-Family Residential
  - f. R3R: Manufactured Home Subdivision District
  - g. RMM: Residential Manufactured/Moved
  - h. RMHT: Manufactured Housing Temporary District
  - i. RPC: Residential Planned Community
  - j. PUD: Planned Unit Development
  - k. PCS: Planned Conservation Subdivision
  - 1. RCT: Residential Cottage
  - m. AP: Annexed Property
- Section 2. The moratoria described in § 1, above, shall expire on the earlier of:
  - a. the passage of six months from the date this Resolution is adopted by the Council of the City of Dawsonville;
  - b. the defeat or adoption of an ordinance establishing development impact fees pursuant to Chapter 71 of Title 36 of the Official Code of Georgia Annotated;

c. a subsequent vote of the Council of the City of Dawsonville, Georgia, repealing or replacing the moratoria described in this Resolution.

Section 3. The moratoria described in § 1, above, shall not apply to:

- a. any development or project where there is an active Land Disturbance Permit in place on or before the date of the passage of this Resolution, however, if the Land Disturbance Permit expires without being renewed before its expiration, then the moratoria described above shall apply to any future issuance of a Land Disturbance Permit for the same tract of land.
- b. any building site where there is an active Building Permit in place on or before the date of the passage of this Resolution, however, if the Building Permit expires without being renewed before its expiration, then the moratoria described above shall apply to any future issuance of a Building Permit for the same Building Site.
- c. any development or building site which does not fit into the exceptions identified in § 3(a) or (b), but for which the applicant for the development and/or building permit executes an irrevocable commitment that it will remit, in full, any development impact fee within thirty (30) days after the passage of an ordinance establishing development impact fees pursuant to Chapter 71 of Title 36 of the Official Code of Georgia, Annotated. The Development Impact fee assessed pursuant to this exception shall be such as is established pursuant to any adopted ordinance, and if no ordinance is adopted then no fee shall be assessed.
  - i. In the event that an applicant seeks an exception pursuant to § 3(c) of this Resolution, if the applicant fails to make the committed payment of a development impact fee within the time required, then the permit issued (and any related permits or certificates, including but not limited certificates of occupancy) shall be revoked, *instanter*, by operation of law without the necessity of any further action by the City of Dawsonville or any of its departments or employees.
  - ii. In the event of a revoked permit or certificate pursuant to § 3(c)(i) of this Resolution, the unpaid development impact fee must be paid before any development or building permit or related certificate may issue for the site or development in question.
- Section 4. Severability. If any section, provision or clause of any part of this resolution shall be declared invalid or unconstitutional, or if the provisions of any part of this resolution as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this resolution not so held to be invalid, or the application of this resolution to other circumstances not so held to be invalid. It is hereby declared as the intent that this resolution would have been adopted had such invalid portion not been included herein

- Section 5. Repealer. All laws and parts of laws in conflict with this resolution are hereby repealed.
- **Section 6.** Effective Date. This resolution shall be effective the day following its passage by the Council of the City of Dawsonville, the health, safety, welfare, and general morality of the City of Dawsonville demanding it.

[execution on following page]

SO ADOPTED AND RESOLVED by the City Council of Dawsonville, Georgia, this
MAYOR AND DAWSONVILLE CITY COUNCIL
By: Mike Eason, Mayor
Caleb Phillips, Council Member, Post 1
William Illg, Council Member, Post 2
John Walden, Council Member, Post 3
Mark French, Council Member, Post 4

ATTEST:

Beverly A. Banister, City Clerk

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Such - Deputy City Clerk for, City Clerk

# CITY OF DAWSONVILLE, GEORGIA STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL GENERAL FUND

For the Year Ended June 30, 2022

REVENUES Taxes Charges for services Licenses and permits Intergovernmental revenues Fines and forfeitures Interest earned Rental income	9 1,948,700 15,625 134,750 35,000 500 2,200 42,000	Final Budget \$ 2,156,025 15,625 134,750 35,000 500 2,200 42,000	\$ 2,289,310 13,812 168,260 42,207 4,065 6,182 81,386	Variance with Final Budget  \$ 133,285 (1,813) 33,510 7,207 3,565 3,982 39,386
Total revenues	2,178,775	2,386,100	2,605,222	219,122
EXPENDITURES Current operating:				
General government	1,207,400	1,224,908	1,224,908	
Public safety	1,523	1,523	100	1,423
Public works	520,996	579,193	579,193	1,420
Culture/recreation	53,913	168,913	168,605	308
Planning and zoning	380,300	396,920	396,920	300
Development services	12,000	12,000	12,000	
Total expenditures	2,176,132	2,383,457	2,381,726	1,731
TOTAL REVENUES OVER EXPENDITURES	2,643	2,643	223,496	220,853
OTHER FINANCING SOURCES (USES)	9			
Contingency	22,357	22,357	•	(22,357)
Transfers in (out)	(25,000)	(25,000)		25,000
TOTAL OTHER FINANCING				
SOURCES (USES)	(2,643)	(2,643)		2,643
NET CHANGE IN FUND BALANCE	\$ -	\$ -	223,496	\$ 223,496
FUND BALANCES - beginning			2,949,223	
FUND BALANCES - end of year			\$ 3,172,719	

See accompanying notes to the basic financial statements.

# CITY OF DAWSONVILLE, GEORGIA MAJOR GOVERNMENTAL FUND AMERICAN RESUCE PLAN ACT FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL For the Year Ended June 30, 2022

DEVENUE O	Final Budget	Actual	Variance with Final Budget
REVENUES Intergovernmental Interest income	\$ 313,200	\$ 313,198 317	\$ (2) 317
Total revenues	313,200	313,515	315
EXPENDITURES Capital outlay - utility & public works building	313,200	313,198	2
Total expenditures	313,200	313,198	2
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u> </u>	317_	317
NET CHANGE IN FUND BALANCE	\$ -	317	\$ 317
FUND BALANCES - beginning of year		-	
FUND BALANCES - end of year		\$ 317	

#### CITY OF DAWSONVILLE, GEORGIA NON-MAJOR GOVERNMENTAL FUNDS SPECIAL REVENUE FUNDS HOTEL-MOTEL FUND

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

BUDGET (GAAP BASIS) AND ACTUAL For the Year Ended June 30, 2022

	Final Budget	Actual	Variance with Final Budget
REVENUES Hotel-motel taxes	\$ 9,452	\$ 9,018	\$ (434)
Total revenues	9,452	9,018	(434)
EXPENDITURES Current operating:			
Housing and development - tourism	9,452	9,434	18
Total expenditures	9,452	9,434	(18)
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		(416)	(416)
NET CHANGE IN FUND BALANCE	\$ -	(416)	\$ (416)
FUND BALANCE - beginning of year		1,068	
FUND BALANCE - end of year		\$ 652	

#### CITY OF DAWSONVILLE, GEORGIA NON-MAJOR GOVERNMENTAL FUNDS SPECIAL REVENUE FUNDS

#### DOWNTOWN DEVELOPMENT AUTHORITY FUND

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL

For the Year Ended June 30, 2022

	Final Budget	Actual	Variance with Final Budget
REVENUES		tarit damman	
Contributions and donations	\$ 47,000	\$ 25,050	\$ (21,950)
Total revenues	47,000	25,050	(21,950)
EXPENDITURES Current operating:			
Grants disbursed	25,000	-	25,000
Housing and business development	26,400	3,158	23,242
thousing and addition advantagement			
Total expenditures	51,400	3,158	48,242
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(4,400)	21,892	26,292
OTHER FINANCING SOURCES (USES) Transfers in	4,400		(4,400)
NET CHANGE IN FUND BALANCE	\$ -	21,892	\$ 21,892
FUND BALANCE - beginning of year		17,576	
FUND BALANCE - end of year		\$ 39,468	

#### CITY OF DAWSONVILLE, GEORGIA MAJOR GOVERNMENTAL FUNDS CAPITAL PROJECTS

#### SPLOST VI AND VII

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL

For the Year Ended June 30, 2022

REVENUES	Final Budget	Actual	Variance with Final Budget
Intergovernmental Interest income	\$ 1,500,000 300	\$ 1,622,254 487	\$ 122,254 187
Total revenues	1,500,300	1,622,741	122,441
EXPENDITURES Debt service	-	-	
Capital outlay	2,201,000	813,380	1,387,620
Total expenditures	2,201,000	813,380	1,387,620
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(700,700)	809,361	1,510,061
OTHER FINANCING SOURCES (USES) Contingency (fund reserves)	700,700	t mode and a second sec	(700,700)
NET CHANGE IN FUND BALANCES	\$ -	809,361	\$ 809,361
FUND BALANCES - beginning of year		872,599	
FUND BALANCES - end of year		\$ 1,681,960	

#### CITY OF DAWSONVILLE, GEORGIA SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION BUDGET (GAAP BASIS) AND ACTUAL WATER, SEWER AND GARBAGE FUND For the year ended June 30, 2022

	Final Budget	Actual	Variance with Final Budget
OPERATING REVENUES	Dudget	Actual	Titlal budget
Charges for services :			
Water fees	\$ 710,000	\$ 891,090	\$ 181,090
Sewer fees	810,000	1,048,704	238,704
Garbage fees	203,500	268,873	65,373
Miscellaneous	42,200	201,347	159,147
Total operating revenues	1,765,700	2,410,014	644,314
OPERATING EXPENSES			
Cost of sales and service:			
Advertising	1,200	642	558
Capital outlay	200,000	-	200,000
Communications	14,144	18,114	(3,970)
Depreciation	574,000	659,003	(85,003)
Dues and subscriptions	16,000	14,022	1,978
Education and training	6,000	6,452	(452)
Food	2,000	1,430	570
Garbage service	183,500	222,792	(39,292)
Gas and fuel	9,528	11,140	(1,612)
Insurance	25,500	29,318	(3,818)
Licenses	600	-	600
Payment to other	62,411	49,116	13,295
Postage	4,400	4,933	(533)
Printing and binding	2,300	1,112	1,188
Professional	115,891	207,858	(91,967)
Rental equipment	1,476	1,104	372
Repairs and maintenance	80,000	131,673	(51,673)
Supplies	112,423	159,166	(46,743)
Supplies - garbage	33,000	•	33,000
Travel	2,000	2,319	(319)
Technical services	72,037	90,386	(18,349)
Uniform service	3,000	2,630	370
Utilities	145,651	141,064	4,587
Total cost of sales and service:	1,667,061	1,754,274	(87,213)
Personnel services and benefits:			
Salaries	347,402	346,118	1,284
Payroll taxes	27,778	25,464	2,314
Group insurance	124,000	132,984	(8,984)
Workers compensation	19,334	8,576	10,758
Retirement	22,000	41,626	(19,626)
Total personnel services and benefits	540,514	554,768	(14,254)
OPERATING INCOME (LOSS)	(441,875)	100,972	542,847
NON-OPERATING INCOME (LOSS)			
Contignency (reserves)	40,925	-	(40,925)
Tap fees	485,000	104,250	(380,750)
Interest and fiscal charges	(87,450)	(81,198)	6,252
Interest earned	3,400	2,404	(996)
TOTAL NON-OPERATING INCOME (LOSS)	441,875	25,456	(416,419)
CHANGE IN NET POSITION	\$ -	126,428	\$ 126,428
NET POSITION - beginning of year		11,034,072	
NET POSITION - end of year		\$11,160,500	

#### CITY OF DAWSONVILLE, GEORGIA NON-MAJOR GOVERNMENTAL FUNDS PERMANENT FUND CEMETERY FUND

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

BUDGET (GAAP BASIS) AND ACTUAL For the Year Ended June 30, 2022

		Final Budget		Actual	ance with
REVENUES					
Cemetery lot sales	\$	16,450	\$	13,750	\$ (2,700)
Real estate fees		200		225	25
Interest income		700		119	 (581)
Total revenues		17,350		14,094	 (3,256)
EXPENDITURES					
Repairs and maintenance		11,379		5,160	6,219
Miscellaneous expenditures		251		251	-
Supplies		6,800		10	6,790
F					 - 01/00
Total expenditures		18,430	*********	5,421	 13,009
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	***	(1,080)		8,673	 9,753
OTHER FINANCING SOURCES (USES) Transfers in	<del></del>	1,080			 (1,080)
NET CHANGE IN FUND BALANCE	\$	-		8,673	\$ 8,673
FUND BALANCES - beginning of year				218,424	
FUND BALANCES - end of year			\$	227,097	

		Pre	City of Dav	City of Dawsonville - Health Plan Renewal - Page 1 ared by: Mark III Employee Benefits - October 25, 2022	an Renewal	- Page 1 ber 25, 2022			
Benefit		United Healthcare Current Plan		UnitedHealthcare Renewal - CO-08		United Healthcare Option 1 - CO-PA		United Healthcare Option 2 - CO-03	
		In-Network		In-Network		In-Network		In-Network	
Primary Care Office Visit		\$25 copay		\$25 copay		\$20 copay		\$25 copay	
Specialist Office Visit		\$50 copay		\$50 copay		\$40 copay		\$75 copay	
Preventive Care		100%		100%		100%		100%	
Individual Calendar Year Deductible		\$1,000		\$1,000		\$1,250		\$1,000	
Family Calendar Year Deductible		\$2,000		\$2,000		\$2,500		\$2,000	
Individual Out-of-Pocket Maximum		\$2,000		\$2,000		\$3,000		\$6,000	
Family Out-of-Pocket Maximum		\$4,000		\$4,000		\$6,000		\$12,000	
Orinenteance	$\top$	100%		100%		100%		100%	
Comsmance		0/001		0/001		2/201		0.001	
Inpatient Hospital		Deductible/Coinsurance		Deductible/Coinsurance		Deductible/Coinsurance		Deductible/Coinsurance	
Urgent Care		\$50 copay		\$50 copay		\$50 copay		\$50 copay	
Emergency Room		\$500 copay		\$500 copay		\$500 copay		\$500 copay	
Prescription Drugs		\$10/\$40/\$140/\$300		\$10/\$40/\$150/\$300/\$500		\$10/\$40/\$150/\$300/\$500		\$10/\$40/\$150/\$300/\$500	
,		Tralimited		Imimited		Imimited		hojimilal	
Rate Guarantee		N/A		1 year		1 year		l year	
Monthly Draming									12
Employee Only	=	\$1,124.48	\$12,369.28	\$1,315.54	\$14,470.94	\$1,267.87	\$13,946.57	\$1,119.78	\$12,317.58
Employee/Spouse	4	\$2,248.96	\$8,995.84	\$2,631.08	\$10,524.32	\$2,535.74	\$10,142.96	\$2,239.56	\$8,958.24
Employee/Child	2	\$2,080.29	\$4,160.58	\$2,433.75	\$4,867.50	\$2,345.56	\$4,691.12	\$2,071.59	\$4,143.18
Employee/Family	9	\$3,204.77	\$19,228.62	\$3,749.29	\$22,495.74	\$3,613.43	\$21,680.58	\$3,191.37	\$19,148.22
			\$44,754.32		\$52,358.50		\$50,461.23		\$44,567.22
Change in Premium					117.0%		112.8%		%9.66

EXHIBIT "C"