

AGENDA
CITY COUNCIL REGULAR MEETING AND WORK SESSION
G.L. Gilleland Council Chambers on 2nd Floor
Monday, August 15, 2022
5:00 P.M.

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Announcements
5. Approval of the Agenda
6. Public Input
7. Consent Agenda
 - a. Approve Minutes
 - Regular Meeting held August 1, 2022
 - b. Approve Permit Fee Waiver Request – Dawson County Sheriff’s Office
8. Employee Recognition
9. Award Announcement – Certificate of Achievement for Excellence in Financial Reporting FY 2021
10. Proclamation - National Health Center Week August 7 – 13, 2022

PUBLIC HEARING

11. Ordinance #04-2022: An Ordinance to Amend The City of Dawsonville Code of Ordinances Regarding Fire Prevention and Protection; To Provide for an Effective Date; And for Other Purposes (First Reading: July 19, 2021; Second Reading and Consideration to Adopt: August 2, 2021)

BUSINESS

12. Impact Fee Study
13. Millage Rate for Tax Year 2022

WORK SESSION

14. Standard Specifications for Roadway and Drainage Systems Amendment
15. Parking Ordinance

STAFF REPORTS

16. Bob Bolz, City Manager
17. Robin Gazaway, Finance Administrator

EXECUTIVE SESSION, IF NEEDED

ADJOURNMENT

The next scheduled City Council meeting is Monday, September 19, 2022

Those persons with disabilities who require reasonable accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting, should contact the Clerk at Dawsonville City Hall at 706-265-3256 at least two (2) business days prior to the meeting.



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7

SUBJECT: CONSENT AGENDA

CITY COUNCIL MEETING DATE: 08/15/2022

PURPOSE FOR REQUEST:

CONSIDERATION AND APPROVAL OF ITEMS BELOW; SEE ATTACHED SUPPORTING DOCUMENTS

- a. Approve Minutes
 - Regular Meeting held August 1, 2022
 - b. Approve Permit Fee Waiver Request – Dawson County Sheriff's Office
-



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7a

SUBJECT: APPROVE MINUTES

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from: Annual Budget Capital Budget Other

Budget Amendment Request from Reserve: Enterprise Fund General Fund

PURPOSE FOR REQUEST:

TO APPROVE THE MINUTES FROM:

- **REGULAR MEETING HELD AUGUST 1, 2022**
-

HISTORY/ FACTS / ISSUES:

OPTIONS:

AMEND OR APPROVE AS PRESENTED

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Beverly Banister, City Clerk

MINUTES
CITY COUNCIL REGULAR MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, August 1, 2022
5:00 P.M.

1. **CALL TO ORDER:** Mayor Eason called the meeting to order at 5:00 pm.
2. **ROLL CALL:** Present were Councilmember John Walden, Councilmember Mark French, Councilmember Caleb Phillips, Councilmember William Illg, City Attorney Kevin Tallant, City Manager Bob Bolz, City Clerk Beverly Banister, Public Works Director Trampas Hansard, Utilities Operation Manager Jacob Barr, Finance Administrator Robin Gazaway and Planning and Zoning Admin Stacy Harris.
3. **INVOCATION AND PLEDGE:** Invocation and pledge were led by Councilmember Walden.
4. **ANNOUNCEMENTS:** Mayor Eason announced the next Food Truck Friday is scheduled for August 5, 2022 from 5:00 – 8:00 pm and the Farmer’s Market has vendors on Wednesdays from 3:00 pm – 6:00 pm and Saturdays from 8:00 am - 1:00 pm.
5. **APPROVAL OF THE AGENDA:** Motion to amend the agenda to add item #14 Waste Management Schedule Change made by M. French; second by J. Walden. Vote carried unanimously in favor.

Motion to approve the agenda as amended made by J. Walden; second by M. French. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** None
7. **CONSENT AGENDA:** Motion to approve the consent agenda for the following items (a,b) made by M. French; second by C. Phillips. Vote carried unanimously in favor.
 - a. Approve Minutes
 - Regular Meeting held July 18, 2022
 - b. Approve to Ratify Lease for Dawsonville Moonshine Distillery

BUSINESS

8. **APPEAL-C2200182:** Aero Group Racing of Georgia has petitioned to appeal Planning Commission denial of VAR-C2200169. Applicant is requesting to eliminate the 20’ foot buffer along the east side of the property line for TMP 070 050, 070 004, 069 036, 069 037 adjoining TMP 070 049 001; Located at 612 Duck Thurmond Road. Public Hearing: City Council on July 18, 2022. – Tabled to August 1, 2022. **Request withdrawn; Received Notice to Withdraw Request on 07/27/2022**
9. **Ordinance #04-2022:** An Ordinance By The City Of Dawsonville To Amend Its Development Regulations; To Address Buffers; To Provide For An Effective Date; To Provide For Severability; And For Other Purposes (First Reading: August 1, 2022; Public Hearing, Second Reading and Consideration to Adopt: August 15, 2022)

Planning Director Picklesimer read the first reading of the ordinance. Mayor Eason asked if setbacks are still required in R1 development; Picklesimer stated yes.
10. **STANDARD SPECIFICATIONS FOR ROADWAY AND DRAINAGE SYSTEMS AMENDMENT:** Planning Director Picklesimer read the request to remove the stormwater infrastructure video testing which is currently required prior to City dedication. Discussion occurred surrounding current inspection procedures of stormwater drains and concerns of liability.

Motion to approve the removal of the required stormwater infrastructure video testing from the standard specifications for roadway and drainage systems made by C. Phillips. Motion dies for lack of a second.

Motion to approve the removal of the required stormwater infrastructure video testing from the standard specifications for roadway and drainage systems with the stipulation that someone inspects it; discussion occurred about how the Planning department handles the inspections. Second by M. French. Councilmember Phillips asked that inspections be defined. Attorney Tallant stated he prefers himself, along with the Planning Director, to draft language that can be presented at a later date for the Council to vote on. Motion withdrawn by W. Illg.

MINUTES
CITY COUNCIL REGULAR MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, August 1, 2022
5:00 P.M.

Motion to authorize the City Attorney and the Planning Director to construct an amendment to the Standard Specifications for Roadway and Drainage Systems concerning the removal of the required video testing and present it at the August 15, 2022 City Council meeting made by J. Walden; second by M. French. Vote carried unanimously in favor.

- 11. IMPACT FEE STUDY:** City Manager Bolz discussed the RFPs received on the impact fee study and the possibility of working with GMRC to perform the study.

Motion to table the item until the August 15, 2022 City Council meeting made by M. French; second by W. Illg. Vote carried unanimously in favor.

- 12. APPALACHIAN REGIONAL COMMISSION (ARC) GRANT FUNDS:** Motion to approve a letter of commitment and additional grant fund match of \$20,000 to ARC towards the Downtown Strategic Plan to be paid out of SPLOST VII or General Fund reserves made by W. Illg; second by M. French. Vote carried unanimously in favor.

- 13. DEVELOPMENT STANDARDS CONCERNING PRIVATE AIRFIELDS AND HELIPORTS:** Motion to amend the City's Development Standards concerning private airfields and heliports to read "For development on private airfields and heliports, standard FAA criteria may be utilized in lieu of development specifications" made by C. Phillips; second by W. Illg. Vote carried unanimously in favor.

- 14. WASTE MANAGEMENT SCHEDULE CHANGE:** City Clerk Banister explained Red Oak Sanitation has requested to change the City's trash pickup day from Monday to Wednesday; they need to change their routes due to growth and a recent acquisition.

Motion to approve the trash service pickup day from Monday to Wednesday, effective August 10, 2022, made by M. French; second by C. Phillips. Vote carried unanimously in favor.

ADJOURNMENT:

At 5:27 p.m. a motion to adjourn the meeting was made by J. Walden; second by W. Illg. Vote carried unanimously.

Approved this 15th day of August 2022.

By: CITY OF DAWSONVILLE

Mike Eason, Mayor

Caleb Phillips, Councilmember Post 1

William Illg, Councilmember Post 2

John Walden, Councilmember Post 3

Mark French, Councilmember Post 4

Attest: _____
Beverly A. Banister, City Clerk



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7b

SUBJECT: **APPROVE PERMIT FEE WAIVER REQUEST- DAWSON COUNTY SHERIFF'S OFFICE**

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____

- Funds Available from: _____ Annual Budget _____ Capital Budget _____ Other _____
- Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO CONSIDER APPROVAL FOR:

A. PERMIT FEE WAIVER REQUEST FROM DAWSON COUNTY SHERIFF'S OFFICE FOR INVOICE I2300113

HISTORY/ FACTS / ISSUES:

DAWSON COUNTY SHERIFF'S OFFICE IS REQUESTING THE FEES FOR INVOICE I2300113 TO BE WAIVED FOR A PRE-FABRICATED GARAGE. THE TOTAL FEE'S ARE \$840.00.

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager



DAWSON COUNTY SHERIFF'S OFFICE

SHERIFF JEFF JOHNSON

19 Tucker Avenue

Dawsonville, Georgia 30534

Office (706) 344-3535 ~ Fax (706) 344-3537



08-03-2022

City of Dawsonville
415 Highway 53 East
Dawsonville, GA 30534

We are requesting a permit to place an enclosed garage in the rear parking lot of the Dawson County Detention Center. This will be a metal prefabricated garage measuring 20x30. It will be detached from any buildings. There will be no power, water or sewer connected to the building.

We are also requesting that the fees be waived.

Thank you.

A handwritten signature in blue ink, appearing to read "G. Rowan".

Major Greg Rowan
Chief Deputy
Dawson County Sheriff's Office
19 Tucker Avenue
Dawsonville, GA 30534



City of Dawsonville
 415 HIGHWAY 53 STE 100
 DAWSONVILLE, GA 30534

ATTN: Beverly Banister, City Clerk
 (706)265-3256

INVOICE #
I2300113

INVOICE DATE: 08/04/22

DUE DATE: 09/03/22

ACCOUNT ID:
 DAWSON SHERIFF OFFICE
 25 JUSTICE WAY
 Dawsonville, GA 30534

PERMIT INFORMATION
 PERMIT NO: C2300011
 LOCATION: 25 JUSTICE WAY
 OWNER: DAWSON SHERIFF OFFICE

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
		Permit No: C2300011		
1.0000	P-0002	COMM CERTIFICATE OF COMPLETION Permit No: C2300011	100.000000	100.00
1.0000	P-0107CB	COMMERCIAL BUILDING INSPECTION Permit No: C2300011	530.000000	530.00
1.0000/SQF	P-0111	COVERED SPACE - UNDER ROOF Permit No: C2300011	210.000000	210.00
			TOTAL DUE:	\$ 840.00

PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT

City of Dawsonville
 415 HIGHWAY 53 STE 100
 DAWSONVILLE, GA 30534

INVOICE #: I2300113
 DESCRIPTION: Permit No: C2300011
 ACCOUNT ID:
 DUE DATE: 09/03/22
 TOTAL DUE: \$ 840.00

DAWSON SHERIFF OFFICE
 25 JUSTICE WAY
 Dawsonville, GA 30534





DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 8

SUBJECT: EMPLOYEE RECOGNITION

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO RECOGNIZE AND PRESENT THE FOLLOWING:

- **JULY 2022 EMPLOYEE OF THE MONTH**

HISTORY/ FACTS / ISSUES:

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 9

SUBJECT: AWARD ANNOUNCEMENT – CERTIFICATE OF ACHIEVEMENT FOR
EXCELLENCE IN FINANCIAL REPORTING FY 2021

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO PRESENT THE CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR FISCAL YEAR 2021 AND THE AWARD OF FINANCIAL REPORTING ACHIEVEMENT TO THE FINANCE DEPARTMENT FOR FY 2021

HISTORY/ FACTS / ISSUES:

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Robin Gazaway, Finance Administrator



Government Finance Officers Association

203 North LaSalle Street, Suite 2700

Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

7/22/2022

Mike Eason
Mayor
City of Dawsonville, Georgia

Dear Mayor Eason:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2021 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Dawsonville
Georgia**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2021

Christopher P. Morill

Executive Director/CEO



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 10

SUBJECT: PROCLAMATION – NATIONAL HEALTH CENTER WEEK, AUGUST 7 – 13, 2022

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO READ AND PRESENT PROCLAMATION FOR NATIONAL HEALTH CENTER WEEK

HISTORY/ FACTS / ISSUES:

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Mike Eason, Mayor



Proclamation

National Health Center Week

August 7-13, 2022



Whereas: For over 50 years, Community Health Centers have provided high-quality, affordable, comprehensive primary and preventive health care in our nation's underserved communities, delivering value to, and having a significant impact on America's health care system.

Whereas: As the country's largest primary care network, Community Health Centers are the health care home for 30 million Americans in over 14,000 communities across the nation. One in every twelve people in the United States gets their care in a Community Health Center.

Whereas: Community Health Centers are a critical element of the health system, serving both rural and urban communities, and often providing the only accessible and dependable source of primary care in their communities. Nationwide, Community Health Centers serve one in every five residents of rural areas.

Whereas: Community Health Centers serve as beacons of essential resources and support in testing and treatment in the face of the global coronavirus pandemic, and will continue to offer reliable, affordable, high-quality care against COVID-19 for America's most vulnerable and underserved communities.

Whereas: Every day, Community Health Centers develop new approaches to integrating a wide range of services beyond primary care, including oral health, vision, behavioral health, and pharmacy services, to meet the needs and challenges of their communities.

Whereas: Community Health Centers are governed by patient-majority boards, ensuring that the patients of each health center are engaged in their own health care decisions.

Whereas: Community Health Centers are locally owned and operated small businesses that serve as critical economic engines, helping to power local economies by generating \$63.4 billion in economic activity in some of the country's most economically deprived communities.

Whereas: Community Health Centers nationally employ more than 253,000 people, including physicians, nurse practitioners, physician assistants, and certified nurse-midwives who work as part of multi-disciplinary clinical teams designed to treat the whole patient.

Whereas: The Community Health Center model continues to prove an effective means of overcoming barriers to healthcare access, including geography, income, and insurance status - improving healthcare outcomes and reducing healthcare system costs.

Whereas: Community Health Centers reduce overall costs of care by helping manage patients' chronic conditions, which keeps them out of costlier healthcare settings like hospital emergency rooms.

Whereas: Community Health Centers are on the front lines of emerging health care crises, providing access to care for our nation's veterans, addressing the opioid epidemic, and responding to public health threats in the wake of natural disasters.

Whereas: National Health Center Week offers the opportunity to celebrate America's over 1,400 health center organizations with over 12,000 service delivery sites, their dedicated staff, board members, patients, and all those responsible for their continued success and growth since the first health centers opened their doors more than 50 years ago.

Whereas: During National Health Center Week, we celebrate the legacy of America's Community Health Centers, and their vital role in shaping the past, present, and future of America's health care system.

NOW, THEREFORE, I, Mike Eason, Mayor of the City of Dawsonville, do hereby proclaim August 7-13, 2022 as National Health Center Week. I encourage all Americans to take part in this week by visiting their local Health Center and celebrating the important partnership between America's Community Health Centers and the communities they serve.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Dawsonville to be affixed on this 15th day of August, 2022.

Mike Eason, Mayor

ATTEST:

Beverly A. Banister, City Clerk



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # 11

SUBJECT: ORDINANCE #04-2022 ZONING ORDINANCE AMENDMENT

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____

- Funds Available from: _____ Annual Budget: _____ Capital Budget: Other _____
 Budget Amendment Request from Reserve: _____ Enterprise Fund: _____ General Fund

PURPOSE FOR REQUEST: **PUBLIC HEARING, 2ND READING AND CONSIDERATION TO ADOPT**

Conduct required public hearing for Appendix A Zoning Article VIII Sec 802 buffer requirement revision.

Ordinance #04-2022: An Ordinance By The City Of Dawsonville To Amend Its Development Regulations; To Address Buffers; To Provide For An Effective Date; To Provide For Severability; And For Other Purposes (First Reading: August 1, 2022; Public Hearing, Second Reading and Consideration to Adopt: August 15, 2022)

HISTORY/ FACTS / ISSUES:

- Revision will provide an exemption for R1 common developments.

OPTIONS:

Approve, deny or postpone

RECOMMENDED SAMPLE MOTION:

DEPARTMENT: Planning and Zoning

REQUESTED BY: _____

Subject Matter: Zoning Amendment - Buffers
Date of First Reading: August 1, 2022
Date of Second Reading and Public Hearing: August 15, 2022
Date of Adoption:

ORDINANCE NO. 04-2022

AN ORDINANCE BY THE CITY OF DAWSONVILLE TO AMEND ITS DEVELOPMENT REGULATIONS; TO ADDRESS BUFFERS; TO PROVIDE FOR AN EFFECTIVE DATE; TO PROVIDE FOR SEVERABILITY; AND FOR OTHER PURPOSES

WHEREAS, the Constitution of the State of Georgia provides in Article IX, Section II, Paragraph IV thereof, that the governing body may adopt plans and exercise the power of zoning;

WHEREAS, the Georgia General Assembly has enacted the Georgia Planning Act of 1989, Georgia Laws, 1989 pp. 1317-1391, Act 634, which, among other things, provides for local governments to adopt plans and regulations to implement plans for the protection and preservation of natural resources, the environment, vital areas, and land use;

WHEREAS, the City finds that the regulations contained in this Ordinance are necessary for the purposes of implementing its comprehensive plan adopted pursuant to the requirements of the Georgia Planning Act of 1989;

WHEREAS, this Ordinance has been prepared and considered in accordance with the Zoning Procedures Act, O.C.G.A. § 36-66-1 *et seq.*;

WHEREAS, this Ordinance is necessary for the purpose of promoting the health, safety, morals, convenience, order, prosperity, and general welfare of the City of Dawsonville (the "City");

AND WHEREAS, the Mayor and City Council of the City desire to exercise their authority to adopt this ordinance.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF DAWSONVILLE HEREBY ORDAINS AS FOLLOWS:

SECTION 1.

Appendix A, Article VIII, of Subpart B of the Code of Dawsonville, Georgia, **Section 802: Buffer Required** is hereby amended by repealing the existing Section 802, and replacing it with the following which shall be a new Section 802:

Sec. 802. Buffer required.

Property zoned for commercial and industrial uses shall provide a buffer, as defined by these regulations, along any rear or side property lines abutting a residential district or abutting an alley across from a specified residential district, provided that no buffer shall extend within 15 feet of a public right-of-way line. Minimum buffer widths shall be established in accordance with the following stipulations.

1. When an HB, CBD, or NB district abuts a residential district, a setback of 40 feet shall be provided, including a 30-foot buffer.
2. When an LI or CIR district abuts a residential district, a setback of 60 feet shall be provided, including a 50-foot buffer.
3. When any district abuts a TB district, a ten-foot planted landscape buffer shall be provided on property which abuts the TB district.
4. Properties zoned residential in common subdivision developments, other than R1 developments, shall provide a 20-foot undisturbed buffer along any of the development adjoining property lines.

It shall be the responsibility of the developer to designate required buffers on construction plans and provide tree save to delineate buffer areas to ensure that existing vegetation within required buffers is maintained, unless disturbance of the buffer is approved by the planning director or designee as specifically provided herein. Wherever a buffer, in the determination of the Planning Director or his designee, is so sparsely vegetated that it does not achieve the buffer purpose of visually screening and separating properties, it shall be the duty of the developer to provide for additional plantings to achieve that purpose.

Prohibited buffer encroachments include, but are not limited to, buildings, pavement, parking, service areas, detention ponds, roads, septic tanks, septic drain fields, walls.

A buffer may be disturbed for approved access and utility crossings including, but not limited to, water and sewer lines, drainage pipes, drainage swells, privacy fence and gas lines if it does so via perpendicular crossing. Privacy fence installed parallel shall be installed along adjoining property line and or along the 20-foot buffer line. In addition, the removal of non-native, invasive species is allowed within the buffer zone at the discretion of the planning director. Any approved buffer disturbance must be accompanied by buffer replanting in order to achieve the buffer purpose of visual screening and separation.

It shall be the responsibility of the property owner of the lot to be used or built upon to maintain existing vegetation within required buffers and to replant where sparsely vegetated or install fencing as approved to achieve the desired screening. Installation of vegetation or fencing may be phased in accordance with approved building plans.

SECTION 2.

If any section, provision or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application

of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent that this Ordinance would have been adopted had such invalid portion not been included herein.

SECTION 3.

All Ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4.

This ordinance shall become effective upon adoption, the public good demanding the same.

SO ADOPTED AND ORDAINED by the City Council of Dawsonville, Georgia, this _____ day of _____, 2022.

MAYOR AND DAWSONVILLE CITY COUNCIL

By: _____
Mike Eason, Mayor

Caleb Phillips, Council Member Post 1

William Illg, Council Member Post 2

John Walden, Council Member Post 3

Mark French, Council Member Post 4

ATTESTED TO BY:

Beverly A. Banister, City Clerk



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 12

SUBJECT: IMPACT FEE STUDY

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO CONSIDER APPROVAL OF CONTRACT WITH GMRC TO PROVIDE AN IMPACT FEE STUDY FOR THE CITY. IF APPROVED, CONSIDER REJECTING RFPs RECEIVED.

*****CONTRACT IS CURRENTLY BEING DRAFTED AND WILL BE DISTRIBUTED ONCE WE RECEIVE IT***

HISTORY/ FACTS / ISSUES: **TABLED FROM 08/01/2022 CITY COUNCIL MEETING**

- **FIRST RFP POSTED – NO RESPONSES**
 - **SECOND RFP POSTED – TWO RESPONSES RECEIVED**
 1. **MAYPOP COLLABORATIVE - \$14,518.75**
 2. **ROSS ASSOCIATES - \$73,200.00**
-

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 13

SUBJECT: MILLAGE RATE FOR TAX YEAR 2022

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO PRESENT THE MILLAGE RATE CERTIFICATION FOR TAX YEAR 2022 AND REQUEST APPROVAL TO ROLLBACK THE MILLAGE RATE TO ZERO AND NOT LEVY A TAX IN THE CITY FOR 2022

HISTORY/ FACTS / ISSUES:

OPTIONS:

RECOMMENDED SAMPLE MOTION:

APPROVE

REQUESTED BY: Robin Gazaway, Finance Administrator

CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2022



<http://www.dor.ga.gov>

Complete this form once the levy is determined, and if zero, report this information in Column 1. Mail a copy to the address below or fax to (404)724-7011 and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Services Division with the millage rates for the distribution of Railroad Equipment Tax and Alternative Ad Valorem Tax.

Georgia Department of Revenue
Local Government Services Division
4125 Welcome All Road
Atlanta, Georgia 30349
Phone: (404) 724-7003

CITY NAME City of Dawsonville		ADDRESS 415 Hwy 53E, Ste 100		CITY, STATE, ZIP Dawsonville, GA 30534		
FEI # 58-1083885		CITY CLERK Beverly Banister		EMAIL beverly.banister@dawsonville-ga.gov		
OFFICE DAYS / HOURS Mon-Fri 8-4:30		PHONE NO. 706-265-3256		FAX 706-265-4214		
ARE TAXES BILLED AND COLLECTED BY THE () CITY OR () COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO. N/A						
List below the amount & qualifications for each LOCAL homestead exemption granted by the City and Independent School System.						
CITY		INDEPENDENT SCHOOL				
Exemption Amount	Qualifications	Exemption Amount	Qualifications			
If City and School assessment is other than 40%, enter percentage millage is based on ____%. List below the millage rate in terms of mills. EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.						
CITY DISTRICTS List Special Districts if different from City District below such as CID's, BID's, or DA's	DISTRICT NO. List District Numbers	COLUMN 1 Gross Millage for Maintenance & Operations	COLUMN 2 **Less Rollback for Local Option Sales Tax	COLUMN 3 Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	COLUMN 4 Bond Millage (if Applicable)	COLUMN 5 Total Millage Column 3 + Column 4
City Millage Rate		8.304	8.304			0.000
**Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.						

Name of County(s) in which your city is located: Dawson

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2022

Date _____ Mayor or City Clerk _____

2022 Millage Rate Calculations

2021 LOST Proceeds	divided by	Net Digest (Net Taxable/County)	times 1000	equals millage rate for Tax Year 2022	<u>City Mill Rate</u> Rollback
\$1,464,692.65	÷	176,378,470	x	8.304260	0

2020 L.O.S.T. Distribution	
Jan-20	138,475.94
Feb-20	94,577.14
Mar-20	89,929.00
Apr-20	111,710.80
May-20	116,502.81
Jun-20	122,394.56
Jul-20	110,202.98
Aug-20	122,312.29
Sep-20	122,862.96
Oct-20	178,312.51
Nov-20	125,927.49
Dec-20	131,484.17
	\$1,464,692.65

Roll Back Millage Rate –
No City Tax in FY 2022-23 Budget:

Mayor Eason requested to roll back the
millage rate and not levy a tax in the City in
FY 2022-23.



City of Dawsonville City Council

Mike Eason, Mayor

Caleb Phillips, Councilmember Post 1
 William Illg, Councilmember Post 2
 John Walden, Councilmember Post 3
 Mark French, Councilmember Post 4

415 Highway 53 East, Suite 100
 Dawsonville, GA 30534
 Office (706) 265-3256 Fax (706) 265-4214
www.dawsonville-ga.gov

Bob Bolz, City Manager
 Beverly Banister, City Clerk

PUBLIC NOTICE

The City of Dawsonville City Council does hereby announce that the millage rate will be set at the regularly scheduled City Council meeting to be held at City Hall located at 415 Hwy 53 E, Dawsonville, Georgia on August 15, 2022 at 5:00 p.m. Pursuant to the requirements of O.C.G.A. §48-5-32, the City does hereby publish the current year's tax digest and proposed levy, along with the history of the tax digest and levy for the preceding five calendar years.

CURRENT 2022 TAX DIGEST AND FIVE YEAR HISTORY OF LEVY						
	2017	2018	2019	2020	2021	2022
Net M&O Digest	88,490,050	104,572,111	113,927,543	128,617,983	145,987,618	176,378,470
Gross Millage for M&O	9.508	8.962	9.01	8.511	8.021	8.304
Gross Tax Due	\$ 950.80	\$ 896.20	\$ 901.00	\$ 851.10	\$ 802.10	\$ 830.40
Less Rollback	9.508	8.962	9.01	8.511	8.021	8.304
Net Millage for M&O	0	0	0	0	0	0
Net Tax Due	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on a \$250,000 home/Taxable Value (40%) = \$100,000						
<i>Note: The millage rate has been rolled back to 0.000 for each year presented</i>						

County : (042)DAWSON COUNTY Tax Year: 2022 Digest Type: R Property Type: All From District: 002 To District: 002

Parcel Count: 1,698

TAXES LEVIED

	State Exemption	County Exemption	County Bond	School Exemption	School Bond	Other
Gross Taxable:	203,217,934	203,217,934		203,217,934		
Less Exemptions:	44,376,383	26,839,464		38,477,872		
Net Taxable:	158,841,551	176,378,470		164,740,062		
Millage Rate:		13.063		15.		
Real / PP Tax:		2,300,437		2,466,973		
Total Gross Tax	0.00	2,300,436.76	0.00	2,466,973.21	0.00	0.00
Credits:		-957,650				
HTRG Credit:						
Net Tax:	0.00	1,342,787.23	0.00	2,466,973.21	0.00	0.00



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # 14

SUBJECT: **STANDARD SPECIFICATIONS FOR ROADWAY AND DRAINAGE SYSTEMS AMENDMENT**

CITY COUNCIL MEETING DATE: 08/15/2022

PURPOSE FOR REQUEST:

Consider approval to remove Division III section 1.11 Storm Water Infrastructure Dedication and adopt Division III section 1.11 Storm Water Infrastructure Inspection option #1 or option #2.

HISTORY/ FACTS / ISSUES:

- Specifications last updated December 6, 2021.
- Approval will eliminate the required storm water infrastructure video/laser/mandrel testing.

OPTIONS:

Approve, deny, postpone.

RECOMMENDED SAMPLE MOTION:

DEPARTMENT: Planning and Zoning

REQUESTED BY: _____

Planning Department
415 Highway 53 E. Suite 100
Dawsonville, Georgia 30534



(706) 265-3256
www.dawsonville-ga.gov

Date: 8/5/22

To: Mayor and City Council

Reference: Standard Specifications for Roadway and Drainage Systems Revision

Gentlemen, The Planning Department presented a request to remove Division III section 1.11 drainage specifications on August 1, 2022. The removal of this section would eliminate the video/laser/mandrel inspections of storm drainage systems prior to bond release and City dedication. Council voted to postpone a decision to eliminate the video/laser/mandrel inspection until August 15, 2022. Council directed the City Attorney and Planning Department to present a method of inspection for approval before Division III section 1.11 is eliminated. Planning Department would like to present two options for your consideration and approval as listed below.

Current **Division III section 1.11 Storm water Infrastructure Dedication** requirements will be eliminated and the following storm water infrastructure inspections will be required.

**Option #1:
Division III section 1.11 Storm Water Infrastructure Inspection.**

1. The owner, developer and or contractor shall provide the City of Dawsonville 24 hour notification to perform a pre-construction meeting.
2. Owner, developer and or contractor will notify the City of Dawsonville 24 hour to conduct a visual storm drain inspection of each individual line prior to backfill installation.
3. The required visual inspections will verify foundation stability, depth, slope, type of pipe, class of pipe, bell to spigot installation, location and manhole structure exterior connection and seal.
4. The City will perform the storm drain inspection within 48-hour.
5. The City will allow a third-party storm drain inspection if one of the two following conditions apply and receives City approval for the third-party inspection. Condition number one: Unfavorable weather conditions expected within 48-hour. Condition number two: City representative cannot perform the required inspection within 24 hours.
6. Visual inspection of all storm water infrastructure will be required prior to final plat approval.
7. Visual inspection of all storm water infrastructure will be required prior to bond release and City dedication.

Current **Division III section 1.11 Storm water Infrastructure Dedication** requirements will be eliminated and the following storm water infrastructure inspections will be required.

Option #2

Division III section 1.11 Storm Water Infrastructure Inspection.

1. The owner, developer and or contractor shall provide the City of Dawsonville 24 hour notification to perform a pre-construction meeting.
2. Owner, developer and or contractor will notify the City of Dawsonville 24 hour to conduct a visual storm drainpipe to manhole structure exterior grout seal inspection prior to backfill installation.
3. The City will perform the storm drain inspection within 48-hour.
4. The City will allow an approved picture submittal if one of the two following conditions apply and receives City approval for the picture submittal. Condition number one: Unfavorable weather conditions expected within 48-hour. Condition number two: City representative cannot perform the required inspection within 24 hours. Picture verification will not be accepted without painted structure number visual in picture.
5. Visual inspection of all storm water infrastructure will be required prior to final plat approval.
6. Visual inspection of all storm water infrastructure will be required prior to bond release and City dedication.
7. The owner, developer and or contractor shall provide video inspection of each interior storm drain line prior to bond release and or dedication to the City.
8. Video inspection and necessary repairs shall be completed prior to installation of final asphalt pavement wear course.
9. Video inspection will verify the pipeline is clear of debris, obstructions, ponding water, exposed reinforcing steel, joint offset, joint separation, rips, tears, cracks, holes, deviation from line and grade, and other anomalies not consistent with property installed pipe.



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 15

SUBJECT: **PARKING ORDINANCE**

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO REVIEW AND DISCUSS DRAFT ORDINANCE FOR PARKING. REQUEST TO APPROVE MOVING FORWARD WITH ORDINANCE AMENDMENT

HISTORY/ FACTS / ISSUES:

CONTINUED ISSUES WITH PARKING ON CITY STREETS. STAFF RECOMMENDS AMENDING OUR ORDINANCE AS PRESENTED.

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Trampas Hansard, Public Works Director

FIRST READING _____

SECOND READING _____

AN ORDINANCE FOR THE PURPOSE OF ESTABLISHING THE AREAS IN WHICH MOTOR VEHICLES MAY BE PARKED IN CITY STREETS; TO PROVIDE TIME LIMITATIONS FOR VEHICLES PARKED IN CITY STREETS; TO PROVIDE ENFORCEMENT MECHANISMS AND PENALTIES FOR VIOLATION OF STREET PARKING ORDINANCE; TO PROVIDE UPDATES FOR FINES ASSOCIATED WITH CERTAIN VIOLATIONS OF CITY ORDINANCES; TO PROVIDE FOR REPEALER; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the City of Dawsonville is aware of the periodic necessity and preference for operators of motor vehicles to park said vehicles in City streets;

WHEREAS, the City is cognizant of the convenience of parking motor vehicles in City streets;

WHEREAS, the City recognizes that rules and regulations regarding the manner in which motor vehicles are permissibly parked in City streets are required in order to promote safety, emergency vehicle access and uniformity with regard to parking on City streets;

WHEREAS, the City seeks to establish city-wide rules, regulations, and enforcement of motor vehicle parking in order to allow parking in City streets so as to promote safety, emergency vehicle access and uniformity;

WHEREAS, the City intends through this Ordinance to exercise the authority bestowed upon it by the City Charter by implementing rules and regulations pertaining to motor vehicle parking on City streets so as to promote the safety of the citizens of the City and to ensure the efficient operation of motor vehicles on City streets;

WHEREAS, the City seeks to amend and revise certain fines imposed resulting from violations of the Code of Ordinances for the City of Dawsonville;

NOW THEREFORE, the Council for the City of Dawsonville hereby ordains as follows:

Section 1.

Chapter 13 of the Code of Ordinances for the City of Dawsonville is amended by adding a new Section 13-3 to read as follows:

Sec. 13-3 - “Park” or “Parking” and “Motor Vehicle” Defined.

As used in this Chapter, the terms “park” or “parking” shall mean the standing of a motor vehicle, whether accompanied or not, other than temporarily for the purpose of and while actually

engaged in, loading or unloading passengers. For the purpose of this Chapter 13, “motor vehicle” shall be defined as set forth in O.C.G.A. §40-1-1 and shall also include any trailer attached to the motor vehicle or capable of being attached to a motor vehicle.

Section 2.

Chapter 13 of the Code of Ordinances for the City of Dawsonville is amended by adding a new Section 13-4 to read as follows:

Sec. 13-4 – Parking Motor Vehicles on City Streets.

- (a) Operators of motor vehicles within the City are permitted to park said motor vehicles on City Streets, subject to the following:
1. Motor vehicles may only be parked on the side of the city street on which there is no fire hydrant within fifty (50) feet;
 2. No motor vehicle may be parked on a city street within one hundred (100) feet of an intersection with an **arterial road** or within fifty (50) feet of an intersection within a subdivision that is not an arterial road;
 3. No motor vehicle may be parked on a city street for a period of more than six (6) consecutive hours unless at a City authorized event;
 4. Overnight parking on city streets is prohibited unless at a City authorized event or necessitated by a temporary vehicular failure and in the latter case is limited to one (1) night;
 5. No person shall park any vehicle upon a street, other than an alley, in such a manner or under such conditions as to leave available less than twelve (12) feet of the width of the roadway for free movement of vehicular traffic;
 6. No trailer, whether attached to a motor vehicle or not, may be parked on a city street for a period of longer than 2 hours and when actually engaged in loading or unloading unless at a City authorized event;
 7. Unless at a City authorized event, no person shall park any commercial vehicle, recreational vehicle, motor home, truck or bus with a body more than either eight (8) feet wide, thirty (30) feet long or ten (10) feet high on any street or public place for a period longer than 2 hours and when actually engaged in loading or unloading and at all times while so parked the driver thereof must actually be present and in charge thereof; and
 8. No person shall park a vehicle upon any city street for the principal purpose of displaying said vehicle for sale, for the purpose of advertising or for the purpose

of washing, greasing, or repairing such vehicle except repairs necessitated by emergency.

- (b) In addition to the limitations set forth in subsection (a), it shall be unlawful for any person to park any vehicle on any city street where such street or place of such parking bears a yellow or no parking line, or where the city has erected a sign, or signs, prohibiting or limiting parking on said street or in said place. The City Director of Public Works or his designee is authorized to post such signs and line off no parking areas on any city street where the Director deems it to be a hazard to public safety to allow parking in said areas.
- (c) Every person convicted of a violation of this Section 13-4 shall be punished by a fine to be determined by the City Judge based upon the schedule set by the City Council from time to time and codified in Chapter II, Article IV, **Sec. 2-110** of the Code of Ordinances for the City of Dawsonville. All officers possessing the authority to enforce provisions of the Code of Ordinances for the City of Dawsonville shall enforce the provisions of this Section and shall be empowered to issue written citations requiring the accused to appear and answer the charge in the Municipal Court of the City of Dawsonville.
1. The operator of a motor vehicle who receives a citation pursuant to this Section, upon his or her first conviction, will be fined in the amount of Fifty Dollars (\$50.00);
 2. The operator of a motor vehicle who receives a citation pursuant to this Section, upon his or her second conviction in a period of one hundred eighty (180) days, will be fined in the amount of One Hundred Dollars (\$100.00); and
 3. The operator of a motor vehicle who receives a citation pursuant to this Section, upon his or her third and subsequent convictions in a period of one hundred eighty (180) days, will be fined in the amount of Two Hundred Fifty dollars (\$250.00) per violation.
 4. The foregoing provisions of subsection (c) notwithstanding, any officer possessing the authority to enforce the provisions of the Code of Ordinances for the City of Dawsonville, in his or her sole discretion, may cause any vehicle parked in violation of this Section to be towed or immobilized by a private contractor, and the owner of the vehicle shall pay all fees in connection therewith in addition to any applicable fine set forth hereinabove.

Section 3.

Chapter 2, Section 2-110 of the Code of Ordinances for the City of Dawsonville is amended by deleting the line "Driving in sidewalk space - \$25.00" and adding a new line "Driving in sidewalk space - \$50.00."

Section 4.

Chapter 2, Section 2-110 of the Code of Ordinances for the City of Dawsonville is amended by deleting the line “Parking on sidewalk space - \$25.00” and adding a new line “Parking on sidewalk space - \$50.00.”

Section 5.

Chapter 2, Section 2-110 of the Code of Ordinances for the City of Dawsonville is amended by deleting the line “Obstruction of private driveway - \$25.00” and adding a new line “Obstruction of private driveway - \$50.00.”

Section 6.

Chapter 2, Section 2-110 of the Code of Ordinances for the City of Dawsonville is amended by adding the line “Street parking violation (first) - \$50.00.”

Section 7.

Chapter 2, Section 2-110 of the Code of Ordinances for the City of Dawsonville is amended by adding the line “Street parking violation (second in 180 days) - \$100.00.”

Section 8.

Chapter 2, Section 2-110 of the Code of Ordinances for the City of Dawsonville is amended by adding the line “Street parking violation (third and subsequent violations in 180 days) - \$250.00.”

Section 9. Repealer and Restatement.

All ordinances and resolutions and parts thereof in conflict herewith are repealed. However, to the extent not in conflict, all remaining ordinances, resolutions, or parts thereof shall not be amended or repealed and shall remain in full force and effect, except as expressly stated in this ordinance.

Section 10. Effective Date.

This ordinance shall take effect and be in force from and after its adoption.

SO ADOPTED this _____ day of _____, 2022.

Mike Eason
Mayor

Attested: _____ (seal)
Beverly Banister
City Clerk

Caleb Phillips
Council Member

William Illg
Council Member

John Walden
Council Member

Mark French
Council Member

DRAFT



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 16

SUBJECT: _____ **STAFF REPORT: CITY MANAGER** _____

CITY COUNCIL MEETING DATE: 08/15/2022

BUDGET INFORMATION: GL ACCOUNT # _____ NA _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO PROVIDE PROJECT UPDATES

HISTORY/ FACTS / ISSUES:

SEE ATTACHED OUTLINE

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager

CITY MANAGER REPORT

AUGUST 10 FOR AUGUST 15, 2022, MEETING

Resignation – David Picklesimer: It is with great sadness that I report that our PZ Director David Picklesimer has resigned. He will be seeking other opportunities. He has done a superb job and turned the PZ Office around. He will be greatly missed, and we wish him well. We began advertising the position this week in the local papers, in the *Gainesville Times*, on GLGA, and on our website. The deadline for applications is 08/19. We have hired Diane Callahan temporarily to provide leadership and support to that department until we can get the position filled. She has started working alongside David to get familiar with our operation and current issues.

Downtown Strategic Plan Grant from ARC: Our application for this grant has been selected by the ARC for funding. We now await final approval from the ARC-DC office, which could take up to six weeks. We submitted the updated commitment letter supporting a 70-30 match for the downtown strategic plan.

Director of Downtown Development, Tourism, and Historic Preservation: We began advertising this position in the local papers, the *Gainesville Times*, on GLGA, and on our website. The deadline for applications is 08/12. We look forward to interviews for this position.

Fire Hydrant Testing: Utility staff working with a contractor have begun our annual hydrant testing which results determine our ISO rating. Testing is being done during the overnight hours starting at 11 PM.

Phone System Upgrade: We continue to work out bugs out for our new internet-based phone system as well as staff training.

A Family Fair: This event was a huge success despite heavy rain at the start of the event. From 6-11 PM the event co-sponsored by the city with the Dawson County Family Connection Community Collaborative, featured non-profits, social services agencies, faith-based organizations, public servants, mental wellness providers, children's service providers, and/or support groups who provide services for substance abuse, parenting, bereavement, etc. The overall goal is to provide these agencies an opportunity to connect with their community in a fun-filled afternoon of activity. Each agency provided a family friendly activity, carnival-like, at their station and their own agency media describing their resources. Free food was available (hotdogs, hamburgers, water, juice, popcorn, cotton candy), and the event culminated with a family friendly movie, *Sing 2*. 35 groups showed up, including, Alliance Together, Amerigroup Community Care, Aruka Community Counseling Center, Avita Community Partners, Boy Scouts of North Georgia, CareSource, Cornerstone Christian Church, Creative Enterprises, Dawson Community Food Bank, Dawson County Family Connections, Dawson County Health Department, Dawson County Library, Dawson County Parks & Recreation Department, Dawson County Schools -School Social Workers, Dawson County Senior Center, Dawson County WEE Books, Department of Community Affairs, Georgia Highland Medical Services, Georgia Mountain Food Bank, Good Shepherd Clinic, Goodwill Dawsonville Career Center, Hall-Dawson CASA, Kare for Kids, Lanier Technical College, Local Church, Next Generation Youth Development/V2, No One Alone, Peach State Health Plan, Rape Response, St. Vincent de Paul/Christ the Redeemer, The Place of Dawson, The Way Home, WorkSource Georgia, and Young Life. A great time was had by all. We participated in an AAR of the event this week.

Impact Fees Study: The RFP went live on our website and the GA Procurement registry on Thursday, May 12th. It will be advertised in the Dawson County News on 05/18 and 05/25. Deadline to submit questions: 05/27/2022 at 5:00

PM. GMRC has reviewed the proposal and will be submitting their proposal for preparation of the Impact Fee study. A first for GMRC, we look forward to reviewing their proposal and presenting to the CC/M.

Water Meter Upgrade: This project is scheduled to start on 08/15.

Farmer's Market: The Farmer's Market continues to fill to capacity each Saturday morning and some vendors are at the market on Wednesday afternoons from 3-6 PM.

Friday Night Food Truck Night: The August 5th event was another tremendous success. Food trucks included Chuey's Tacos, Black Market BBQ, Egg Roll Boyz, Larry & Chris Corner Kitchen, Patty Cakes, Because Coffee, and Best Ice Cream on Wheels. A balloon artist sponsored by State Farm agent Jonathon McKibben was enjoyed by the kids. For the first time we offered live music featuring *Wilkes & the Coles*, whom everyone loved.

Disc Golf: This new feature continues to be extremely popular. Benches were added at selected holes and we are awaiting signage/maps in the next few weeks.

Main Street Park Projects:

- **Disc Golf:** See comments above.
- **Basketball Court:** The basketball courts RFP has gone out for advertisement and a pre-bid meeting is scheduled for next week.
- **Pickleball Courts:** The RFP has gone out for advertisement, and a pre-bid meeting is scheduled for next week.
- **Shade:** Staff continue researching shade for various locations in the park. Costs are excessive and we are developing recommendations.
- **Skate Park Expansion:** Staff are estimating cost for expansion of this amenity.
- **Small Bathroom between Shelter #3 and Skate Park/Court Area:** We are working to develop a simple design for a very small rest room to serve this area.
- **Stage:** Staff are researching the purchase of a hydraulic, mobile stage, similar to what we used at the tree lighting event. Since it is portable it can be set up and taken down in a few hours. This idea is opposed to an amphitheater. Our concerns for an amphitheater include cost, additionally facility would sit outside, weather, and possibly get vandalized. As we develop more research, we will present pros, cons, and a recommendation soon.
- **Dog Park:** Eagle Scout candidate Palmer Hartley has finished his project complete with obstacles for the dogs, signage, and an entry way. Once the sidewalk and landscape are complete, we hope to have a grand opening of this great addition to our community.
- **Bridge & Trail to Library:** A considerable amount of work was carried out this month to establish the trail and bridge to the library. We will be recommending alternatives to the bridge.
- **Sidewalk to Main Street Park from Care Facility:** We now have bids to connect the care facility to the park. The Dawson County Civitan Club will reimburse the city for the portion of the sidewalk on their property, and we will construct and pay for the sidewalk on city property. We are awaiting word from the contractor for when

work will start.

- **Geocaching Site:** Geocaching is a sport that is growing in popularity. There has existed a cache at the GRHOF for years. We have been approached by a volunteer geocaching enthusiast that wants to install and will maintain three sites, one in Main Street Park, one at the Dog Park, and one at Wallace Park. Staff have met with her, and we are awaiting her official proposal.
- **Splash Pad:** Research into the possibility of adding this amenity is underway with meetings scheduled in the next few weeks with potential vendors.

Project – Administrative Building for Public Works and Utilities Director: The final walk thru was completed this week and the building is ours. Internet is in and operational, SCADA upgraded/installed, security cameras underway, landscaping and paving scheduled in the coming weeks.

Roundabout at Old Courthouse: No word from GDOT yet as to funding availability. A meeting is scheduled with them on 08/23.

Covid Protocol: No staff are out due to pandemic issues.

Niche Columbarium: Staff are researching potential models and cost for this addition to our cemetery.

Comprehensive Plan: It is almost time to begin reviewing our city's comprehensive plan last completed in 2018. This formal process should start in September. We are working with Adam Hazell of GMRC planning to begin this process and discussing update of our CIE as part of that plan.

GRHOF Induction Ceremony: This event will be held 8/13.

Old Cemetery to National Register of Historic Places: Pre-pandemic, the city was working on getting the cemetery listed on the National Register of Historic Places. The process got put on hold due to the pandemic. Staff are working with Joe Rothwell at GMRC to get this project re-started.

Leak Adjustments: 4 Leak Adjustment this month.

Water \$200.77 Sewer \$173.23 Total \$374.00

Calendar YTD \$14,754.79



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 17

SUBJECT: _____ **STAFF REPORT: FINANCE ADMINISTRATOR**

CITY COUNCIL MEETING DATE: _____ **08/15/2022**

BUDGET INFORMATION: GL ACCOUNT # _____ NA

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO PRESENT FUND BALANCE AND ACTIVITY THROUGH JULY 31, 2022

HISTORY/ FACTS / ISSUES:

SEE ATTACHED FINANCIAL REPORTS

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: _____ **Robin Gazaway, Finance Administrator**

CITY OF DAWSONVILLE, GEORGIA
GENERAL FUND
July 1, 2022 - July 31, 2022

100%

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
REVENUES			
Taxes	\$ 2,163,050	\$ 30,380	1.40%
Licenses and permits	91,900	7,958	8.66%
Intergovernmental revenues	6,000	-	0.00%
Fees	256,975	18,012	7.01%
Other	<u>796,326</u>	<u>13,912</u>	<u>1.75%</u>
 Total revenues	 <u>3,314,251</u>	 <u>70,262</u>	 <u>2.12%</u>
EXPENDITURES			
Department:			
Council	134,400	17,217	12.81%
Mayor	22,860	1,187	5.19%
Elections	15,000	-	0.00%
Administration	1,769,862	91,152	5.15%
City Hall building	163,694	3,630	2.22%
Animal control	1,536	-	0.00%
Roads	584,363	53,698	9.19%
Parks	65,528	1,163	1.77%
Planning and zoning	440,008	41,425	9.41%
Economic development	<u>117,000</u>	<u>-</u>	<u>0.00%</u>
 Total expenditures	 <u>3,314,251</u>	 <u>209,472</u>	 <u>6.32%</u>
 TOTAL REVENUES OVER EXPENDITURES		 (139,210)	
 Transfer in From Reserves		 <u>139,210</u>	
 NET CHANGE IN FUND BALANCE		 <u><u>0</u></u>	

CITY OF DAWSONVILLE, GEORGIA
WATER, SEWER, AND GARBAGE FUND
July 1, 2022 - July 31, 2022

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
REVENUES			
Water fees	\$ 800,000	\$ 78,046	9.76%
Sewer fees	900,000	89,421	9.94%
Garbage fees	230,200	24,702	10.73%
Miscellaneous	357,683	50,461	14.11%
	<u>2,287,883</u>	<u>242,630</u>	<u>10.60%</u>
EXPENDITURES			
Depreciation	574,000	50,733	8.84%
Garbage service	230,200	17,855	7.76%
Group insurance	164,000	26,462	16.14%
Insurance	-	-	#DIV/0!
Interest	87,450	6,715	7.68%
Payroll taxes	31,000	3,133	10.11%
Professional	193,000	6,917	3.58%
Miscellaneous	149,311	14,182	9.50%
Repairs/supplies	229,000	6,987	3.05%
Retirement	24,000	1,614	6.73%
Salaries	355,672	41,903	11.78%
Technical services	77,000	2,042	2.65%
Utilities	173,250	-	0.00%
	<u>2,287,883</u>	<u>178,543</u>	<u>7.80%</u>
INCOME (LOSS)		<u><u>64,086</u></u>	

CITY OF DAWSONVILLE, GEORGIA
 SPLOST VI
 July 1, 2022 - July 31, 2022

SPLOST VI

	Budget	Actual	Percentage
REVENUES			
Taxes	-	-	#DIV/0!
Interest	100	4	4.00%
Other	42,900	-	0.00%
Total revenues	43,000	4	0.01%
EXPENDITURES (Capital Outlays)			
City hall acquisition	-	-	#DIV/0!
Roads and sidewalks	-	-	#DIV/0!
Public works equipment - roads	-	-	0.00%
Sewer projects	-	-	0.00%
Public works equipment - sewer	34,000	-	0.00%
Water projects	-	-	0.00%
Public works equipment - water	-	-	0.00%
Farmers market	9,000	750	8.33%
Parks and recreation	-	-	0.00%
Total expenditures	43,000	750	1.74%
TOTAL REVENUES OVER EXPENDITURES		(746)	
Transfer in From Reserves		746	
NET CHANGE IN FUND BALANCE		-	

CITY OF DAWSONVILLE, GEORGIA

SPLOST VII

July 1, 2022 - July 31, 2022

SPLOST VII

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
REVENUES			
Taxes	1,599,900	96,938	6.06%
Interest	100	119	118.91%
Other	-	-	0.00%
	<u>1,600,000</u>	<u>97,057</u>	<u>6.07%</u>
EXPENDITURES (Capital Outlays)			
City hall acquisition	-	-	#DIV/0!
Roads and sidewalks	-	-	#DIV/0!
Public works equipment - roads	-	-	0.00%
Land Acq. / Downtown	789,000	-	0.00%
Public works equipment - sewer	-	-	0.00%
Water projects/Sewer Projects	677,000	-	0.00%
Public works equipment - water	34,000	-	0.00%
Farmers market	-	-	#DIV/0!
Parks and recreation	100,000	-	0.00%
	<u>1,600,000</u>	<u>-</u>	<u>0.00%</u>
Total expenditures			
	<u>1,600,000</u>	<u>-</u>	<u>0.00%</u>
TOTAL REVENUES OVER EXPENDITURES		97,057	
Transfer in From Reserves		<u>(97,057)</u>	
NET CHANGE IN FUND BALANCE		<u><u>(0)</u></u>	