

AGENDA
CITY COUNCIL REGULAR MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, October 2, 2023
5:00 P.M.

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Announcements
5. Approval of the Agenda
6. Public Input
7. Consent Agenda
 - a. Approve FY 2023 Budget Amendments
 - b. Approve 2024 Meeting Calendar
8. Proclamation: National Customer Service Week, October 2 – October 6, 2023

BUSINESS

9. Discuss September 18, 2023 Regular Meeting and Work Session Minutes
10. Request by Dawsonville History Museum to Improve the Museum Space
11. Consideration of Scheduling a Special Called Joint Meeting with Dawson County Board of Commissioners Concerning TSPLOST
12. Impact Fee Presentation by Adam Hazell

EXECUTIVE SESSION, IF NEEDED

RESERVED FOR POTENTIAL ACTION ON EXECUTIVE SESSION ITEMS, IF NEEDED

ADJOURNMENT

The next scheduled City Council meeting is Monday, October 16, 2023

Those persons with disabilities who require reasonable accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting, should contact the Clerk at Dawsonville City Hall at 706-265-3256 at least two (2) business days prior to the meeting.



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # 7

SUBJECT: CONSENT AGENDA

CITY COUNCIL MEETING DATE: 10/02/2023

PURPOSE FOR REQUEST:

CONSIDERATION AND APPROVAL OF ITEMS BELOW; SEE ATTACHED SUPPORTING DOCUMENTS

- a. Approve FY 2023 Budget Amendments
 - b. Approve 2024 Meeting Calendar
-



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # 7a

SUBJECT: **APPROVE FY 2023 BUDGET AMENDMENTS**

CITY COUNCIL MEETING DATE: 10/02/2023

BUDGET INFORMATION: GL ACCOUNT # _____

☐ Funds Available from: _____ Annual Budget _____ Capital Budget Other **X**

☐ Budget Amendment Request from Reserve: **X** Enterprise Fund **X** General Fund

PURPOSE FOR REQUEST:

TO REQUEST APPROVAL OF VARIOUS BUDGET AMENDMENTS FOR FY 2023

HISTORY/ FACTS / ISSUES:

BUDGET AMENDMENTS FOR OVER/UNDER ENCUMBERED EXPENDITURE ACCOUNTS FOR ALL FUNDS.

OPTIONS:

RECOMMENDED SAMPLE MOTION:

APPROVE AS REQUESTED

REQUESTED BY: Robin Gazaway, Finance Director

| BUDGET FY 2022-23 | | | | |
|------------------------------|------------------------------------|----------------|-------------|--------------|
| REVENUE | GENERAL FUND - 100 | | Adjustments | |
| Account # | Account Description | 2022-23 Recmnd | | |
| 100-0000-311100 | ELECTRIC FRANCHISE FEES | 165,000.00 | 25,000.00 | 190,000.00 |
| 100-0000-311315 | MOTOR VEHICLE TITLE AD VALOREM TAX | 66,000.00 | 38,000.00 | 104,000.00 |
| 100-0000-311730 | GAS FRANCHISE FEES | 13,000.00 | | 13,000.00 |
| 100-0000-311750 | TV CABLE FRANCHISE FEES | 10,000.00 | | 10,000.00 |
| 100-0000-311760 | TELEPHONE FRANCHISE FEES | 20,000.00 | 8,000.00 | 28,000.00 |
| 100-0000-311790 | GARBAGE FRANCHISE FEES | 7,500.00 | | 7,500.00 |
| 100-0000-311795 | BROADBAND FRANCHISE FEE | 775.00 | | 775.00 |
| 100-0000-313100 | LOCAL OPTION SALES TAX | 1,670,000.00 | 173,000.00 | 1,843,000.00 |
| 100-0000-314200 | ALCOHOL EXCISE TAX | 115,000.00 | | 115,000.00 |
| 100-0000-314500 | EXCISE TAX ON ENERGY | 50.00 | | 50.00 |
| 100-0000-316100 | OCCUPATION TAX | 34,000.00 | | 34,000.00 |
| 100-0000-316200 | INSURANCE PREMIUM TAX | 223,000.00 | 133,000.00 | 356,000.00 |
| 100-0000-316300 | FINANCIAL INSTITUTION TAX | 0.00 | | 0.00 |
| 100-0000-321100 | ALCOHOL LICENSE | 28,000.00 | | 28,000.00 |
| 100-0000-321150 | CATERING EVENT PERMIT | 0.00 | | 0.00 |
| 100-0000-322210 | ZONING & LAND USE FEES | 15,000.00 | | 15,000.00 |
| 100-0000-322215 | ANNEXATION FEE | 500.00 | | 500.00 |
| 100-0000-322230 | SIGN PERMIT | 1,300.00 | | 1,300.00 |
| 100-0000-322240 | VARIANCE APPLICATION FEE | 2,000.00 | | 2,000.00 |
| 100-0000-322250 | DEMOLITION PERMIT | 300.00 | | 300.00 |
| 100-0000-322990 | PARADE/PUBLIC ASSEMBLY FEE | 300.00 | | 300.00 |
| 100-0000-322995 | PARADE/PUBLIC ASSEMBLY CLEANUP | 0.00 | | 0.00 |
| 100-0000-323100 | BUILDING PERMIT | 60,000.00 | 12,000.00 | 72,000.00 |
| 100-0000-323111 | CERTIFICATE OF OCCUPANCY FEE | 4,200.00 | | 4,200.00 |
| 100-0000-323130 | PLUMBING PERMIT FEES | 0.00 | 37,000.00 | 37,000.00 |
| 100-0000-323140 | ELECTRIC PERMIT FEES | 0.00 | | 0.00 |
| 100-0000-323160 | HVAC PERMIT FEES | 0.00 | | 0.00 |
| 100-0000-323900 | OTHER - GRADING FEES | 3,000.00 | | 3,000.00 |
| 100-0000-323901 | OTHER - PLAN REVIEW FEES | 18,000.00 | 8,700.00 | 26,700.00 |
| 100-0000-334150 | SAFETY GRANT | 6,000.00 | | 6,000.00 |
| 100-0000-334200 | HEALTH GRANT | 0.00 | | 0.00 |
| 100-0000-334250 | CARES ACT GRANT | 0.00 | | 0.00 |
| 100-0000-334310 | STATE GRANT CAPITAL-LMIG DIRECT | 0.00 | 30,000.00 | 30,000.00 |
| 100-0000-341400 | MISC REVENUE | 3,000.00 | 10,000.00 | 13,000.00 |
| 100-0000-341450 | ROOM RENTAL REVENUE | 5,000.00 | | 5,000.00 |
| 100-0000-343001 | ENGINEERING FEE | 0.00 | | 0.00 |
| 100-0000-346100 | ANIMAL CONTROL AND SHELTER FEES | 0.00 | | 0.00 |
| 100-0000-349300 | BAD CHECK FEE | 0.00 | | 0.00 |
| | | 0.00 | | 0.00 |
| 100-0000-351170 | MUNICIPAL COURT FEES | 3,000.00 | | 3,000.00 |
| 100-0000-361000 | INTEREST INCOME | 1,300.00 | 100,000.00 | 101,300.00 |
| 100-0000-381000 | RENTAL INCOME - DMC | 60,000.00 | 5,800.00 | 65,800.00 |
| 100-1400-341910 | ELECTION QUALIFYING FEE | 0.00 | | 0.00 |
| 100-1500-311340 | INTANGIBLES TAX | 40,000.00 | | 40,000.00 |
| 100-1500-311601 | REAL ESTATE TRANSFER TAX | 15,000.00 | | 15,000.00 |
| 100-0000-740000 | TRANSFER IN FROM RESERVES | -17,374.00 | | -17,374.00 |
| GENERAL FUND Revenue Totals: | | 2,572,851.00 | 580,500.00 | 3,153,351.00 |

| EXPENDITURES | GENERAL FUND - 100 | | | |
|-----------------|--------------------------------------|----------------|----------|-----------|
| Account # | Account Description | 2022-23 Recmnd | | |
| | DEPARTMENT: COUNCIL | | | |
| 100-1100-511000 | COUNCIL: SALARIES | 35,000.00 | | 35,000.00 |
| 100-1100-512100 | COUNCIL: GROUP INSURANCE | 56,600.00 | 4,883.00 | 61,483.00 |
| 100-1100-512200 | COUNCIL: TAXES: SUTA, FICA, FUTA | 3,000.00 | | 3,000.00 |
| 100-1100-523200 | COUNCIL: COMMUNICATIONS - CELL PHONE | 2,900.00 | | 2,900.00 |
| 100-1100-523500 | COUNCIL: TRAVEL | 1,000.00 | | 1,000.00 |
| 100-1100-523700 | COUNCIL: EDUCATION & TRAINING | 3,000.00 | | 3,000.00 |
| 100-1100-531100 | COUNCIL: SUPPLIES | 500.00 | | 500.00 |
| | DEPARTMENT: MAYOR | | | |
| 100-1300-511000 | MAYOR: SALARIES | 17,000.00 | | 17,000.00 |
| 100-1300-512100 | MAYOR: GROUP INSURANCE | 60.00 | | 60.00 |
| 100-1300-512200 | MAYOR: TAXES: SUTA, FICA, FUTA | 1,400.00 | | 1,400.00 |
| 100-1300-523200 | MAYOR: COMMUNICATIONS - CELL PHONE | 1,000.00 | | 1,000.00 |
| 100-1300-523500 | MAYOR: TRAVEL | 1,200.00 | | 1,200.00 |
| 100-1300-523700 | MAYOR: EDUCATION & TRAINING | 2,000.00 | | 2,000.00 |
| 100-1300-531100 | MAYOR: SUPPLIES | 200.00 | | 200.00 |
| | DEPARTMENT: ELECTIONS | | | |
| 100-1400-521203 | ELECTIONS: PROFESSIONAL OTHER | 15,000.00 | | 15,000.00 |
| 100-1400-523300 | ELECTIONS: ADVERTISING | 0.00 | | 0.00 |
| 100-1400-523400 | ELECTIONS: PRINTING AND BINDING | 0.00 | | 0.00 |

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|-----------------|--|------------|------------|------------|
| 100-1400-531100 | ELECTIONS: SUPPLIES | 0.00 | | 0.00 |
| | DEPARTMENT: ADMINISTRATION | | | |
| 100-1500-511000 | ADMINISTRATION: SALARIES | 383,016.00 | | 383,016.00 |
| 100-1500-512100 | ADMINISTRATION: GROUP INSURANCE | 154,000.00 | | 154,000.00 |
| 100-1500-512200 | ADMINISTRATION: TAXES: SUTA, FICA, FUTA | 32,000.00 | | 32,000.00 |
| 100-1500-512400 | RETIREMENT CONTRIBUTIONS | 25,000.00 | | 25,000.00 |
| 100-1500-512700 | WORKERS COMP | 4,300.00 | | 4,300.00 |
| 100-1500-521200 | PROFESSIONAL LEGAL | 70,000.00 | | 70,000.00 |
| 100-1500-521201 | PROFESSIONAL ACCOUNTING | 19,000.00 | | 19,000.00 |
| 100-1500-521203 | PROFESSIONAL OTHER | 57,000.00 | | 57,000.00 |
| 100-1500-521300 | TECHNICAL SERVICES (IT) | 19,245.00 | | 19,245.00 |
| 100-1500-521315 | TECHNICAL SERVICES-PAYROLL ACH | 3,600.00 | | 3,600.00 |
| 100-1500-522200 | REPAIRS & MAINTENANCE | 4,078.00 | | 4,078.00 |
| 100-1500-522320 | RENTAL EQUIPMENT | 3,010.00 | | 3,010.00 |
| 100-1500-523000 | OTHER PURCHASED SERVICES | 32,000.00 | | 32,000.00 |
| 100-1500-523100 | INSURANCE OTHER THAN EMPL | 15,000.00 | | 15,000.00 |
| 100-1500-523200 | COMMUNICATIONS | 13,000.00 | | 13,000.00 |
| 100-1500-523300 | ADVERTISING | 2,500.00 | | 2,500.00 |
| 100-1500-523400 | PRINTING AND BINDING | 1,116.00 | | 1,116.00 |
| 100-1500-523500 | TRAVEL | 4,000.00 | | 4,000.00 |
| 100-1500-523600 | DUES & FEES | 12,112.00 | | 12,112.00 |
| 100-1500-523700 | EDUCATION & TRAINING | 4,435.00 | | 4,435.00 |
| 100-1500-523910 | UNIFORMS | 1,400.00 | | 1,400.00 |
| 100-1500-531100 | SUPPLIES | 45,000.00 | | 45,000.00 |
| 100-1500-531270 | ENERGY GASOLINE/DIESEL | 1,550.00 | | 1,550.00 |
| 100-1500-531300 | FOOD | 2,500.00 | | 2,500.00 |
| 100-1500-531600 | SMALL EQUIPMENT | 5,000.00 | 338,000.00 | 343,000.00 |
| 100-1500-541000 | CAPITAL OUTLAY | 35,000.00 | 115,000.00 | 150,000.00 |
| 100-1500-581000 | CONTINGENCY | 0.00 | | 0.00 |
| 100-1500-999999 | PMTS TO OTHER - DAWSON | 150,000.00 | | 150,000.00 |
| | DEPARTMENT: CITY HALL BLDG | | | |
| 100-1565-521300 | TECHNICAL SERVICES | 5,387.00 | | 5,387.00 |
| 100-1565-522200 | REPAIRS & MAINTENANCE | 43,000.00 | | 43,000.00 |
| 100-1565-522201 | R & M - GRHOF | 5,000.00 | | 5,000.00 |
| 100-1565-522202 | R & M - DISTILLERY | 5,000.00 | | 5,000.00 |
| 100-1565-531100 | SUPPLIES | 25,000.00 | | 25,000.00 |
| 100-1565-531220 | ENERGY NATURAL GAS | 9,000.00 | | 9,000.00 |
| 100-1565-531230 | ENERGY ELECTRICITY | 51,307.00 | | 51,307.00 |
| 100-1565-540000 | CAPITAL OUTLAY | 20,000.00 | | 20,000.00 |
| | DEPARTMENT: ANIMAL CONTROL | | | |
| 100-3900-523600 | DUES & FEES | 500.00 | (400.00) | 100.00 |
| 100-3900-531100 | SUPPLIES | 1,036.00 | (1,036.00) | 0.00 |
| | DEPARTMENT: ROADS | | | |
| 100-4200-511000 | SALARIES | 259,177.00 | 47,000.00 | 306,177.00 |
| 100-4200-512100 | GROUP INSURANCE | 75,000.00 | 34,500.00 | 109,500.00 |
| 100-4200-512200 | TAXES: SUTA, FICA, FUTA | 21,000.00 | | 21,000.00 |
| 100-4200-512400 | RETIREMENT CONTRIBUTIONS | 5,000.00 | 13,000.00 | 18,000.00 |
| 100-4200-512700 | WORKERS COMP | 27,000.00 | | 27,000.00 |
| 100-4200-521200 | PROFESSIONAL LEGAL | 6,000.00 | | 6,000.00 |
| 100-4200-521202 | PROFESSIONAL ENGINEERING | 4,500.00 | | 4,500.00 |
| 100-4200-521300 | TECHNICAL SERVICES | 7,000.00 | 1,200.00 | 8,200.00 |
| 100-4200-522110 | GARBAGE SERVICES | 2,000.00 | | 2,000.00 |
| 100-4200-522140 | STREET SWEEPING/GROUNDSUP | 14,300.00 | | 14,300.00 |
| 100-4200-522200 | REPAIRS & MAINTENANCE | 50,000.00 | | 50,000.00 |
| 100-4200-523200 | COMMUNICATIONS | 5,240.00 | | 5,240.00 |
| 100-4200-523400 | PRINTING AND BINDING | 100.00 | | 100.00 |
| 100-4200-523500 | TRAVEL | 2,000.00 | | 2,000.00 |
| 100-4200-523600 | DUES & FEES | 1,513.00 | | 1,513.00 |
| 100-4200-523700 | EDUCATION & TRAINING | 1,500.00 | | 1,500.00 |
| 100-4200-523910 | UNIFORM SERVICE | 3,000.00 | | 3,000.00 |
| 100-4200-531100 | SUPPLIES | 22,000.00 | | 22,000.00 |
| 100-4200-531230 | ENERGY ELECTRICITY | 47,033.00 | | 47,033.00 |
| 100-4200-531240 | ENERGY BOTTLED GAS | 1,000.00 | | 1,000.00 |
| 100-4200-531270 | ENERGY GASOLINE/DIESEL | 10,000.00 | | 10,000.00 |
| 100-4200-531300 | FOOD | 0.00 | | 0.00 |
| 100-4200-541400 | INFRASTRUCTURE-GDOT LMIG | 1,000.00 | | 1,000.00 |
| | DEPARTMENT: PARKS | | | |
| 100-6200-522200 | REPAIRS & MAINTENANCE | 20,000.00 | 66,290.00 | 86,290.00 |
| 100-6200-531100 | SUPPLIES | 25,000.00 | 20,600.00 | 45,600.00 |
| 100-6200-531230 | ENERGY ELECTRICITY | 20,528.00 | 2,363.00 | 22,891.00 |
| 100-6200-542100 | CAPITAL OUTLAY - PARKS | 0.00 | 13,000.00 | 13,000.00 |
| | DEPARTMENT: PLANNING & ZONING | | | |
| 100-7400-511000 | SALARIES | 211,300.00 | 6,800.00 | 218,100.00 |
| 100-7400-512100 | GROUP INSURANCE | 60,000.00 | 16,000.00 | 76,000.00 |
| 100-7400-512200 | TAXES: SUTA, FICA, FUTA | 16,700.00 | | 16,700.00 |

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| 100-7400-512400 | RETIREMENT CONTRIBUTIONS | 7,508.00 | 8,300.00 | 15,808.00 |
| 100-7400-512700 | WORKERS COMP | 800.00 | | 800.00 |
| 100-7400-521200 | PROFESSIONAL LEGAL | 43,000.00 | | 43,000.00 |
| 100-7400-521202 | PROFESSIONAL ENGINEERING | 11,000.00 | | 11,000.00 |
| 100-7400-521203 | PROFESSIONAL OTHER | 18,000.00 | | 18,000.00 |
| 100-7400-521300 | TECHNICAL SERVICES | 11,000.00 | | 11,000.00 |
| 100-7400-522200 | REPAIRS & MAINTENANCE | 2,000.00 | | 2,000.00 |
| 100-7400-522320 | RENTAL EQUIPMENT | 4,400.00 | | 4,400.00 |
| 100-7400-523200 | COMMUNICATIONS | 5,000.00 | | 5,000.00 |
| 100-7400-523300 | ADVERTISING | 1,400.00 | | 1,400.00 |
| 100-7400-523400 | PRINTING AND BINDING | 500.00 | | 500.00 |
| 100-7400-523500 | TRAVEL | 4,000.00 | | 4,000.00 |
| 100-7400-523600 | DUES & FEES | 2,500.00 | | 2,500.00 |
| 100-7400-523700 | EDUCATION & TRAINING | 4,000.00 | | 4,000.00 |
| 100-7400-523800 | LICENSES | 400.00 | | 400.00 |
| 100-7400-523910 | UNIFORMS | 1,000.00 | | 1,000.00 |
| 100-7400-531100 | SUPPLIES | 13,500.00 | | 13,500.00 |
| 100-7400-321270 | ENERGY-GASOLINE / DIESEL | 3,000.00 | | 3,000.00 |
| 100-7400-541400 | CAPITAL - PROPERTY (VEHICLE) | 0.00 | | 0.00 |
| | DEPARTMENT: ECONOMIC DEVELOPMENT | | | |
| 100-7540-572000 | PMTS TO OTHER AGENCY (Chamber of Commerce) | 12,000.00 | | 12000 |
| 100-7550-531000 | PMTS TO OTHER AGENCY (DDA) | 105,000.00 | (105,000.00) | 0 |
| | GENERAL FUND Expenditure Totals: | 2,572,851.00 | | |
| | | | 580,500.00 | |

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|---|---------------------|
| GENERAL FUND Revenue Totals: | 2,572,851.00 |
| GENERAL FUND Expenditure Totals: | 2,572,851.00 |

| REVENUE | | | ARPA -230 |
|-----------------|-------------------------------------|---------------------|----------------|
| Account # | Account Description | 2022-23 Recmnd | |
| 230-0000-332100 | AMERICAN RESCUE PLAN | 3,700,000.00 | (2,799,000.00) |
| 230-0000-361000 | INTEREST | 400.00 | |
| | ARPA FUND 230 Revenue Totals | 3,700,400.00 | |

| EXPENDITURES | | | ARPA - 230 |
|-----------------|---|---------------------|----------------|
| Account # | Account Description | 2022-23 Recmnd | |
| 230-4200-541000 | PUBLIC WORKS/UTILITIES | 3,700,400.00 | (2,799,000.00) |
| | ARPA FUND 230 Expenditure Totals | 3,700,400.00 | |

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| ARPA FUND 230 Revenue Totals | 3,700,400.00 |
| ARPA FUND 230 Expenditure Totals | 3,700,400.00 |

| REVENUE | | | HOTEL/MOTEL FUND - 275 |
|-----------------|--|-----------------|------------------------|
| Account # | Account Description | 2022-23 Recmnd | |
| 275-0000-314100 | HOTEL/MOTEL TAX | 6,000.00 | 1,325.00 |
| | HOTEL/MOTEL FUND 275 Revenue Totals | 6,000.00 | |

| EXPENDITURES | | | HOTEL/MOTEL FUND - 275 |
|-----------------|--|-----------------|------------------------|
| Account # | Account Description | 2022-23 Recmnd | |
| 275-7540-572000 | PMTS TO OTHER AGENCY (Chamber of Commerce) | 6,000.00 | 1,325.00 |
| | HOTEL/MOTEL FUND 275 Expenditure Totals | 6,000.00 | |

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| HOTEL/MOTEL FUND 275 Revenue Totals | 6,000.00 |
| HOTEL/MOTEL FUND 275 Expenditure Totals | 6,000.00 |

| REVENUE | DOWNTOWN DEVELOPMENT AUTHORITY FUND (DDA) - 285 | |
|-----------------|---|------------------|
| Account # | Account Description | 2022-23 Recmnd |
| 285-7550-000000 | DOWNTOWN DEVELOPMENT AUTHORITY (DDA) | 4,400.00 |
| 285-7500-740000 | TRANSFER IN FROM RESERVES | 25,000.00 |
| | DDA FUND 285 Revenue Totals | 29,400.00 |

2,551.00 6,951.00
25000
31,951.00

| EXPENDITURES | DOWNTOWN DEVELOPMENT AUTHORITY FUND (DDA) - 285 | |
|-----------------|---|------------------|
| Account # | Account Description | 2022-23 Recmnd |
| 285-7500-521200 | PROFESSIONAL LEGAL | 2,000.00 |
| 285-7500-521201 | PROFESSIONAL ACCOUNTING | 1,200.00 |
| 285-7500-521203 | PROFESSIONAL OTHER | 0.00 |
| 285-7500-523300 | ADVERTISING | 0.00 |
| 285-7500-523700 | EDUCATION & TRAINING | 1,200.00 |
| 285-7500-531000 | FIREWORKS PURCHASE | 0.00 |
| 285-7500-531100 | SUPPLIES | 0.00 |
| 285-7500-540000 | GRANT DISBURSEMENTS | 25,000.00 |
| 285-7550-531000 | OTHER EXPENDITURES FROM RESERVES | 0.00 |
| | DDA FUND 285 Expenditure Totals | 29,400.00 |

2,000.00
1,200.00
0.00
2,551.00
1,200.00
0.00
0.00
0.00
25,000.00
0.00 31,951.00

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| DDA FUND 285 Revenue Totals | 29,400.00 |
| DDA FUND 285 Expenditure Totals | 29,400.00 |

| SPLOST VI FUND - 320 | | |
|----------------------|--|------------------|
| REVENUE | | |
| Account # | Account Description | 2022-23 Recmnd |
| 320-0000-313200 | SPECIAL PURPOSE LOCAL OPTION SALES TAX | 0.00 |
| 320-0000-361000 | INTEREST INCOME | 100.00 |
| 320-0000-361000 | TRANSFER IN FROM RESERVES | 42,900.00 |
| | SPLOST VI FUND 320 Revenue Totals | 43,000.00 |

| SPLOST VI FUND - 320 | | |
|----------------------|--|------------------|
| EXPENDITURES | | |
| Account # | Account Description | 2022-23 Recmnd |
| 320-1000-541300 | CAPITAL OUTLAY - CITY HALL ACQUISITION | 0.00 |
| 320-4200-541400 | CAPITAL OUTLAY - ROADS AND SIDEWALKS | 0.00 |
| 320-4200-542000 | CAPITAL OUTLAY - PUBLIC WORKS EQUIPMNT-R | 34,000.00 |
| 320-4300-541400 | CAPITAL OUTLAY - SEWER PROJECTS | 0.00 |
| 320-4300-542000 | CAPITAL OUTLAY - PUBLIC WORKS EQUIPMNT-S | 0.00 |
| 320-4400-541400 | CAPITAL OUTLAY - WATER PROJECTS | 0.00 |
| 320-4400-542000 | CAPITAL OUTLAY - PUBLIC WORKS EQUIPMNT-W | 0.00 |
| 320-6000-541000 | CAPITAL OUTLAY - FARMERS MARKET | 9,000.00 |
| 320-6200-541200 | CAPITAL OUTLAY - PARKS AND RECREATION | 0.00 |
| | SPLOST VI FUND 320 Expenditure Totals | 43,000.00 |

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| SPLOST VI FUND 320 Revenue Totals | 43,000.00 |
| SPLOST VI FUND 320 Expenditure Totals | 43,000.00 |

| SPLOST VII FUND - 327 | | |
|-----------------------|---|---------------------|
| REVENUE | | |
| Account # | Account Description | 2022-23 Recmnd |
| 327-0000-340000 | SPECIAL PURPOSE LOCAL OPTION SALES TAX | 1,599,900.00 |
| 327-0000-361000 | INTEREST INCOME | 100.00 |
| 327-0000-361000 | TRANSFER IN FROM RESERVES | 0.00 |
| | SPLOST VII FUND 327 Revenue Totals | 1,600,000.00 |

(695,000.00)

| SPLOST VII FUND - 327 | | |
|-----------------------|---|---------------------|
| EXPENDITURES | | |
| Account # | Account Description | 2022-23 Recmnd |
| 327-1000-541300 | CAPITAL OUTLAY - CITY HALL ACQUISITION | 0.00 |
| 327-4200-541400 | CAPITAL OUTLAY - ROADS AND SIDEWALKS | 0.00 |
| 327-4200-542000 | CAPITAL OUTLAY - PUBLIC WORKS EQUIPMNT-R | 0.00 |
| 327-4300-541400 | CAPITAL OUTLAY - SEWER PROJECTS | 733,000.00 |
| 327-4300-542000 | CAPITAL OUTLAY - PUBLIC WORKS EQUIPMNT-S | 0.00 |
| 327-4400-541400 | CAPITAL OUTLAY - WATER PROJECTS | 733,000.00 |
| 327-4400-542000 | CAPITAL OUTLAY - PUBLIC WORKS EQUIPMNT-W | 34,000.00 |
| 327-6000-541000 | CAPITAL OUTLAY - FARMERS MARKET | 0.00 |
| 327-6200-541200 | CAPITAL OUTLAY - PARKS AND RECREATION | 100,000.00 |
| | SPLOST VII FUND 327 Expenditure Totals | 1,600,000.00 |

(695,000.00)

| | |
|---|---------------------|
| SPLOST VII FUND 327 Revenue Totals | 1,600,000.00 |
| SPLOST VII FUND 327 Expenditure Totals | 1,600,000.00 |

| REVENUE | | CEMETERY FUND - 790 |
|-----------------|---|---------------------|
| Account # | Account Description | 2020-21 Recmnd |
| 790-0000-321210 | REAL ESTATE FEES | 125.00 |
| 790-0000-349100 | CEMETERY LOT SALES | 9,000.00 |
| 790-0000-361000 | INTEREST INCOME | 100.00 |
| 790-0000-611000 | TRANSFER IN (RESERVES) | 109,775.00 |
| | CEMETERY FUND 790 Revenue Totals | 119,000.00 |

(84,500.00)

| EXPENDITURES | | CEMETERY FUND - 790 |
|-----------------|---|---------------------|
| Account # | Account Description | 2022-23 Recmnd |
| 790-4950-522200 | REPAIRS & MAINTENANCE | 12,000.00 |
| 790-4950-523600 | DUES & FEES | 200.00 |
| 790-4950-531100 | SUPPLIES | 6,800.00 |
| 790-4950-542500 | CAPITAL OUTLAY - OTHER | 100,000.00 |
| | CEMETERY FUND 790 Expenditure Totals | 119,000.00 |

(84,500.00)

| | |
|---|-------------------|
| CEMETERY FUND 790 Revenue Totals | 119,000.00 |
| CEMETERY FUND 790 Expenditure Totals | 119,000.00 |



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7b

SUBJECT: APPROVE 2024 MEETING CALENDAR

CITY COUNCIL MEETING DATE: 10/02/2023

BUDGET INFORMATION: GL ACCOUNT # NA

☐ Funds Available from: Annual Budget Capital Budget Other

☐ Budget Amendment Request from Reserve: Enterprise Fund General Fund

PURPOSE FOR REQUEST:

TO REQUEST APPROVAL OF 2024 MEETING CALENDAR

HISTORY/ FACTS / ISSUES:

- **DDA CHOSE MAY 9, 2024 AND NOVEMBER 7, 2024 FOR THEIR TWO MEETINGS IN QUESTION**
- **PLANNING COMMISSION WILL HOLD THEIR NOVEMBER 2024 MEETING ON TUESDAY, NOVEMBER 12, 2024 DUE TO THE VETERAN'S DAY HOLIDAY**

OPTIONS:

RECOMMEND APPROVAL AS PRESENTED

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Beverly Banister, City Clerk

January 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|--|-----------|---|--------|----------|
| | 1 City Hall Closed New Year's Eve Observed | 2 City Hall Closed New Year's Day Observed | 3 | 4 | 5 | 6 |
| 7 | 8 Planning Commission | 9 | 10 | 11 City Council Regular Meeting | 12 | 13 |
| 14 | 15 City Hall Closed Martin Luther King Day | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 Downtown Development Authority | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |
| | | | | | | |

February 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------|-----------|----------|--------|----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 City Council Regular Meeting | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 Planning Commission | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 City Council Regular Meeting & Work Session | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 Historic Preservation Commission | 27 | 28 | 29 | | |
| | | | | | | |

March 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---------------------|---|---------|-----------|----------|---------------------------------------|----------|
| | | | | | 1 | 2 |
| 3 | 4 City Council Regular Meeting | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 Planning Commission | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 City Council Regular Meeting & Work Session | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 Downtown Development Authority | 26 | 27 | 28 | 29 City Hall Closed Good Friday | 30 |
| 31 Easter Sunday | | | | | | |

April 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|----------------------|----------------------|----------------------|----------------------|----------|
| | 1 DC School Break | 2 DC School Break | 3 DC School Break | 4 DC School Break | 5 DC School Break | 6 |
| 7 | 8 Planning Commission | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 City Council Regular Meeting & Work Session | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 Historic Preservation Commission | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |
| | | | | | | |

May 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------|-----------|-------------------------------------|--------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 City Council Regular Meeting | 7 | 8 | 9 Downtown Development Authority | 10 | 11 |
| 12 | 13 Planning Commission | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 City Council Regular Meeting & Work Session | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 City Hall Closed Memorial Day | 28 | 29 | 30 | 31 | |
| | | | | | | |

June 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------|-----------|----------|--------|----------|
| | | | | | | 1 |
| 2 | 3 City Council Regular Meeting | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 Planning Commission | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 City Council Regular Meeting & Work Session | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 Historic Preservation Commission | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

July 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------|-----------|---|--------|----------|
| | 1 | 2 | 3 | 4 City Hall Closed Independence Day | 5 | 6 |
| 7 | 8 Planning Commission | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 City Council Regular Meeting & Work Session | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 Downtown Development Authority | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |
| | | | | | | |

August 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------|-----------|----------|--------|----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 City Council Regular Meeting | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 Planning Commission | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 City Council Regular Meeting & Work Session | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 Historic Preservation Commission | 27 | 28 | 29 | 30 | 31 |
| | | | | | | |

September 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------|-----------|----------|--------|----------|
| 1 | 2 City Hall Closed Labor Day | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 Planning Commission | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 City Council Regular Meeting & Work Session | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 Downtown Development Authority | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |
| | | | | | | |

October 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------|-----------|----------|---|----------|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 City Council Regular Meeting | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 Planning Commission | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 City Council Regular Meeting & Work Session | 22 | 23 | 24 | 25 City Hall Closed Mountain Moonshine Festival | 26 |
| 27 | 28 Historic Preservation Commission | 29 | 30 | 31 | | |
| | | | | | | |

November 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------------------------|-----------|--|--|----------|
| | | | | | 1 | 2 |
| 3 | 4 City Council Regular Meeting | 5 | 6 | 7 Downtown Development Authority | 8 | 9 |
| 10 | 11 City Hall Closed Veteran's Day | 12 Planning Commission | 13 | 14 | 15 | 16 |
| 17 | 18 City Council Regular Meeting | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 City Hall Closed Thanksgiving | 29 City Hall Closed Day After Thanksgiving | 30 |
| | | | | | | |

December 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|--|---|----------|--------|----------|
| 1 | 2 City Council Regular Meeting | 3 Historic Preservation Commission | 4 | 5 | 6 | 7 |
| 8 | 9 Planning Commission | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 City Council Regular Meeting & Work Session | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 City Hall Closed Christmas Eve | 25 City Hall Closed Christmas Day | 26 | 27 | 28 |
| 29 | 30 | 31 City Hall Closed New Year's Eve | City Hall Closed New Year's Day | | | |
| | | | | | | |



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # 8

SUBJECT: **PROCLAMATION: NATIONAL CUSTOMER SERVICE WEEK, OCTOBER 2-6, 2023**

CITY COUNCIL MEETING DATE: 10/02/2023

BUDGET INFORMATION: GL ACCOUNT # _____

☐ Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

☐ Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO READ PROCLAMATION FOR NATIONAL CUSTOMER SERVICE WEEK, OCTOBER 2-6, 2023

HISTORY/ FACTS / ISSUES:

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager



Proclamation

National Customer Service Week
October 2 – 6, 2023



WHEREAS, in 1992, the U.S. Congress proclaimed Customer Service Week, a nationally recognized event celebrated annually during the first full week of October; and

WHEREAS, each day the talented City of Dawsonville public employees work to keep the City operating by ensuring proper management of municipal services and strategic implementation of public resources; and

WHEREAS, new residents seeking access to services, programs or general information concerning the City will gain their very first interaction with local government through the City's dedicated customer service staff via telephone, email and/or personally by walk-in service at City Hall; and

WHEREAS, it is the goal of the City to provide excellent customer service in all departments and the public employees are committed to exhibiting the highest standards of professional excellence and customer service for our residents, businesses and visitors; and

WHEREAS, the Mayor and Council wishes to thank and recognize the achievements and efforts of the City staff in the field of customer service and to encourage continued commitment to customer service excellence in everyday activities, services and programs to the citizens of the City of Dawsonville;

NOW, THEREFORE, I, Mike Eason, Mayor of the City of Dawsonville, do hereby proclaim the week of October 2 through 6, 2023 as "NATIONAL CUSTOMER SERVICE WEEK".

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Dawsonville to be affixed this 2nd day of October 2023.

Mike Eason, Mayor

ATTEST:

Beverly A. Banister





DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # 9

SUBJECT: **DISCUSS SEPTEMBER 18, 2023 REGULAR MEETING AND WORK SESSION MINUTES**

CITY COUNCIL MEETING DATE: 10/02/2023

BUDGET INFORMATION: GL ACCOUNT # _____

☐ Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

☐ Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO DISCUSS AND CLARIFY STIPULATIONS CONCERNING ITEM #9 ZSP-C2300063

HISTORY/ FACTS / ISSUES:

ZSP-C230063 APPROVED AT THE 09/18/2023 MEETING; CLARIFICATION REQUIRED ON CERTAIN STIPULATIONS. SEE ATTACHED DRAFT MINUTES WITH EXHIBIT A STIPULATIONS

ALSO INCLUDED ARE THE ORIGINAL PLANNING COMMISSION APPROVED STIPULATIONS PROVIDED IN THE PACKET ON 09/18/2023 FOR REFERENCE.

LASTLY, FOR REFERENCE, BELOW IS THE VERBATIM MOTION:

My motion is going to approve all the stipulations excluding item #17 which means no sound increase, item #19 so there won't be any unlimited weekends but of course the applicant can apply for a special event permit if he decides and then also #21, the future road improvements just taking that off because that doesn't make sense to have on there and then what I'd like to do is amend 14a to drop the seasonal part on that and then also changing the wording on item 16 so the wording on item 16 about four lines down it says "any major", I want to change it to minor and then the next line down changing that minor to major and then having it come before the City Council and the last thing to change on that is instead of the decision of major and minor it should be made, decided upon by the Planning Director and the City Manager with the City Council copied on that communication

REQUESTED BY: Mike Eason, Mayor/Beverly Banister, City Clerk

MINUTES
CITY COUNCIL REGULAR MEETING AND WORK SESSION
G.L. Gilleland Council Chambers on 2nd Floor
Monday, September 18, 2023
5:00 P.M.

1. **CALL TO ORDER:** Mayor Eason called the meeting to order at 5:00 pm.
2. **ROLL CALL:** Present were Councilmember Mark French, Councilmember Caleb Phillips, Councilmember John Walden, Councilmember William Illg, City Attorney Kevin Tallant, City Manager Bob Bolz, Deputy City Clerk Tracy Smith, Public Works Director Trampas Hansard, Utility Director Jacob Barr, Stacy Harris representing Planning & Zoning, Downtown Development Director Amanda Edmondson and Finance Director Robin Gazaway.
3. **INVOCATION AND PLEDGE:** Invocation and pledge were led by Councilmember French.
4. **ANNOUNCEMENTS:** Mayor Eason reported that the Farmers Market was only open on Saturdays now through the end of October; the next food truck will be held on October 6, 2023 and will be the last one on Friday; the tree lighting, parade and Jingle Market will be held on November 18, 2023 and there will be food trucks there as well.
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by M. French; second by C. Phillips. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** No participation by the public.
7. **CONSENT AGENDA:** Motion to approve the consent agenda for the following items (a -g) made by J. Walden; second by W. Illg. Vote carried unanimously in favor.
 - a. Approve Minutes
 - Regular Meeting held August 21, 2023
 - Executive Session held August 21, 2023
 - b. Approve First Amendment to Intergovernmental Agreement for Law Enforcement
 - c. Approve Intergovernmental Agreement with Dawson County School Board for Extension of Disc Golf Course
 - d. Approve Agreement with Dawsonville History Museum for Special Purpose Grant Administration and Project Management
 - e. Approve 2024 Solid Waste Collection Service Agreement with Red Oak Sanitation
 - f. Approve Special Event with Alcohol – Bootleggers Bar and Grill, October 27-29, 2023
 - g. Approve Ratification of Utility Relocation Costs and Agreement on Shoal Creek Road
8. **EMPLOYEE RECOGNITION:** The Mayor and Council recognized Amanda Edmondson as the August Employee of the Month and service awards were presented to Stan Zaverukha and Steven McNeal for five years of service and Jacob Barr for 12 years of service.

BUSINESS

9. **ZSP-C2300063:** Atlanta Motorsports Park, LLC has petitioned to amend the site plan and the current stipulations; located at 20 Duck Thurmond Road (TMP 070 049 001). Public Hearing Dates: Planning Commission on Monday, August 14, 2023, and City Council Monday, August 21, 2023. City Council for a decision on September 18, 2023.

Planning and Zoning representative Stacy Harris presented the request.

Councilmember Illg thanked the community and the Planning Commission, as well as staff and the applicant, for the work and input involved with making this decision. He stated the goal is to find a good compromise resulting in giving and taking from both sides.

Motion made by W. Illg to approve ZSP-C2300063 with stipulations as outlined in the attached Exhibit A; second by C. Phillips. Vote carried three in favor (Illg, Phillips, French) with one abstained (Walden).

10. **ANX-C2100043 and ZA-C2100043:** Allen Street Properties, LLC and B & K Turner Family, LLP have petitioned to annex into the city limits of Dawsonville tract 2 with 32.937 acres (amended application) tract known as a portion of TMP 093 004 001, located at Perimeter Road, with a request to rezone from County Zoning of RSR (Residential Sub Rural) and RA (Restricted Agriculture) to City Zoning of R3 (Single Family Residential). Public Hearing Dates: Planning Commission on September 13,

MINUTES
CITY COUNCIL REGULAR MEETING AND WORK SESSION
G.L. Gilleland Council Chambers on 2nd Floor
Monday, September 18, 2023
5:00 P.M.

2021 and City Council on October 4, 2021. Tabled indefinitely on April 18, 2022; On August 7, 2023 item was removed from table and placed on the August 21, 2023 agenda.

Planning and Zoning Admin Stacy Harris presented the request.

Motion to table ANX-C2100043 and ZA-C2100043 to the October 16, 2023 City Council meeting made by J. Walden; second by M. French. Vote carried unanimously in favor.

- 11. CONTINGENT APPROVAL OF ALCOHOL LICENSE FOR GRANDDADDY MIMM'S DISTILLING CO.:** Motion to approve the alcohol license as presented contingent upon State and Federal approval made by C. Phillips; second by J. Walden. Vote carried unanimously in favor.
- 12. 2023 COMPREHENSIVE PLAN UPDATE:** Motion to sign the letter of submission for the draft of the 2023 Comprehensive Plan to be sent to and reviewed by the Department of Community Affairs made by W. Illg; second M. French. Vote carried unanimously in favor.
- 13. REQUEST BID APPROVAL FOR SKATE PARK RELOCATION AND IMPROVEMENT:** Motion to approve the bid for the new skate park cement pad from PWG Concrete Construction, LLC in the amount of \$24,650.00 and the bid for the relocation of existing equipment and installation of new equipment from American Ramp Company (Sole Source Provider) in the amount of \$84,088.70 both to be paid out of SPLOST VII made by M. French; second by J. Walden. Vote carried three in favor (French, Walden, Illg) with one abstained (Phillips).

WORK SESSION

- 14. DISCUSSION OF PARKING ON CITY STREETS:** Public Works Director Trampas Hansard reported he has been receiving a lot of complaints concerning vehicles in subdivisions that are parked on sidewalks and streets and blocking sidewalks and streets. Attorney Kevin Tallant stated that if the City chooses to enforce these issues, it must be in the form of an ordinance and it must be very specific with the likelihood of turning over the enforcement to a towing and/or booting company. Mayor Eason stated the Council has in previous discussions recommended the HOAs develop laws to enforce parking issues; he asked Director Hansard if any of the HOAs have done so. Councilmember Walden would like Director Hansard to gather information from the HOAs about what they are doing to enforce parking. Councilmember Phillips agreed but would like an ordinance drawn up to prohibit parking on sidewalks. Councilmember French is concerned about public safety vehicles being able to navigate the subdivision roads if vehicles are parked illegally. Discussion occurred about the potential process of warnings and towing vehicles. Director Hansard has also been charged with gathering information from towing companies about pricing and procedures.
- 15. PROPOSED 2024 MEETING CALENDAR:** Mayor Eason presented the proposed calendar; the DDA will be discussing two of their meetings for May and November at their next scheduled meeting. The calendar will be presented at the next meeting for approval.

STAFF REPORTS

- 16. BOB BOLZ, CITY MANAGER:** City Manager Bolz stated that Adam Hazell will be at the October 2, 2023 meeting to present the Impact Fee recommendation. Bolz also reported there was only one leak adjustment in the amount of \$167.00. The year to date total is \$2,264.37 vs. last year's total this time being \$15,436.12.
- 17. ROBIN GAZAWAY, FINANCE DIRECTOR:** Finance Director Gazaway presented the financial reports representing fund balances and activity through August 31, 2023.

EXECUTIVE SESSION

At 5:34 p.m. a motion to close regular session and go into executive session for potential/pending litigation and personnel was made by J. Walden; second by W. Illg. Vote carried unanimously in favor.

MINUTES
CITY COUNCIL REGULAR MEETING AND WORK SESSION
G.L. Gilleland Council Chambers on 2nd Floor
Monday, September 18, 2023
5:00 P.M.

At 6:00 p.m. a motion to close executive session was made by M. French; second by C. Phillips. Vote carried unanimously in favor.

Motion to resume regular session was made by M. French; second by W. Illg. Vote carried unanimously in favor.

ADJOURNMENT

At 6:02 p.m. a motion to adjourn the meeting was made by J. Walden; second by C. Phillips. Vote carried unanimously in favor.

Approved this 2nd day of October 2023

By: CITY OF DAWSONVILLE

Mike Eason, Mayor

Caleb Phillips, Councilmember Post 1

William Illg, Councilmember Post 2

John Walden, Councilmember Post 3

Mark French, Councilmember Post 4

Attest: _____
Beverly A. Banister, City Clerk

ZSP C2300063: APPROVED STIPULATIONS

1. Private driving instruction and exhibition facility shall mean a facility containing a paved roadway two or more miles in length (the "driving course") the use of which is limited to:
 - a) Providing instruction and training in safe driving skills, adverse weather driving techniques, or high performance/competition driving
 - b) The exhibition, maintenance, and operation of vintage or specialty motor vehicles
 - c) Similar activities which are recreational or educational in nature
 - d) A private driving instruction, racing and exhibition facility
 - e) Accessory clubhouse, rental garages, retail and permitted commercial or industrial uses serving the primary driving course operations
 - f) Garage Condos (Approved September 9, 2019)
 - g) 46 Race Cottages
 - h) Ability to allow up to 25% of owners to rent Airbnb, VRBO, etc. condos and race cottages
2. The Applicant/Owner, their successors and assigns by application for and acceptance of this rezoning shall have conclusively deemed to have agreed to indemnify the City and its agents and representatives from all liability including personal injuries and property damage coming out of the extensive, use, ownership, or operation of the Motorsports Park.
3. When the driving course is not in use, it shall be secured in such a manner to prevent its unauthorized use.
4. Any Public Address (PA) system shall be below 90 DBA at 50 feet from the speaker.
5. The driving course shall be enclosed by a fence of a height and construction sufficient to preclude unauthorized persons from gaining access to the driving course from the main entrance, hot and cold pit areas.
6. When the car/motorcycle driving course is in use at speeds more than 45 mph, the operator shall, at his/her expense, onsite, a fully equipped ambulance with EMT. The EMT's shall be licensed under the laws of the State of Georgia.
7. Rental garages, Club House, rental buildings, and any other permitted commercial/industrial building shall be placed strategically to reduce sound levels. The location of the buildings shall be approved by the City Planning Director.

Exhibit "A"

8. There shall be fifty (50) foot or greater undisturbed buffers along all streams.
9. Where the property runs along Duck Thurmond Road, buildings and existing Acoustiblok or similar quality sound fence shall be placed to reduce the sound levels and keep as much vegetative cover as possible on the approved site plan.

10. Discussion needed. If item #17 is excluded would this paragraph be deleted?

There shall be a buffer of between one hundred (100) feet and two hundred (200) feet to reduce sound levels as designed by Owner's sound engineer to meet the requirements of Condition 17. The buffer shall be around the perimeter of the property and shall be undisturbed except to permit an entrance road to the subject property, the construction of sound mitigation measures and/or the installation of any utilities. This buffer shall be planted in any area that is not visually impervious to a level approved by the City Planning Director in order to prevent any soil erosion.

11. Exterior lighting fixtures shall be of the box type and situated so that light only goes downward and shall not be more than twenty-five feet high and shall be designed so to minimize glare and light spillage to not more than one (1) foot candle along the interior buffer line of the subject property. With the exception of the kart lighting outlined in condition 14b.
12. There will be no grandstand(s) constructed on the property.
13. All signs at property lines will meet current regulations. Atlanta Motorsports Park will be allowed two signs on the property. The existing Atlanta Motorsports Park sign is approved and placed at the entrance on Duck Thurmond Road. The second sign will be allowed on highway 53 on the berm of the retention pond. The second sign will be two sided and follow the current sign and size regulations allowed under the CIR designation.

14. Amended to remove seasonal stipulation – no discussion needed.

Hours of operation are limited to 7:00 a.m. to 6:00 p.m. from November 1 to March 31. From April 1 to October 31, the hours are limited to 7:00 a.m. (or one (1) hour after sunrise, whichever is earlier) to 8:00 p.m. (or one (1) hour after sunset, whichever is earlier). No on track activity before 8 a.m.

- a) Go-Kart Track extended to 9:00 p.m. Monday through Thursday, 11:00 p.m. Friday and Saturday, and 8:00 p.m. on Sunday, ~~seasonal April 1st through October 31st.~~
- b) The lighting for the go-kart track is LED only, and be a similar system/brand design, light spill, pole height, etc. as the MUSCO

Lighting System Kart Spill Lighting Plan Date Oct 7th, 2022, and Kart Lighting Design and Details dated August 16, 2022.

- c) Military and Law Enforcement training and events are allowed after hours without noise with a 45-day notice to the City Manager.

15. No type of vehicle other than maintenance vehicles, military or law enforcement may run on the track before or after the hours listed above.

16. Amended as indicated below – discussion needed just to clarify whether or not to include reference of Condition 17 which was excluded. (Condition 18 was a typo, should have referred to Condition 17)

Facility to be restricted to site plan as submitted as to the use of the property, the type of structures allowed and the general placement of the structure as the same may be revised by the Owner's sound engineer to meet the sound requirements of Condition 18 17. Any ~~major~~ minor adjustments, changes or additions must be approved by the Planning Commission. Any ~~minor~~ major adjustments must be approved by the ~~Planning Director~~ City Council. The decision of what is major, or minor is to be made at the discretion of the Planning Director and the City Manager with Mayor and City Council being copied on the correspondence.

17. Discussion needed; item excluded in motion.

Sound monitoring meters shall be installed in four locations around the perimeter of the property at the property line on the outside edge of the buffer at locations as shown on the approved site plan. These meters monitor in a unified fashion, if multiple meters read above the sound limits at the same time and same day, it does not result in multiple fines, but one fine per incident. If one meter reads above the sound limit and the others do not, it does result in a fine. In addition, the Owner shall install one sound meter 50 feet from the outside track pavement edge to monitor track sound levels such that they remain below 98 DBA LEQ per vehicle at all times. Only Low Noise Go-Karts may be operated on the track and their noise level may not exceed 92 DBA LEQ. The Owner, its successors and assigns shall operate the sound monitoring meters at all times that the track is operating. As a condition of continued operation pursuant to their business license, sound levels at the four locations outside the existing sound fence as depicted on the approved site plan shall not exceed 63 DBA LEQ (16). Method of measurement: Measurements shall be made with a calibrated sound level meter in good condition, meeting the requirements of a Type 1 or Type 2 meter, as specified in ANSI Standards, section 1.4 – 1971. For the purpose of this section, a sound level, a sound level meter shall contain at least an "A" weighting network, and both fast and slow response capability. Failure to comply with this condition shall result in a citation for watch offense and upon conviction a fine as set by the City Judge of up to \$1,000 per violation. Upon three or more convictions for failure to comply with this condition during any calendar year, the Mayor

Exhibit "A"

and Council may revoke the business license and the ability of Owner, and its successors and assigns to operate the facility as a motorsports park complex.

18. All infrastructures shall be designed and installed as required by the Development regulations in force at the time the Owner seeks permits for development.

19. Discussion needed; item excluded.

Allow up to two (2) annual events on the car/motorcycle course from Thursday through Sunday that will involve a maximum of 300 racer entrants with open sound limits during events. These events will operate only during the hours of Condition 14 and a minimum 90-day written notice to the adjacent property owners/neighbor. Each event requires prior approval of the City Council. Once approved by the City Council, that event cannot be canceled by any preceding motion.

20. Approval of Master Site Plan page C201 created by Civilogistix dated October 31, 2022, latest revision May 30, 2023.

21. Removed – no discussion needed.

~~GDOT after they have recommended their improvements, that these be reviewed by the City Council with the potential petitioner, paying for the improvements at Highway 53 West and Duck Thurmond Road, with any further expansion of Atlanta Motorsports Park.~~

Planning Commission recommended approval of the amended site plan and the following stipulations: (highlighted differences from staff recommendation)

1. Private driving instruction and exhibition facility shall mean a facility containing a paved roadway two or more miles in length (the “driving course”) the use of which is limited to:
 - a) Providing instruction and training in safe driving skills, adverse weather driving techniques, or high performance/competition driving
 - b) The exhibition, maintenance, and operation of vintage or specialty motor vehicles
 - c) Similar activities which are recreational or educational in nature
 - d) A private driving instruction, racing and exhibition facility
 - e) Accessory clubhouse, rental garages, retail and permitted commercial or industrial uses serving the primary driving course operations
 - f) Garage Condos (Approved September 9, 2019)
 - g) 46 Race Cottages
 - h) Ability to allow up to 25% of owners to rent Airbnb, VRBO, etc. condos and race cottages
 - ~~i) Other than the set forth above, no other commercial uses shall be allowed as principal use unless approved by the City Manager on the recommendation of the Planning Director.~~
 - ~~a. Approved commercial uses should be confined to the limits of the approved site plan and should serve, in majority, the facility that is constructed.~~
2. The Applicant/Owner, their successors and assigns by application for and acceptance of this rezoning shall have conclusively deemed to have agreed to indemnify the City and its agents and representatives from all liability including personal injuries and property damage coming out of the extensive, use, ownership, or operation of the Motorsports Park.
3. When the driving course is not in use, it shall be secured in such a manner to prevent its unauthorized use.
4. Any Public Address (PA) system shall be below 90 DBA at 50 feet from the speaker.
5. The driving course shall be enclosed by a fence of a height and construction sufficient to preclude unauthorized persons from gaining access to the driving course from the main entrance, hot and cold pit areas.

6. When the car/motorcycle driving course is in use at speeds more than 45 mph, the operator shall, at his/her expense, onsite, a fully equipped ambulance with EMT. The EMT's shall be licensed under the laws of the State of Georgia.
7. Rental garages, Club House, rental buildings, and any other permitted commercial/industrial building shall be placed strategically to reduce sound levels. The location of the buildings shall be approved by the City Planning Director.
8. There shall be fifty (50) foot or greater undisturbed buffers along all streams.
9. Where the property runs along Duck Thurmond Road, buildings and existing Acoustiblok or similar quality sound fence shall be placed to reduce the sound levels and keep as much vegetative cover as possible on the approved site plan.
10. There shall be a buffer of between one hundred (100) feet and two hundred (200) feet to reduce sound levels as designed by Owner's sound engineer to meet the requirements of Condition 17. The buffer shall be around the perimeter of the property and shall be undisturbed except to permit an entrance road to the subject property, the construction of sound mitigation measures and/or the installation of any utilities. This buffer shall be planted in any area that is not visually impervious to a level approved by the City Planning Director in order to prevent any soil erosion.
11. Exterior lighting fixtures shall be of the box type and situated so that light only goes downward and shall not be more than twenty-five feet high and shall be designed so to minimize glare and light spillage to not more than one (1) foot candle along the interior buffer line of the subject property. With the exception of the kart lighting outlined in condition 14b.
12. There will be no grandstand(s) constructed on the property.
13. All signs at property lines will meet current regulations. Atlanta Motorsports Park will be allowed two signs on the property. The existing Atlanta Motorsports Park sign is approved and placed at the entrance on Duck Thurmond Road. The second sign will be allowed on highway 53 on the berm of the retention pond. The second sign will be two sided and follow the current sign and size regulations allowed under the CIR designation.
14. Hours of operation are limited to 7:00 a.m. to 6:00 p.m. from November 1 to March 31. From April 1 to October 31, the hours are limited to 7:00 a.m. (or one (1) hour after sunrise, whichever is earlier) to 8:00 p.m. (or one (1) hour after sunset, whichever is earlier). No on track activity before 8 a.m.

- a) Go-Kart Track extended to 9:00 p.m. Monday through Thursday, 11:00 p.m. Friday and Saturday, and 8:00 p.m. on Sunday, seasonal April 1st through October 31st.
 - b) The lighting for the go-kart track is LED only, and be a similar system/brand design, light spill, pole height, etc. as the MUSCO Lighting System Kart Spill Lighting Plan Date Oct 7th, 2022, and Kart Lighting Design and Details dated August 16, 2022.
 - c) Military and Law Enforcement training and events are allowed after hours without noise with a 45-day notice to the City Manager.
15. No type of vehicle other than maintenance vehicles, military or law enforcement may run on the track before or after the hours listed above.
16. Facility to be restricted to site plan as submitted as to the use of the property, the type of structures allowed and the general placement of the structure as the same may be revised by the Owner's sound engineer to meet the sound requirements of Condition 18. Any major adjustments, change or additions must be approved by the Planning Commission. Any minor adjustments must be approved by the Planning Director. The decision of what is major, or minor is to be made at the discretion of the Planning Director.
17. Sound monitoring meters shall be installed in four locations around the perimeter of the property at the property line on the outside edge of the buffer at locations as shown on the approved site plan. These meters monitor in a unified fashion, if multiple meters read above the sound limits at the same time and same day, it does not result in multiple fines, but one fine per incident. If one meter reads above the sound limit and the others do not, it does result in a fine. In addition, the Owner shall install one sound meter 50 feet from the outside track pavement edge to monitor track sound levels such that they remain below 98 DBA LEQ per vehicle at all times. Only Low Noise Go-Karts may be operated on the track and their noise level may not exceed 92 DBA LEQ. The Owner, its successors and assigns shall operate the sound monitoring meters at all times that the track is operating. As a condition of continued operation pursuant to their business license, sound levels at the four locations outside the existing sound fence as depicted on the approved site plan shall not exceed 63 DBA LEQ (16). Method of measurement: Measurements shall be made with a calibrated sound level meter in good condition, meeting the requirements of a Type 1 or Type 2 meter, as specified in ANSI Standards, section 1.4 – 1971. For the purpose of this section, a sound level, a sound level meter shall contain at least an "A" weighting network, and both fast and slow response capability. Failure to comply with this condition shall result in a citation for watch offense and upon conviction a fine as set by the City Judge of up to \$1,000 per violation. Upon three or more convictions for failure to comply with this condition during any calendar year, the Mayor and Council may revoke the business license

and the ability of Owner, and its successors and assigns to operate the facility as a motorsports park complex.

18. All infrastructures shall be designed and installed as required by the Development regulations in force at the time the Owner seeks permits for development.
19. Allow up to two (2) annual events on the car/motorcycle course from Thursday through Sunday that will involve a maximum of 300 racer entrants with open sound limits during events. These events will operate only during the hours of Condition 14 and a minimum 90-day written notice to the adjacent property owners/neighbor. Each event requires prior approval of the City Council. Once approved by the City Council, that event cannot be canceled by any preceding motion.
20. Approval of Master Site Plan page C201 created by Civilogistix dated October 31, 2022, latest revision May 30, 2023.
21. GDOT after they have recommended their improvements, that these be reviewed by the City Council with the potential petitioner, paying for the improvements at Highway 53 West and Duck Thurmond Road, with any further expansion of Atlanta Motorsports Park.



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 10

SUBJECT: **REQUEST BY DAWSONVILLE HISTORY MUSEUM TO IMPROVE THE MUSEUM SPACE**

CITY COUNCIL MEETING DATE: 10/02/2023

BUDGET INFORMATION: GL ACCOUNT # _____

☐ Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

☐ Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO REQUEST APPROVAL TO PAINT A MURAL ON THE OUTSIDE BACK WALL OF THE MUSEUM BUILDING

HISTORY/ FACTS / ISSUES:

- **PROJECT WILL BE ADMINISTERED AND PAID FOR BY THE MUSEUM; THEY MAY TRY TO SEE IF THE PROJECT FITS WITHIN THE SCOPE OF THEIR GRANT BUT CINDY HAS NOT HEARD BACK FROM THE STATE YET**
 - **ARTWORK IS ATTACHED WITH SPECIFICS**
-

OPTIONS:

STAFF RECOMMENDS APPROVAL

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager

Created by Eric Johnston and Ali Kirby. Both local artists that presented to the board at our last meeting

Additionally included in this quote will be, QR codes will be placed to the side of the door for people to scan to go to our web and social sites

The paint they use is a high-quality acrylic with a flat to semi-gloss (to reduce glare) and they will use the sprayer to add a coat of acrylic sealant after completion. I asked about the life of the paint and sun fading. Eric said all of the base colors will be done using spray paint specifically created for mural artwork on metal. They will also be using a primer, so Eric said it should stay vibrant, even with the sun beating down on it for 10+years.

50% deposit is required to start the project. Project guaranteed to be completed before Moonshine Festival if we give approval by Oct 1.

The breakdown of their quote is attached with artwork.



Eric Johnston
530 Perimeter Road
Dawsonville, GA 30534

Georgia Racing Hall of Fame Mural Estimate

Job Location:
415 Hwy 53 East, Dawsonville, GA 30534

Contact:
Cindy Elliott

SUPPLIES / MATERIALS LIST

| | |
|--|------------|
| AIRLESS PAINT SPRAYER | \$359.00 |
| 5 GALLON WHITE EXTERIOR PRIMER | \$99.00 |
| 5 GALLON CAN BLACK EXTERIOR PAINT | \$135.00 |
| PROJECTOR - Used for transferring design to wall | \$229.00 |
| ASSORTED HIGH QUALITY AEROSOL SPRAY CANS & TIPS | \$1,500.00 |
| ASSORTED BRUSHES | \$75.00 |
| DROP CLOTHS | \$112.00 |
| MASKING TAPE | \$80.00 |
| REPIRATOR (2) | \$130.00 |
| Supplies / Materials Cost | \$2,719.00 |

SERVICES

| | |
|---|------------------|
| PRESSURE WASHING - 3000 sq/ft total - Paint Prep Metal Siding Soft Wash, Surface Cleaning Debris Removal (Phosphate Free) | \$500.00 |
| MURAL PAINTING - \$14 per sq/ft (1500 sq/ft total) 100 ft wide, 15 ft tall | \$21,00.00 |
| LIABILITY INSURANCE | \$200.00 |
| Services Cost | \$21,700.00 |
| TOTAL | 24,419.00 |

50% Deposit required before start of project. This cost will cover all supplies, materials, pressure washing services, and insurance. Balance due upon completion of project. Payment can be made out to Eric Johnston.



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 11

SUBJECT: **CONSIDERATION OF SCHEDULING A SPECIAL CALLED JOINT MEETING WITH
DAWSON COUNTY BOARD OF COMMISSIONERS CONCERNING TSPLOST**

CITY COUNCIL MEETING DATE: 10/02/2023

BUDGET INFORMATION: GL ACCOUNT # _____

☐ Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

☐ Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

**TO REQUEST APPROVAL TO SCHEDULE A SPECIAL CALLED JOINT MEETING WITH
DAWSON COUNTY BOARD OF COMMISSIONERS CONCERNING TRANSPORTATION
SPECIAL PROJECT LOCAL OPTION SALES TAX (TSPLOST)**

HISTORY/ FACTS / ISSUES:

- **PROPOSED JOINT MEETING IS RECOMMENDED TO OCCUR ON DECEMBER 8, 2023 AT
10:00 AM AT THE DAWSON COUNTY GOVERNMENT CENTER TO DISCUSS FINAL
MASTER PROJECT LIST AND TSPLOST IN GENERAL**
-

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # 12

SUBJECT: **IMPACT FEE PRESENTATION BY ADAM HAZELL**

CITY COUNCIL MEETING DATE: 10/02/2023

BUDGET INFORMATION: GL ACCOUNT # _____

☐ Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

☐ Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

**TO PRESENT INFORMATION REGARDING THE IMPACT FEE STUDY AND RECOMMENDATION
BY ADAM HAZELL FROM GMRC**

HISTORY/ FACTS / ISSUES:

**NOTE: EXTENSION OF MORATORIUM ON DEVELOPMENT PERMITS EXPIRES NOVEMBER 1,
2023**

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager