

MINUTES
CITY COUNCIL REGULAR MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, January 7, 2019
5:30 P.M.

1. **CALL TO ORDER:** Mayor Mike Eason called the meeting to order at 5:29 pm.
2. **ROLL CALL:** Present were Councilmember Jason Power, Councilmember Mark French, Councilmember Stephen Tolson, Councilmember Caleb Phillips, City Attorney Kevin Tallant, City Attorney Alex Myers, City Manager Bob Bolz, City Clerk Beverly Banister, Public Works Operations Manager Trampas Hansard, Planning Director Robbie Irvin and Human Resource Manager Donna Blanton. Finance Administrator Hayden Wiggins arrived later in the meeting.
3. **INVOCATION AND PLEDGE:** Invocation and Pledge were led by Councilmember Tolson.
4. **ANNOUNCEMENTS:** No announcements were made
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda made by C. Phillips; second by J. Power. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** No comments from the public.
7. **CONSENT AGENDA:** Motion to approve the consent agenda for the following items (a, b) made by J. Power; second by S. Tolson. Vote carried unanimously in favor.
 - a. Approve the Minutes – **passed 4-0**
 - Work Session and Regular Meeting – December 17, 2018
 - b. Approve Sara Beacham as Temporary City Clerk for February 4, 2019 Meeting – **passed 4-0**
8. **APPOINTMENTS TO PLANNING COMMISSION AND HISTORIC PRESERVATION COMMISSION:** Motion made by S. Tolson to appoint the following members to the Planning Commission:

• Post #1 – Troy Lindsey	Term: 01/07/2019 - 12/31/2021
• Post #2 – Ken Goines	Term: 01/07/2019 – 12/31/2021
• Post #3 – John Walden	Term: 01/07/2019 – 12/31/2020
• Post #4 – Anna Tobolski	Term: 01/07/2019 – 12/31/2020
• At Large – Matt Fallstrom	Term: 01/07/2019 – 12/31/2021

and to the Historic Preservation Commission:

• Shannon Gibson	Term: 01/07/2019 – 12/01/2021
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Second by J. Power. Councilmember French asked “Were all the members contacted by at least two councilmembers; all the people who were being nominated?” Mayor Eason asked Donna Blanton if she had a list of that and asked if everyone was contacted by two; Ms. Blanton responded, “For the candidates, all except for one”. Councilmember French asked “Might I ask who that candidate was?” Ms. Blanton responded “Steve Sanvi”. Councilmember French further inquired how many of the people being appointed had served previously and expressed concern about having no experienced members appointed to the Planning Commission who would have knowledge of the rules and procedures. Vote carried three in favor (Tolson, Power, Phillips) with one opposed (French).
9. **RED OAK SANITATION CONTRACT:** Motion to table item to the January 22, 2019 meeting made by J. Power; second by S. Tolson. Vote carried unanimously in favor.
10. **2019 RENEWAL OF PROFESSIONAL SERVICES:** Mayor Eason asked City Attorney Kevin Tallant to provide some background on the subject matter. Attorney Tallant responded saying “Typically the City has in the past, the City’s procurement policy or purchasing policy, called for these things to be done in January. Of course, last month you amended your purchasing policy to do these things in December but following your purchasing policy up until that point, you weren’t doing, you weren’t planning on doing those until January. At this point it would be appropriate, even though your procurement policy which you amended last month says to do it in December, to go ahead and get this done now to set these in place for the next year. Of course, if you were to take the position that you didn’t want to do this, then everyone who is in place would just continue to be in place until they

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were removed or replaced up until next year when you would need to do it again. So, I just wanted to mention that because I know there might have been some question about, well we just did this to move this back to December, but remember at the point that you were proceeding, when you were proceeding, your procurement policy up until last month said to take care of it in January. There is no problem with not getting it done in December, the problem would be if you don't take action on it now and go ahead and get these people into place for another year"

Motion to put out a Request for Qualifications for auditing services and to approve the following professional services for 2019 made by M. French. Councilmember French stated he felt we could do better and that in his opinion the auditors had missed some things they shouldn't have, and it would be good to have a new firm look at things with fresh eyes.

- City Attorney – Dana Miles of Miles, Hansford & Tallant, LLC
- Engineer – G. Ben Turnipseed Engineers, Inc.
- Municipal Court Judge – Ron Reemsnyder
- Testing of Wastewater – Environmental Management Services
- Geologist – Bob Atkins
- Repair/Installation of Water and Sewer Infrastructure – Townely Construction
- Airport Consultant Engineering Services – Lead Edge Design Group

Second by C. Phillips. Councilmember Powers stated he directly asked the auditors regarding the things Councilmember French was concerned about and said received satisfactory answers from them. Vote carried three in favor (French, Phillips, Tolson) with one opposed (Power).

- 11. SET QUALIFYING FEES FOR 2019 ELECTION:** Motion to set the qualifying fee for Mayor at \$279.00 and for Councilmember at \$257.00 for the 2019 election made by J. Power; second by M. French. Vote carried unanimously in favor.
- 12. INTRODUCTION AND FIRST READING OF CHARTER AMENDMENT ORDINANCE:** City Attorney Kevin Tallant read the first reading of the Charter Amendment Ordinance.

An Ordinance To Amend The Charter Of The City Of Dawsonville So As To Amend Article II Through VI Of The City Charter So As To Provide Consistency Concerning District Posts; To Provide A Consistent Oath Of Office; To Establish Provisions Related To Conflict Of Interest And The Ethics Code; To Provide For City Council Regular Meetings And Work Sessions And For Means Of Providing Notice Of The Same; To Increase The Compensation Of The Mayor And City Council Members; To Designate A Codification System; To Clarify The Prohibition On Holding Multiple Offices, The Timing Of The City Council Organizational Meeting And Appointment Of A Mayor Pro Tempore, The Process For Calling Special And Emergency Meetings, Roles Of The City Clerk, City Attorney, City Manager And City Judge; To Clarify Provisions Related To The City Court And Political Activities Of Officers And Employees; To Provide Clarification For Elections And Terms, The Grounds And Procedure For Removal Of An Officer, Franchises And Other Agreements That The City Council May Grant, Utility Service Charges The City Council May Assess And/Or Collect; And For Other Purposes. (Second Reading and Public Hearing: January 22, 2019; Third Reading and Public Hearing: February 4, 2019)

Councilmember Phillips noted that email has been added as one of the forms of notification to councilmembers when a special called meeting is set; he stated he would like to see the requirement made to two forms of notification to councilmembers for special called meetings. Councilmember French asked some questions regarding the district posts; Attorney Tallant addressed those questions. Councilmember French also stated he is opposed to the increase of compensation for the Mayor and Council and further stated he felt the compensation should also include the fringe benefits received by Mayor and Council. Mayor Eason said the agreed upon changes would be made and available for review by the next reading on January 22, 2019.

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13. An Ordinance Establishing A Uniform Procedure For Appointments By The City Council To Boards, Commissions, And Authorities Of The City Of Dawsonville; And For Other Purposes. (First Reading: December 17, 2018; Second Reading: January 7, 2019)

City Clerk Beverly Banister read the second reading of the ordinance. Motion to approve the ordinance as presented made by S. Tolson; second by J. Power. Vote carried unanimously in favor. (Exhibit "A")

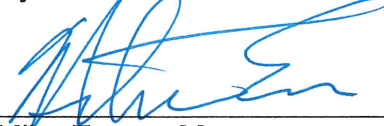
14. An Ordinance Of The City Of Dawsonville, Georgia To Regulate The Parking Of Vehicles; To Impose Time Limits On Vehicles Parked On Public Property; To Provide For The Removal Of Vehicles That Are Parked Beyond Time Limits Or For An Unauthorized Purpose; To Provide For Regulations As To Use Of Parking Facilities; To Provide For An Effective Date; And For Other Purposes. (First Reading: January 7, 2019; Second Reading: January 22, 2019)

Planning Director Robbie Irvin read the first reading of the ordinance and will be heard again with a vote at the January 22, 2018 meeting.

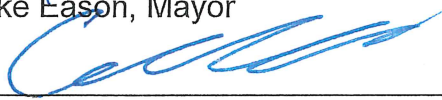
ADJOURNMENT

At 5:56 p.m. a motion to adjourn the meeting was made by S. Tolson; second by C. Phillips. Vote carried unanimously in favor.

By: CITY OF DAWSONVILLE



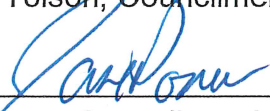
Mike Eason, Mayor



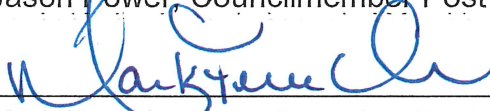
Caleb Phillips, Councilmember Post 1



Stephen Tolson, Councilmember Post 2



Jason Power, Councilmember Post 3



Mark French, Councilmember Post 4

Attested: 
for Beverly Banister, City Clerk

By: Sara W. Beacham, acting City Clerk

First Reading: 12/17/2018
Second Reading: 01/07/2019
Passed: 1.7.2019

AN ORDINANCE ESTABLISHING A UNIFORM PROCEDURE FOR APPOINTMENTS BY THE CITY COUNCIL TO BOARDS, COMMISSIONS, AND AUTHORITIES OF THE CITY OF DAWSONVILLE; AND FOR OTHER PURPOSES.

WHEREAS, appointees to City of Dawsonville Boards, Commissions, and Authorities provide the City Council with valuable recommendations for city action; and

WHEREAS, the general public would be better served by a uniform method of insuring proper qualification and evaluation of all appointees to City of Dawsonville Boards, Commissions, and Authorities.

NOW THEREFORE, THE COUNCIL OF THE CITY OF DAWSONVILLE HEREBY ORDAINS AS FOLLOWS:

SECTION 1.

Article VI, Division 1 of the Code of the City of Dawsonville, Georgia, is hereby amended by repealing the existing Section 2-160 in its entirety and adopting a new Section 2-160 and a new Section 2-161 as follows:

Sec. 2-160. - Attendance policy.

All commissions and authorities of the City of Dawsonville, including but not limited to the Planning Commission, Historic Preservation Commission and the Downtown Development Authority shall be required to attend at least 75 percent of the meetings during any calendar year in which the member is serving. If a commission or authority member serves for less than a calendar year due to the time of their appointment, said newly appointed member shall attend at least 75 percent of the meetings from the date of their appointment until the end of the calendar year. Failure to attend the minimum number of meetings during a calendar year or a partial calendar year in the case of a newly appointed member may constitute due cause for removal from the appointed position on the commission or authority.

Section 2-161. – Procedure for appointments to commissions and authorities.

Upon submission of a name for appointment to a commission or authority of the City of Dawsonville, the following process shall be followed to qualify the proposed candidate for appointment to the commission or authority:

(a) The city manager or designee shall meet with and perform an investigation as set forth herein on the candidate submitted for appointment.

(b) The city staff manager or designee shall ensure that the candidate meets all minimum requirements necessary to hold such position. Said requirement include qualifications for the position under state and local law, residency requirements, professional requirements, educational requirements, an interest in the community, and other requirements as may be deemed appropriate by the city council or state law. The city manager or designee shall gather information from the candidate to determine said candidate's background that is favorable or adverse to their service as a member of the commission or authority of the City of Dawsonville for which they are being considered. The city manager or designee shall meet with the candidate to discuss and explain all requirements and responsibilities of service on the commission or authority of the City of Dawsonville for which they are being considered, including any training or attendance requirements to maintain their position on said commission or authority. The city manager or designee shall provide all information described above to the city councilmembers by a written report or a form developed by the city for such purpose.

(c) A minimum of two city councilmembers shall meet with the candidate to discuss what said individual would bring to the commission or authority for which they are being considered if they were appointed. The councilmembers should also discuss any other information gleaned from the city staff report on the candidate that may be favorable or adverse to the candidate's service on the commission or authority of the City of Dawsonville for which they are being considered.

(d) The city manager or designee shall discuss the candidate and his or her qualifications with the current chairperson of the applicable commission or authority of the City of Dawsonville.

(e) When the appointment of the candidate comes up for a vote with the city council, the city manager or designee who wrote the report on the candidate shall make a recommendation on the appointment of the candidate to the commission or authority for which they are being considered. The candidate should be present at the meeting during which they are to be appointed.

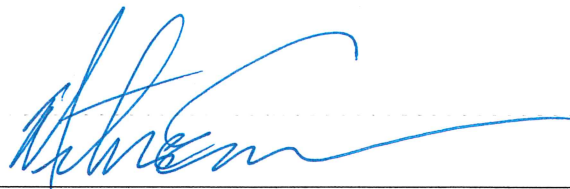
SECTION 2.

All Ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3.

This ordinance shall become effective upon adoption, the public good demanding the same.

SO ORDAINED THIS 7^m DAY OF JANUARY, 2019.



Mike Eason, Mayor



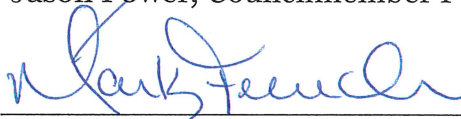
Caleb Phillips, Councilmember Post #1



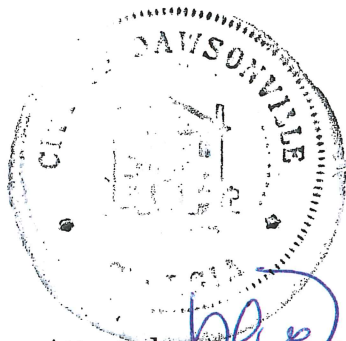
Stephen Tolson, Councilmember Post #2



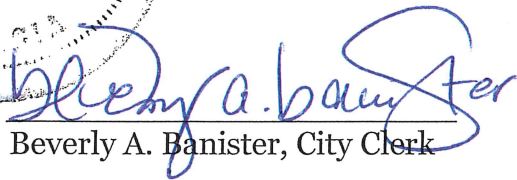
Jason Power, Councilmember Post #3



Mark French, Councilmember Post #4



Attested:



Beverly A. Banister, City Clerk