

MINUTES
CITY COUNCIL REGULAR MEETING
August 6, 2018
7:00 P.M.

CALL TO ORDER: Mayor Michael Eason called the meeting to order at 7:00 p.m.

ROLL CALL: Present were Councilmember Jason Power, Councilmember Mark French, Councilmember Caleb Phillips, Councilmember Stephen Tolson, City Attorney Dana Miles, City Manager Bob Bolz, City Clerk Beverly Banister, Deputy City Clerk Tracy Smith, Utilities Director Gary Barr, Public Works Operations Manager Trampas Hansard, Planning Director Robbie Irvin, Finance Administrator Hayden Wiggins and Human Resource Manager Donna Blanton.

INVOCATION AND PLEDGE: Invocation and pledge was led by Councilmember French.

APPROVAL OF THE AGENDA: Motion to amend the agenda by adding item #16 Gold Creek Clubhouse after the Executive Session made by J. Power/S. Tolson. Vote carried unanimously in favor.

Motion to approve the agenda as amended made by M. French/J. Power. Vote carried unanimously in favor.

1. **APPROVAL OF THE MINUTES:** Motion to approve the Work Session and Regular Meeting minutes and the Executive Session minutes held on July 23, 2018 made by C. Phillips/S. Tolson. Vote carried unanimously in favor.

2. **ZA C8-00162:** David Blount has requested a zoning amendment for TMP 091 002 001, located at 2807 Hwy 9 North, consisting of 3.83 acres, from RA (Restricted Agriculture) to NB (Neighborhood Business).

Motion to approve the zoning amendment as presented made by S. Tolson/C. Phillips. Vote carried unanimously in favor.

3. **DDA APPOINTMENT:** Motion to appoint Tasha Howell to the Dawsonville DDA to fill the unexpired term of Tim Costley to expire 02/05/2022 made by J. Power/C. Phillips. Vote carried unanimously in favor.

4. **HAZARD MITIGATION PLAN PRESENTATION:** Dawson County Fire Chief Danny Thompson introduced James Westbrook who gave a presentation of the Hazard Mitigation Plan. Currently the plan is in review at GEMA for approval and will be reviewed by FEMA next for approval. Any changes to the plan by either agency will be presented to Council.

Motion to adopt the Hazard Mitigation Plan made by M. French/T. Tolson. Vote carried unanimously in favor.

5. **CONSIDERATION OF DAWSONVILLE UNITED METHODIST CHURCH REQUEST:** Motion to table item to the next City Council meeting on August 20, 2018 made by S. Tolson/C. Phillips. Vote carried unanimously in favor.

6. **MILLAGE RATE FOR TAX YEAR 2018:** Motion to approve the millage rate and rollback to zero made by J. Power/M. French. Vote carried unanimously in favor.

7. **PUBLIC COMMENT PROCEDURE:** Councilmember French requests the policy be amended to include a uniformed law enforcement officer; Councilmember Phillips stated we may not be able to comply with our own policy if the Sheriff's Office will not provide a uniformed law enforcement officer at every meeting. Councilmember Phillips will contact

MINUTES
CITY COUNCIL REGULAR MEETING
August 6, 2018
7:00 P.M.

Sheriff Johnson to inquire about the request and Council could consider amending the procedure at a later date based on the information gathered from the Sheriff's Office.

Motion to approve the public comment procedure as presented made by C. Phillips/S. Tolson.
Vote carried unanimously in favor.

8. CITY MANAGER, BOB BOLZ

- i. Work on the second floor of City Hall is in process to create another office for the part-time Planning and Zoning position.
- ii. Interviewed with several IT companies to consider a new service provider.
- iii. Main Street Park Phase I is underway; storm water and utilities are being installed. Met with playground companies for designs and will be meeting with Davis Engineering for a landscape design.
- iv. Farmer's Market demolition has been started today and the engineered plan has been received and will be reviewed prior to bidding the project.
- v. The development regulations should be returned to us by GBT Engineers by next week.
- vi. GBT Engineering is working on a developing an engineering plan for the downtown parking and restrooms.
- vii. SPLOST funding will support a storage facility at the shop for winter weather equipment, diesel fueling, and trash can storage. Davis Engineering is developing a plan.
- viii. Next Food Truck night is August 17th with other nights planned for September 14th, October 5th, November 2nd and December 1st.

9. CITY CLERK, BEVERLY BANISTER

- i. Franchise Fee Compliance Review with Windstream is complete, and all items have been corrected. Comcast and NGN are still in review.
- ii. Online payments can now be accepted in the Planning & Zoning Department.
- iii. The annual asphalt RFQ for FY 2019 has been sent out for bid and advertised in the three local papers, on GLGA, at City Hall and on our website.
- iv. Consideration of replacing our current phone system which is outdated and we are outgrowing it's capacity to accommodate more personnel.
- v. Involved with IT company interview process and scope of work.

10. FINANCE ADMINISTRATOR, HAYDEN WIGGINS

- i. Preparing for the financial audit; they will be in within the next several days.
- ii. Review of fund revenues and expenditures through June 30, 2018.

11. HUMAN RESOURCE MANAGER, DONNA BLANTON

- i. Reviewing our life and health insurance policy and speaking with other providers; the current plan costs will be increased by 8% for 2019.

12. UTILITIES DIRECTOR, GARY BARR

- i. 7,125,000 gallons of water was produced, 1,547,000 gallons of water was purchased, 1,377 total water and sewer customers served, installed 12 taps, 1,395 meters read, 26 disconnects, 23 new services, 25 lock offs due to non-payment, 90 work orders, 274 late notices sent out, 884 garbage customers served with 8 new customers and one can needed to be replaced and zero repaired.
- ii. The meter replacement project is not yet complete. The spring, Wells106 and 110 are complete and working great. Well 108 still needs to be replaced when upgrade is complete; waiting on the filters to be completed.

MINUTES
CITY COUNCIL REGULAR MEETING
August 6, 2018
7:00 P.M.

- iii. Well 111 pipe and pump has been installed and sanitized pipe on treatment house has been running; should be in operation by September. At that time, we should no longer need to purchase from Etowah.
 - iv. Comcast is currently working in the City.
- 13. PUBLIC WORKS OPERATIONS MANAGER, TRAMPAS HANSARD**
- i. Parking signs are ordered and should be installed this week. The signs will be put up on the opposite side of fire hydrants.
 - ii. At City Hall, HVAC system replacement will begin next week; two units in the Racing Hall of Fame and one unit in this building. Six more security cameras have been installed around the building. Two rooms have been built upstairs for Planning and Zoning.
 - iii. The stone at the cemetery will start to be replaced within the next three weeks.
 - iv. A larger "One Way" sign has been ordered in an effort to stop people from going up the wrong way when leaving City Hall; it should be installed by next week.
- 14. PLANNING DIRECTOR, ROBBIE IRVIN**
- i. The City has 2 new Alcohol Licenses and 2 new Business Licenses.
 - ii. This month 13 building permits have been issued, 4 projects in plan review, 45 residential permits are open and 11 commercial permits are open. Performed 71 inspections.
 - iii. The department has worked on several annexations and rezones.
 - iv. Working with Stacy Harris to update the Website and forms.
 - v. Updated Soil Erosion Ordinance and will be sent to the City Attorney for review
 - vi. Upcoming events: All Squared Up Truck Show, the 11th from 9-3, Save Clifford 5K Race, the 25th from 8-9:30 pm, Georgia Racing Hall of Fame Car Show, 9/1 8-4 if it rains the 2nd or 3rd.
- 15. CITY ATTORNEY, DANA MILES**
- i. The 8/20 Agenda needs to include the Soil Erosion Ordinance that the Planning Director has updated.

MAYOR/COUNCIL REPORTS

Mayor Eason reported on attending the GMRC meeting last week. He met with GDOT and their Aviation people and the Elliott's about the airport. He went to the ribbon cutting at Lighthouse Christian Academy and had Coffee with the Mayor.

Councilmember French attending a meeting with the Georgia Racing Hall of Fame. Their restroom update has been completed and they are almost finished with their calendar. He also wanted to thank the council for passing the Public Comment Policy.

Councilmember Phillips attended the meeting with GDOT and the Elliott's as well. He also attended the Planning Commission Meeting.

Councilmember Power reported on meeting with people that book venues and how he would like to see the park book wholesome entertainment.

Councilmember Tolson also attended the GDOT meeting. He also visited Hightower Academy and reported on the students that attend. He also attending the ribbon cutting at Lighthouse Christian Academy.

MINUTES
CITY COUNCIL REGULAR MEETING
August 6, 2018
7:00 P.M.

EXECUTVE SESSION

At 7:56 p.m. the Council motioned to close regular session and go into executive session for the purpose of Pending or Potential Litigation motion made by J. Power/C. Phillips. Vote carried unanimously in favor.

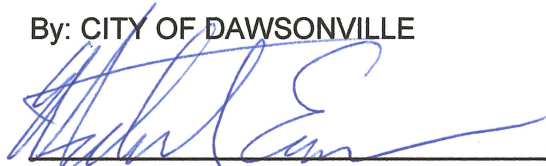
At 8:28 p.m. a motion to close executive session and resume regular session was made by S. Tolson/J. Power. Vote carried unanimously in favor.

16. **GOLD CREEK CLUBHOUSE**: Motion made by S. Tolson to send a letter certifying that the work has been completed based on an inspection by the engineers and a recommendation from the planning department. Second by C. Phillips. Vote carried 3 in favor (Phillips, Power, Tolson) with one opposed (French).


ADJOURNMENT

With there being no further business to attend to, a motion was made to adjourn the meeting at 8:30 p.m. by C. Phillips/J. Power. Vote carried unanimously in favor.

By: CITY OF DAWSONVILLE



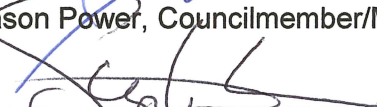
Michael Eason, Mayor



Caleb Phillips, Councilmember



Jason Power, Councilmember/Mayor Pro-Tem



Stephen Tolson, Councilmember



Mark French, Councilmember





Beverly Banister, City Clerk

STATE OF GEORGIA
COUNTY OF DAWSON

AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Mayor Michael Eason, Councilmember Mayor Pro-Tem Jason Power, Councilmember Caleb Phillips, Councilmember Stephen Tolson, and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1. The City of Dawsonville Council met in a duly advertised meeting on the August 6, 2018.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 7:56 p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)

Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);

Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and _____;

Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(b)(1);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(b)(2);

Other _____ as provided in: _____.

This 6th day of August 2018; By the City of Dawsonville, Mayor and Council:



Michael Eason, Mayor



Caleb Phillips, Councilmember



Jason Power, Councilmember/Mayor Pro-Tem

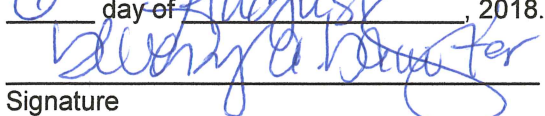


Stephen Tolson, Councilmember



Mark French, Councilmember

Sworn to and subscribed before me this
6 day of August, 2018.



Signature
Notary Public

My Commission expires: 02.18.2020

