

MINUTES
CITY COUNCIL REGULAR MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, March 2, 2020
5:00 P.M.

1. **CALL TO ORDER:** Mayor Mike Eason called the meeting to order at 5:00 pm.
2. **ROLL CALL:** Present were Councilmember John Walden, Councilmember Mark French, Councilmember Stephen Tolson, Councilmember Caleb Phillips, City Attorney Dana Miles, City Manager Bob Bolz, City Clerk Beverly Banister, Utilities Director Gary Barr, Public Works Operations Manager Trampas Hansard, Planning Director Robbie Irvin, Finance Administrator Hayden Wiggins and Human Resource Manager Donna Blanton.
3. **INVOCATION AND PLEDGE:** Invocation and Pledge were led by Councilmember Phillips.
4. **ANNOUNCEMENTS:** Mayor Eason stated early voting started today in the Presidential primaries.
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by J. Walden; second by C. Phillips. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** No comments from the public.
7. **CONSENT AGENDA:** Councilmember Walden asked to remove item 7c. from the Consent Agenda; item will become item #16 on the agenda. Motion to approve the consent agenda for the following items (a, b,) made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.
 - a. Approve Minutes
 - Regular Meeting held February 3, 2020
 - Executive Session held February 3, 2020
 - b. Approve Farmer's Market Pavilion Rental Fee Schedule
8. **PROCLAMATION – EXCEPTIONAL CHILDREN'S WEEK, MARCH 2-6, 2020:** Mayor Eason read the proclamation and presented it to several special education teachers. Motion to approve the proclamation made by S. Tolson; second by C. Phillips. Vote carried unanimously in favor. (Exhibit "A")
9. **EMPLOYEE RECOGNITION AND PROCLAMATION:** City Manager Bolz announced David Picklesimer is the February 2020 Employee of the Month but was not available to attend the meeting. Mayor and Council presented Gary Barr with a twenty-nine-year service award.

Mayor Eason also read a proclamation for National Employee Appreciation Day on March 6, 2020 and recognized the City staff for their dedication and service. Motion to approve the proclamation made by M. French; second by S. Tolson. Vote carried unanimously in favor. (Exhibit "B")
10. **RESOLUTION – GEORGIA STATE PATROL POST #37:** Mayor Eason read the resolution for the donation of specialty equipment to the Georgia State Patrol Post #37. Motion to approve the resolution and donation made by J. Walden; second by C. Phillips. Vote carried unanimously in favor. (Exhibit "C")
11. **LEAK ADJUSTMENT POLICY:** Motion to approve the internal Leak Adjustment Policy as presented with two authorized signatures and a monthly report to Council of adjustments made by C. Phillips; second by S. Tolson. Vote carried unanimously in favor. (Exhibit "D")
12. **CROSSBRIDGE COMMUNITY CHURCH:** Motion to direct staff to handle the request with the newly approved leak adjustment policy made by S. Tolson; second by C. Phillips. Vote carried unanimously in favor.
13. **WATER AND SEWER RATES:** Chris Poje from Turnipseed Engineers reviewed the 2019 Water and Sewer Rate Study and recommendation to the Council.

Motion to direct legal to develop an ordinance for a water and sewer rate increase for approximately 7 – 8% as recommended by Turnipseed Engineers with an effective date of May 1, 2020 made by S. Tolson; second by C. Phillips. Vote carried unanimously in favor.

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14. An Ordinance To Eliminate Any Term Limits For Service By Members Of The City Of Dawsonville Historic Preservation Commission Members, To Clarify The Certificate Of Appropriateness Procedure And Appeal Process, And For Other Purposes. (First Reading: March 2, 2020; Second Reading and Adoption: March 16, 2020)

Attorney Miles read the first reading of the ordinance.

15. An Ordinance To Define The Composition Of The Animal Control Board, Provide A Method Of Appoint To The Same, And Provide For Staggered Terms Of Board Members; And For Other Purposes. (First Reading: March 2, 2020; Second Reading and Adoption: March 16, 2020)

Attorney Miles read the first reading of the ordinance.

16. **APPROVE FARMER'S MARKET USE AGREEMENT:** Motion to approve the Farmer's Market Use Agreement made by S. Tolson; second by M. French. Vote carried unanimously in favor.

EXECUTIVE SESSION


At 5:33 p.m. a motion to close regular session and go into executive session for potential litigation and personnel was made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.

At 6:21 p.m. a motion to close executive session and resume regular session was made by C. Phillips; second by S. Tolson. Vote carried unanimously in favor.

ADJOURNMENT:

At 6:23 p.m. a motion to adjourn the meeting was made by M. French; second by S. Tolson. Vote carried unanimously in favor.

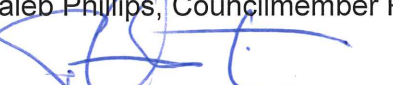
By: CITY OF DAWSONVILLE



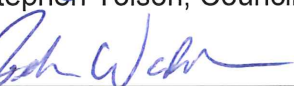
Mike Eason, Mayor




Caleb Phillips, Councilmember Post 1



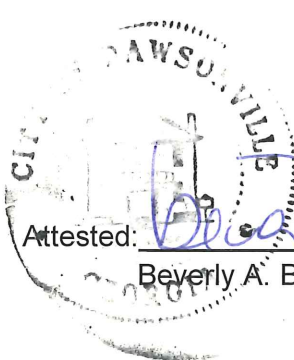
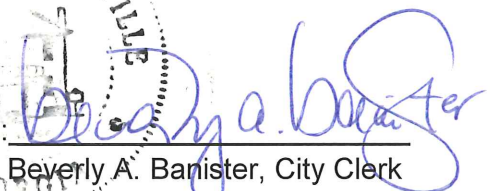
Stephen Tolson, Councilmember Post 2



John Walden, Councilmember Post 3



Mark French, Councilmember Post 4


Attested: 
Beverly A. Banister, City Clerk

STATE OF GEORGIA
COUNTY OF DAWSON

AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Mayor Michael Eason, Councilmember John Walden, Councilmember Caleb Phillips, Councilmember Stephen Tolson, and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1. The City of Dawsonville Council met in a duly advertised meeting on March 2, 2020.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 5³³ p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)

Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);


Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and _____;

Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(b)(1);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(b)(2);

Other _____ as provided in: _____.

This 2nd day of March 2020; By the City of Dawsonville, Mayor and Council:



Mike Eason, Mayor



Caleb Phillips, Councilmember Post #1



Stephen Tolson, Councilmember Post #2

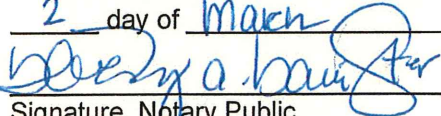


John Walden, Councilmember Post #3



Mark French, Councilmember Post #4

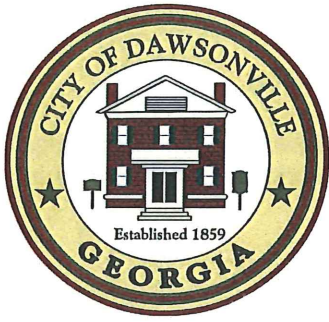
Sworn to and subscribed before me this
2 day of March, 2020.



Signature, Notary Public

My Commission expires: 8.18, 2024





Proclamation

Exceptional Children's Week
March 2-6, 2020



Whereas, Exceptional children are active citizens who contribute much to the overall quality of life in this community; and

Whereas, greater public awareness and acceptance of these persons will increase their access to education, employment, housing, and social and recreational opportunities; and

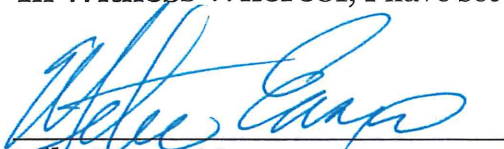
Whereas, it is the desire of our community to create a place where all people can explore and develop their varied abilities, can enjoy productive work, and can contribute by meaningful participation in the life of the community; and

Whereas, the Dawson County School System and the Dawson Support Group, on behalf of the Georgia Exceptional Children Council, have worked to secure this proclamation; and

Whereas, it is the goal of the City of Dawsonville to instill positive perceptions of people with exceptional/special needs;

Now, therefore, I, Mike Eason, do hereby designate March 2-6, 2020 as Exceptional Children's Week and encourage all our citizens to promote positive awareness and greater opportunities for persons with exceptional/special needs, and challenge the citizens of our community to look beyond a person's particular disability, and focus instead upon each person's diverse abilities and contributions to the community.

In Witness Whereof, I have set my hand and seal this 2nd day of March, 2020.


Mike Eason, Mayor

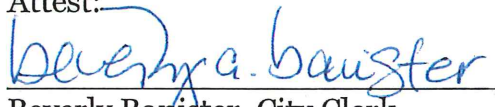
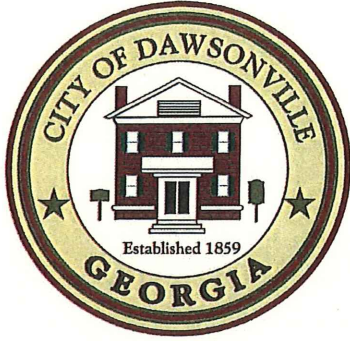
Attest:

Beverly Banister, City Clerk

EXHIBIT "A"





Proclamation

National Employee Appreciation Day March 6, 2020



WHEREAS, the City of Dawsonville citizens are served every single day by public servants; the unsung heroes who keep our City working; and

WHEREAS, public employees make great contributions to their communities by serving in areas such as utility service, public works and administration; and

WHEREAS, the public employees of the City of Dawsonville are committed to exhibiting the highest standards of excellence, dedication, creativity and skills; and

WHEREAS, day in and day out, they provide the quality and quantity of diverse services required and expected by the citizens of their local government with efficiency, effectiveness and integrity; and

WHEREAS, without these public servants at every level, continuity of service would be impossible; and

WHEREAS, the City of Dawsonville recognizes the dedication and talents of public employees, as well as the value of the services they render at all levels;

NOW, THEREFORE, I, MIKE EASON, Mayor of the City of Dawsonville, do hereby proclaim March 6, 2020 as:

“NATIONAL EMPLOYEE APPRECIATION DAY”

And I do hereby call upon all citizens to recognize and express their appreciation for the vital contributions made daily by all public employees throughout the City of Dawsonville.

Mike Eason, Mayor

Attest:

Beverly A. Banister, City Clerk

EXHIBIT "B"



**GEORGIA STATE PATROL POST #37 RESOLUTION
OF THE CITY OF DAWSONVILLE**

WHEREAS, the Georgia State Patrol, a state agency, provides public health, safety, and welfare services within the corporate limits of the City of Dawsonville; and,

WHEREAS, in order to effectively carry out their duties, obligations, and services, the Georgia State Patrol officers require the use of properly maintained specialty equipment, and,

WHEREAS, many Georgia State Patrol officers that service the City of Dawsonville have resorted to expending personal funds to purchase said specialty equipment; and,

WHEREAS, the Mayor and City Council of the City of Dawsonville, Georgia, are charged with the protection and maintenance of the public health, safety, and welfare of those within the corporate limits of the City of Dawsonville; and,

WHEREAS, the services rendered by the Georgia State Patrol are a substantial benefit to the City of Dawsonville; and,

WHEREAS, the Mayor and City Council wish to assist officers and the Georgia State Patrol in effectively carrying out their duties to provide for the public health, safety, and welfare of the citizens of the City of Dawsonville.

NOW, THEREFORE, BE IT RESOLVED by the governing authority of the City of Dawsonville, Georgia, that the City of Dawsonville shall provide five (5) window tint meters for Ninety-Seven Dollars (\$97.00) each, twelve (12) Krylon hand held marking applicator wands for Twenty-One Dollars and 81/100 (\$21.81) each and one (1) Nexgrill Deluxe propane gas grill for Four Hundred and Ninety-Nine Dollars (\$499.00) for a total cost of One Thousand Two Hundred and Forty-Five Dollars and 72/100 (\$1,245.72) to the Georgia State Patrol and its officers that service the corporate limits of the City of Dawsonville, in recognition of the substantial benefit that said officers provide to the Citizens of the City of Dawsonville, and in an effort to assist said officers in effectively carrying out their duties in providing for the public health, safety, and welfare of the citizens of the City of Dawsonville.

RESOLVED this 2nd day of March 2020.

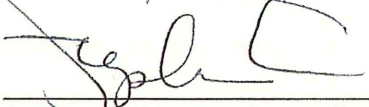
**MAYOR AND DAWSONVILLE CITY
COUNCIL**

By: _____

Mike Eason, Mayor

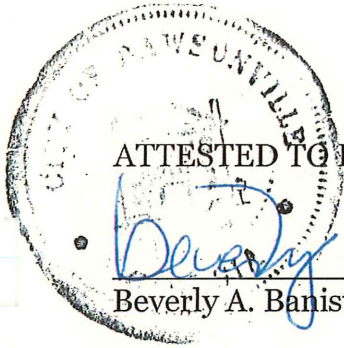
EXHIBIT "C"


Caleb Phillips, Council Member Post 1

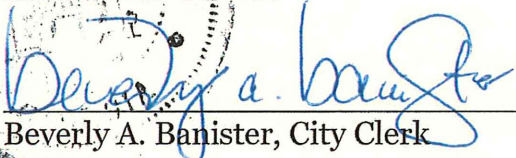

Stephen Tolson, Council Member Post 2


John Walden, Council Member Post 3


Mark French, Council Member Post 4



ATTESTED TO BY:


Beverly A. Banister, City Clerk



City of Dawsonville Water & Sewer Department

415 Hwy 53 E, Suite 100
Dawsonville, GA 30534
(706)265-3256 Fax: (706)265-4214
Email: water@dawsonville-ga.gov

Leak Adjustment Policy

The City of Dawsonville (The City) has a Leak Adjustment Policy in order to provide increased customer satisfaction for our residents. This policy allows for a one-time water/sewer bill adjustment per customer per calendar year. This could consist of up to two consecutive billing cycles (months). In order to qualify for this adjustment, the water/sewer bill must be 2x the average bill and repaired within seven days of our notification. The City will then use the average of your previous six months of water/sewer bills (without a leak) in the adjustment calculation.

Adjustments will NOT be made on the following:

1. Customers who do not have their own water meter.
2. Homes/Premises abandoned without reasonable care for the plumbing system.

The City shall not be obligated to make an adjustment of any bills not submitted for adjustment within Ninety (90) days from the billing date. Customers must also present proof that a leak has been repaired and submit a copy of the City's Leak Adjustment Request Form before an adjustment will be made. The Leak Adjustment Request Form requires dual authorization by the Utilities Director/Crew Chief and the City Manager/City Clerk.

Adjustments will be reported monthly during Staff Reports by the City Manager.



City of Dawsonville Water & Sewer Department

415 Hwy 53 E, Suite 100
Dawsonville, GA 30534
(706)265-3256 Fax: (706)265-4214
Email: water@dawsonville-ga.gov

**Leak Adjustment Request
Form**

When the leak has been repaired, complete this form and return it to the City along with a copy of the plumber's invoice or a written letter with dates and a list of the repairs completed. It must state the reason for the repair.

Once the City receives the correct paperwork, we will make the adjustments to your utility bill, in accordance with our Leak Adjustment Policy.

Utility Account Information

Account Number: _____

Name on Account: _____

Service Address: _____

Contact Phone Number: _____

Email Address: _____

I, the undersigned do hereby swear or affirm that the information provided is complete, true and correct to the best of my knowledge.

Signature: _____ Date: _____

(Office Use Only)

Date of Adjustment:	Authorized by:
Water Amount Adj: \$	Authorized by:
Sewer Amount Adj: \$	Date Authorized:
Period Adjusted:	Processed By:

03.2020