

**AGENDA**  
**CITY COUNCIL REGULAR MEETING**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Monday, November 4, 2019**  
**5:30 P.M.**

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1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Announcements
5. Approval of the Agenda
6. Public Input
7. Consent Agenda
  - a. Approve Minutes
    - Work Session and Regular Meeting held October 21, 2019

**BUSINESS**

8. 2020 Local Maintenance & Improvement Grant (LMIG)
9. Commission Appointment(s)
10. Audit Presentation FY 2018-2019
11. 2020 Meetings Calendar
12. An Ordinance Of The City Of Dawsonville To Provide A Method For Approving Training Opportunities For Members Of All Boards, Authorities, And Commissions; To Provide For The Payment Or Reimbursement Of Actual Expenses Incurred For Training Opportunities; To Provide For The Compensation Of Planning Commission Members At Commission Meetings, Training Opportunities, And Other Approved Meetings; And For Other Purposes. (First Reading: November 4, 2019; Second Reading and Adoption: November 18, 2019)

**EXECUTIVE SESSION IF NEEDED:** Pending or Potential Litigation, Real Estate Acquisition and/or Personnel

**ADJOURNMENT**

*Those persons with disabilities who require reasonable accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting, should contact the Clerk at Dawsonville City Hall at 706-265-3256 at least two (2) business days prior to the meeting.*



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 7

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SUBJECT: CONSENT AGENDA

CITY COUNCIL MEETING DATE: 11/04/2019

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PURPOSE FOR REQUEST:

**CONSIDERATION AND APPROVAL OF ITEMS BELOW; SEE ATTACHED  
SUPPORTING DOCUMENTS**

- a. Approve Minutes
    - Work Session and Regular Meeting held October 21, 2019
-



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 7a

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SUBJECT: APPROVE THE MINUTES

CITY COUNCIL MEETING DATE: 11/04/2019

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BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from:      Annual Budget      Capital Budget Other     

Budget Amendment Request from Reserve:      Enterprise Fund      General Fund

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PURPOSE FOR REQUEST:

TO APPROVE THE MINUTES FROM:

- WORK SESSION AND REGULAR MEETING HELD OCTOBER 21, 2019
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HISTORY/ FACTS / ISSUES:

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OPTIONS:

AMEND OR APPROVE AS PRESENTED

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RECOMMENDED SAMPLE MOTION:

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REQUESTED BY: Beverly Banister, City Clerk

**MINUTES**  
**CITY COUNCIL WORK SESSION AND REGULAR MEETING**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Monday, October 21, 2019**  
**5:30 P.M.**

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1. **CALL TO ORDER:** Mayor Mike Eason called the meeting to order at 5:30 pm.
2. **ROLL CALL:** Present were Councilmember Jason Power, Councilmember Mark French, Councilmember Stephen Tolson, Councilmember Caleb Phillips, City Attorney Dana Miles, Assistant City Attorney Alex Myers, City Manager Bob Bolz, City Clerk Beverly Banister, Deputy City Clerk Tracy Smith, Utilities Director Gary Barr, Public Works Director Trampas Hansard, Planning Director Robbie Irvin, Finance Administrator Hayden Wiggins and Human Resource Manager Donna Blanton.
3. **INVOCATION AND PLEDGE:** Invocation and Pledge were led by Councilmember Stephen Tolson.
4. **ANNOUNCEMENTS:** Mayor Eason announced the Council will be considering the 2020 Meeting Calendar in November. He reminded the public that City Hall will be closed on Friday, October 25<sup>th</sup> due to the Moonshine Festival. He announced the Customer Appreciation Week was a great success and thanked all of the businesses who donated food and gift certificates. He announced City Hall will be hosting Halloween and encouraged residents to stop by for some candy and also mentioned I Love NY Pizza opened today.
5. **APPROVAL OF THE AGENDA:** Motion to amend the agenda by removing item #12 made by J. Power; second by S. Tolson. Vote carried unanimously in favor.  
  
Motion to approve the agenda as amended made by C. Phillips; second by J. Power. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** No comments from the public.
7. **CONSENT AGENDA:** Motion to approve the consent agenda for the following items (a) and (b) made by C. Phillips; second by J. Power. Vote carried unanimously in favor.
  - a. Approve Minutes
    - Regular Meeting held October 7, 2019
  - b. Approve 2020 Software Maintenance – Edmunds GovTech
8. **EMPLOYEE RECOGNITION:** Mayor Eason and Council presented the October Service Awards to Jon Davis and Clay Moss for one year of service, Donna Blanton and Hayden Wiggins for two years of service. Tracy Smith received Employee of the Month for October 2019 and Jon Davis received the award for Employee of the Quarter. Lastly, Clay Moss received his certification for Playground Safety Inspector.

**PUBLIC HEARING**

9. **ANX-C2000032 and ZA-C2000032:** Sachinkumar Patel has petitioned to annex into the city limits of Dawsonville a portion of TMP 091 012, located at 60 Hwy 136 East and consisting of 5.00 acres, with a request to rezone from County Zoning of RA (Residential Exurban/Agricultural) to City Zoning of HB (Highway Business). Public Hearing Dates: Planning Commission on October 14, 2019 and City Council on October 21, 2019. City Council for a decision on November 4, 2019.

Planning Director Irvin read the annexation and zoning requesting. He stated the Planning Commission recommended denial due to a legal issue and the City received an objection from Dawson County based on the same legal issue.

Motion to open a public hearing made by C. Phillips; second by M. French. Vote carried unanimously in favor. The following people spoke in favor of the request:

- Shelly Martin, 133 Prominence Court, Dawsonville – She stated the legal issue would be addressed prior to the next City Council meeting on November 4<sup>th</sup>; the applicant would have a filed warranty deed at that time.



**MINUTES**  
**CITY COUNCIL WORK SESSION AND REGULAR MEETING**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Monday, October 21, 2019**  
**5:30 P.M.**

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- Sachinkumar Patel, 2334 Dawson Forest Road, Dawsonville – He stated he is the applicant and is in favor of the request.

No one spoke in opposition to the request. Motion to close the public hearing made by J. Power; second by C. Phillips. Vote carried unanimously in favor.

Attorney Miles stated Mr. Patel has to own the property, reapply for the request with himself listed as the applicant and the owner which will then need to be re-advertised and all parties notified which should also satisfy the County's objection and will need to go before the Planning Commission again since it's a modified application before the City Council's decision.

Motion to postpone the request to be heard at the Planning Commission on December 9, 2019 and City Council on December 16, 2019 made by J. Power; second by S. Tolson. Vote carried unanimously in favor.

## **BUSINESS**

10. **MAIN STREET PARK LANDSCAPING CHANGE ORDER:** Motion to approve the change order request to Tri Scapes in the amount of \$42,361.82 to be paid out of general fund reserves and to be paid back by SPLOST VI if funds become available made by C. Phillips. Second by J. Power. Vote carried unanimously in favor.

11. **BOARD APPOINTMENTS:** Motion to appoint Clint Harper and Laura Barr to the Design Guideline Committee made by S. Tolson; second by C. Phillips. Vote carried unanimously in favor.

Motion to appoint Calvin Byrd to the Dawsonville History Museum to fill the unexpired term of Cindy Elliott through August 4, 2022 made by M. French; second by J. Power. Vote carried unanimously in favor.

12. Removed from the agenda.

## **STAFF REPORTS**

13. **BOB BOLZ, CITY MANAGER:**

- Stan Zaverukha passed his red card certification.
- Farmer's Market project is moving along quickly.
- Main Street Park is working on punch list items such as paving, grassing and headwall repairs.
- Liberty Mutual has been offering additional insurance benefit coverage to the employees.
- Safety Committee has applied for a \$3,000 grant to purchase chainsaw safety equipment, gas detectors, road work signs, fire extinguishers and first aid kits for the City vehicles.
- Fourteen (14) stores are vacant at the outlet mall.

14. **HAYDEN WIGGINS, FINANCE ADMINISTRATOR:** Councilmember Tolson asked about the SPLOST VI deficit on the report; Mr. Wiggins explained the funds are covered by SPLOST VI reserves and in the future will show a transfer in from reserves to reflect the numbers.

Mr. Wiggins also informed the Council that the DDA approved the refinancing of the 2014 Bonds to generate a savings of approximately \$200,000.00.

Motion to reissue the 2019 bonds to pay off the 2014 bonds and authorize the Mayor and City Clerk to sign the documents made by M. French; second by C. Phillips. Vote carried unanimously in favor.

**MAYOR AND COUNCIL REPORTS:** Councilmember French restated his concerns about the recently passed alcohol ordinance requesting the exemption for golf course clubs not having to be in business for six months prior to obtaining an alcohol license be removed. He also would like the language changed regarding adult entertainment and nudity referring to breasts to include male and female persons. Councilmember Phillips asked if he could put the request in writing; Councilmember French said he would and ask the Mayor to include it on the next agenda.

**MINUTES**  
**CITY COUNCIL WORK SESSION AND REGULAR MEETING**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Monday, October 21, 2019**  
**5:30 P.M.**

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**ADJOURNMENT:**

At 6:01 p.m. a motion to adjourn the meeting was made by J. Power; second by M. French. Vote carried unanimously in favor.

By: CITY OF DAWSONVILLE

\_\_\_\_\_  
Mike Eason, Mayor

\_\_\_\_\_  
Caleb Phillips, Councilmember Post 1

\_\_\_\_\_  
Stephen Tolson, Councilmember Post 2

\_\_\_\_\_  
Jason Power, Councilmember Post 3

\_\_\_\_\_  
Mark French, Councilmember Post 4

Attested: \_\_\_\_\_  
Beverly A. Banister, City Clerk



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 8

SUBJECT: 2020 LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG)

CITY COUNCIL MEETING DATE: 11/04/2019

BUDGET INFORMATION: GL ACCOUNT # \_\_\_\_\_

Funds Available from: \_\_\_\_\_ Annual Budget \_\_\_\_\_ Capital Budget Other \_\_\_\_\_

Budget Amendment Request from Reserve: \_\_\_\_\_ Enterprise Fund \_\_\_\_\_ General Fund

PURPOSE FOR REQUEST: **DAVID MCKEE WILL PRESENT PROJECT INFORMATION**

TO REQUEST APPROVAL OF LMIG APPLICATION TO MILL, PAVE AND STRIPE 4150' OF PERIMETER ROAD AND TO APPROVE THE 30% MATCH OF \$9,381.91 (FUNDS ARE AVAILABLE IN FY 2020 ROADS BUDGET)

TO REQUEST APPROVAL TO REALLOCATE THE 2019 LMIG FUNDS TO COMBINE WITH 2020 LMIG FUNDS FOR PERIMETER ROAD PAVING PROJECT

HISTORY/ FACTS / ISSUES:

- 2019 GRANT OF \$32,336.81 (GRANT + MATCH) – ORIGINALLY APPROVED TO PAVE MAIN STREET; FUNDS WERE HELD OVER TO COMBINE WITH 2020
- 2020 LMIG FUNDS ARE \$40,654.94 (GRANT + MATCH)
- PROJECT IS BEING SHARED WITH DAWSON COUNTY WHO WILL MILL, PAVE AND STRIPE THEIR PORTION (5639') OF PERIMETER ROAD. DAWSON COUNTY ROADS DEPARTMENT WILL BE PERFORMING THE WORK.
- TOTAL PROJECT COST TO THE CITY IS \$115,008; BALANCE OF \$42,016.25 AFTER 2019 + 2020 LMIG FUNDS WILL BE PAID BY SPLOST VI

OPTIONS:

APPROVE, AMEND OR DENY

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Trampas Hansard, Public Works Director



**Russell R. McMurry, P.E.,**  
**Commissioner**  
One Georgia Center  
600 West Peachtree Street, NW  
Atlanta, GA 30308  
(404) 631-1000 Main Office

June 26, 2019

Mr. Mike Eason, Mayor  
City of Dawsonville  
P.O. Box 6  
Dawsonville, Georgia 30534

**RE: Fiscal Year 2020 Local Maintenance & Improvement Grant (LMIG) Program**

Dear Mayor Eason:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2020 LMIG Program on July 1, 2019. This year grants will be processed electronically through our **New GRANTS (LMIG) Application System**. To begin your FY 2020 LMIG Application, please visit the Department's website at [www.dot.ga.gov/PS/Local/LMIG](http://www.dot.ga.gov/PS/Local/LMIG). This site provides a link to the LMIG Application and a link to the LMIG Application Tutorial (Manual). The project list will be entered directly into the new application system and your cover letter will be uploaded as an attachment. This site provides a signature page for you to download, complete and upload as an attachment. Please contact your District State Aid Coordinator, Jeremy Durrence, at 404-694-6545 for assistance with the online application process.

**All electronic LMIG applications must be received no later than January 1, 2020.** Failure to submit applications by the deadline may result in a forfeiture of funds.

Your formula amount for the 2020 Program is **\$31,273.03** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d). The General Guidelines and Rules and other pertinent reports can be found on the Department's website at [www.dot.ga.gov/PS/Local/LMIG](http://www.dot.ga.gov/PS/Local/LMIG). The cover letter you attach to your electronic application must include a satisfactory status of your previous LMIG Grants before approval may be given.

If you should have any questions regarding the LMIG Program please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

A handwritten signature in black ink that reads "Russell R. McMurry". The signature is written in a cursive style.

Russell R. McMurry, P.E.  
Commissioner

Enclosure:

cc: Mr. Brandon Kirby, P.E.; Hon. Kevin Tanner; Hon. Steve Gooch; Ms. Emily Dunn



**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL  
MAINTENANCE & IMPROVEMENT GRANT (LMIG)  
APPLICATION FOR FISCAL YEAR 2020  
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

**LOCAL GOVERNMENT INFORMATION**

Date of Application: 11/04/2019

Name of local government: City of Dawsonville

Address: 415 Hwy 53 E, Suite 100 Dawsonville, GA 30534

Contact Person and Title: Trampas Hansard, Public Works Director

Contact Person's Phone Number: 706-531-6454

Contact Person's Fax Number: 706-265-4214

Contact Person's Email: trampas.hansard@dawsonville-ga.gov

Is the Priority List attached?

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

I, Michael Eason (Name), the Mayor (Title), on behalf of City of Dawsonville (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL  
MAINTENANCE & IMPROVEMENT GRANT (LMIG)  
APPLICATION FOR FISCAL YEAR 2020**

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

100707  
E-Verify Number

\_\_\_\_\_(Signature)

Sworn to and subscribed before me,

Michael Eason (Print)  
Mayor / Commission Chairperson

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_(Date)

In the presence of:

NOTARY PUBLIC

LOCAL GOVERNMENT SEAL:

\_\_\_\_\_  
My Commission Expires:

NOTARY SEAL:

**FOR GDOT USE ONLY**

The local government's Application is hereby granted and the amount allocated to the local government is \_\_\_\_\_. Such allocation must be spent on any or all of those projects listed in the Project List.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
GDOT Office of Local Grants



GLOT # 450 435.77

LMIC 2020

City total 2921' + 1229' - Decals School

Perimeter Road

Scope: Deep Patch 250 TN; Edge Mill/curb; 2' 12.5mm Topping

SR 85 to SR 53

SR 53 to SR 9N

total length 3356' x 24'

Turn lane 430' x 12'

w/ curbside 4054' x 36'

2-lane 1150' x 24'

decals 1229' x 12'

Milling

Milling

+

milling - 2 days x \$5200

\$ 10,400

Hauling - 4 x \$1500 x 10 x 2

\$ 6000

Asphalt Deep Patch 12.5

150 TN x \$56.02 = \$8403

+

Asphalt deep patch 12.5

100 TN x \$56.02 = \$5602

\$ 14,005

Asphalt Topping

Asphalt Topping

973 TN 1036 TN x \$57 = \$59052  
63.0 TN

+

1764 TN  
374 TN 2277 TN x \$57 = \$129,704  
179 TN

\$ 188,841

Hauling

8 days x 10 hr x \$75 x 8 Trucks

\$ 48,000

Striping

Thermo \$ 2000  
High Build \$ 2000

\$ 4000

**Total \$ 271,246**

Total city 4150'

Total county 5639'

9789'

42.4% City owned

57.6% County owned

\$ 115,008

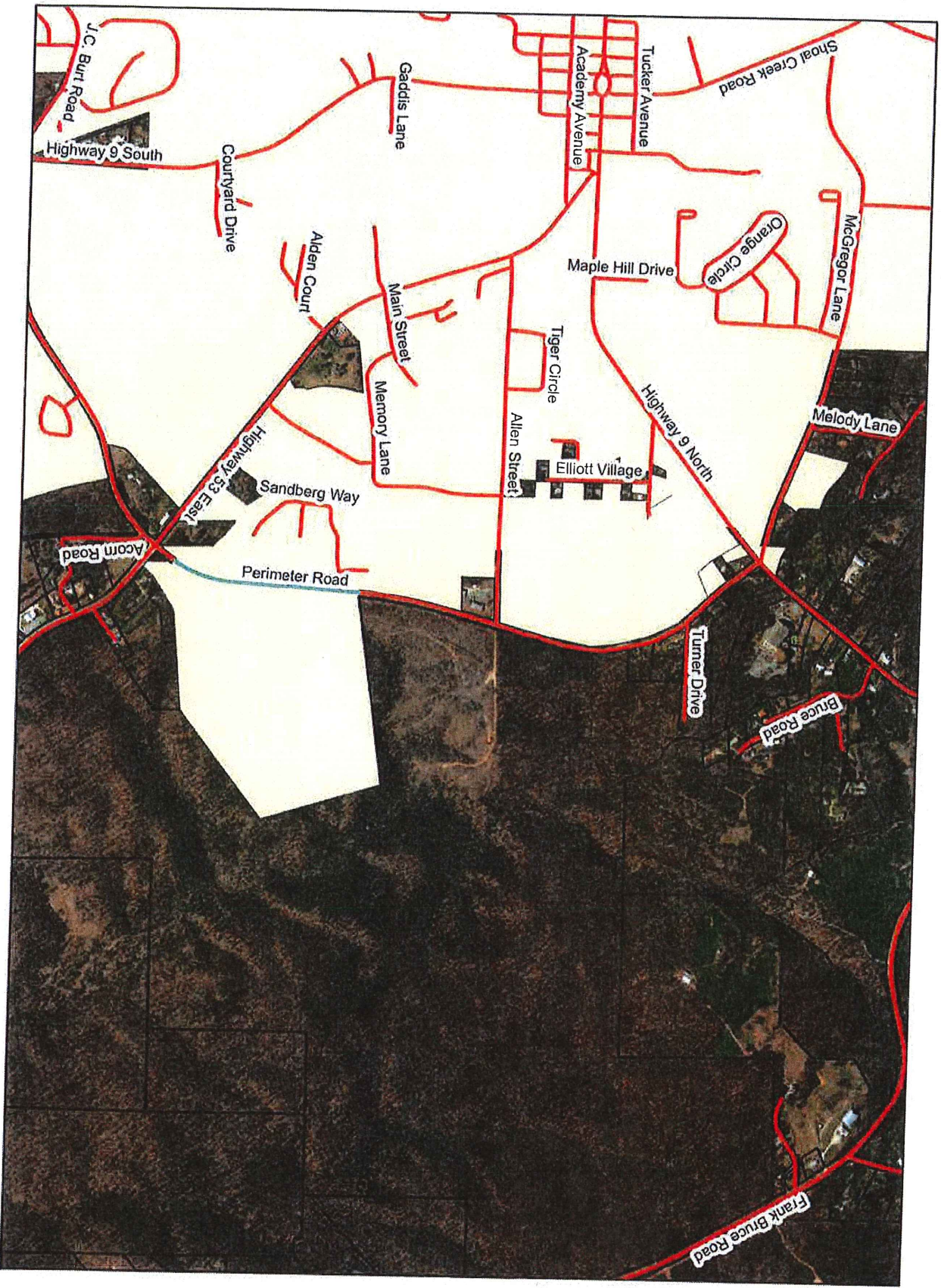
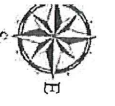
\$ 156,238





City Owned In Segment (Hwy 9 South to Hwy 53): 1,365ft.





City Owned In Segment (Hwy 9 North to Hwy 53): 1,566ft.



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 9

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SUBJECT: COMMISSION APPOINTMENT(S)

CITY COUNCIL MEETING DATE: 11/04/2019

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BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from:      Annual Budget      Capital Budget Other     

Budget Amendment Request from Reserve:      Enterprise Fund      General Fund

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PURPOSE FOR REQUEST:

**REQUEST TO APPOINT SARAH CARTE TO THE HISTORIC PRESERVATION COMMISSION  
TO FILL THE UNEXPIRED TERM OF BRIAN BLISS THROUGH 12/01/2020**

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HISTORY/ FACTS / ISSUES:

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OPTIONS:

**AMEND OR APPROVE**

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RECOMMENDED SAMPLE MOTION:

**VOTE**

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REQUESTED BY: Donna Blanton, Human Resource Manager



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 10

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SUBJECT: AUDIT PRESENTATION FY 2018-2019

CITY COUNCIL MEETING DATE: 11/04/2019

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BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from:      Annual Budget      Capital Budget Other     

Budget Amendment Request from Reserve:      Enterprise Fund      General Fund

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PURPOSE FOR REQUEST:

**TO PRESENT THE FINANCIAL AUDIT FOR FY 2018-2019 BY BRYAN ST. PIERRE FROM  
ALEXANDER, ALMAND & BANGS**

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HISTORY/ FACTS / ISSUES:

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

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REQUESTED BY: Hayden Wiggins, Finance Administrator



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 11

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SUBJECT: 2020 MEETINGS CALENDAR

CITY COUNCIL MEETING DATE: 11/04/2019

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BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from:      Annual Budget      Capital Budget Other     

Budget Amendment Request from Reserve:      Enterprise Fund      General Fund

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PURPOSE FOR REQUEST:

**TO PRESENT THE DRAFT OF THE 2020 MEETINGS CALENDAR**

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HISTORY/ FACTS / ISSUES:

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

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REQUESTED BY: Mike Eason, Mayor

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			New Year's Day 1 City Hall Closed	2	3	4
5	6 City Council	7	8	9	10	11
12	13 PC	14	15	16	17	18
19	20 ML King Day City Hall Closed	21	22	23	24	25
26	27 DDA	28	29	30	31	

## FEBRUARY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 City Council	4	5	6	7	8
9	10 PC	11	12	13	14	15
16	17 City Council	18	19	20	21	22
23	24 HPC	25	26	27	28	29

## MARCH 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 City Council	3	4	5	6	7
8	9 PC	10	11	12	13	14
15	16 City Council	17	18	19	20	21
22	23 DDA	24	25	26	27	28
29	30	31				



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 Spring Break	7 Spring Break	8 Spring Break	9 Spring Break	10 Good Friday City Hall Closed	11
12 Easter Sunday	13 PC	14	15	16	17	18
19	20 City Council	21	22	23	24	25
26	27 HPC	28	29	30		

## MAY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 City Council	5	6	7	8	9
10	11 PC	12	13	14	15	16
17	18 City Council	19	20	21	22	23
24	25 Memorial Day City Hall Closed	26 DDA	27	28	29	30
31						

## JUNE 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 City Council	2	3	4	5	6
7	8 PC	9	10	11	12	13
14	15 City Council	16	17	18	19	20
21	22 HPC	23	24	25	26	27
28	29	30				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 City Hall Closed	4 <sup>th</sup> of July
5	6	7	8	9	10	11
12	13 PC	14	15	16	17	18
19	20 City Council	21	22	23	24	25
26	27 DDA	28	29	30	31	

## AUGUST 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 City Council	4	5	6	7	8
9	10 PC	11	12	13	14	15
16	17 City Council	18	19	20	21	22
23	24 HPC	25	26	27	28	29
30	31					

## SEPTEMBER 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	Labor Day 7 City Hall Closed	8	9	10	11	12
13	14 PC	15	16	17	18	19
20	21 City Council	22	23	24	25	26
27	28 DDA	29	30			



Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 <b>City Council</b>	6	7	8	9	10
11	12 <b>PC</b>	13	14	15	16	17
18	19 <b>City Council</b>	20	21	22	23	24
25	26 <b>HPC</b>	27	28	29	30	31

## NOVEMBER 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <b>City Council</b>	3	4	5	6	7
8	9 <b>PC</b>	10	11 <b>Veterans Day 11 City Hall Closed</b>	12	13	14
15	16 <b>City Council</b>	17	18	19	20	21
22	23 <b>DDA</b>	24	25	26 <b>Thanksgiving 26 City Hall Closed</b>	27 <b>City Hall Closed</b>	28
29	30					

## DECEMBER 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 <b>City Council</b>	8	9	10	11	12
13	14 <b>PC</b>	15	16	17	18	19
20	21 <b>City Council</b>	22	23	24 <b>Christmas Eve 24 City Hall Closed</b>	25 <b>Christmas 25 City Hall Closed</b>	26
27	28 <b>HPC</b>	29	30	31 <b>NY Eve Day 1 City Hall Closed</b>		

**Please take note of the following items when considering the draft meeting calendar:**

Suggested meeting times

City Council	5:00 pm
Planning Commission	5:30 pm
Historic Preservation Commission	5:30 pm
Downtown Development Authority	5:30 pm

Note: It is being considered to hold any Public Hearings during a meeting at 5:30 to accommodate the public.

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The following months only have one meeting scheduled to accommodate for holidays or school breaks:

January – MLK Day  
April – Spring Break  
July – Independence Day  
September – Labor Day

A Special Called meeting can be called for any items needing to be considered during these months that cannot wait for the next meeting.

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To accommodate DDA in May, their meeting will be held on a Tuesday due to the Memorial Day holiday.



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 12

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SUBJECT: TRAVEL REIMBURSEMENT/COMPENSATION ORDINANCE AMENDMENT

CITY COUNCIL MEETING DATE: 11/04/2019

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BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from:      Annual Budget      Capital Budget Other     

Budget Amendment Request from Reserve:      Enterprise Fund      General Fund

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PURPOSE FOR REQUEST: **FIRST READING**

An Ordinance Of The City Of Dawsonville To Provide A Method For Approving Training Opportunities For Members Of All Boards, Authorities, And Commissions; To Provide For The Payment Or Reimbursement Of Actual Expenses Incurred For Training Opportunities; To Provide For The Compensation Of Planning Commission Members At Commission Meetings, Training Opportunities, And Other Approved Meetings; And For Other Purposes. **(First Reading: November 4, 2019; Second Reading and Adoption: November 18, 2019)**

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HISTORY/ FACTS / ISSUES:

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

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REQUESTED BY: Mike Eason, Mayor

First Reading: 11/04/2019

Second Reading: 11/18/2019

Passed: \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF DAWSONVILLE TO PROVIDE A METHOD FOR APPROVING TRAINING OPPORTUNITIES FOR MEMBERS OF ALL BOARDS, AUTHORITIES, AND COMMISSIONS; TO PROVIDE FOR THE PAYMENT OR REIMBURSEMENT OF ACTUAL EXPENSES INCURRED FOR TRAINING OPPORTUNITIES; TO PROVIDE FOR THE COMPENSATION OF PLANNING COMMISSION MEMBERS AT COMMISSION MEETINGS, TRAINING OPPORTUNITIES, AND OTHER APPROVED MEETINGS; AND FOR OTHER PURPOSES.**

**WHEREAS**, the members of all boards, authorities, and commissions give their services and valuable time for public service;

**WHEREAS**, a great deal of time is often demanded of public officials in order to adequately and fully represent the City in various matters;

**WHEREAS**, section 3.11 of the City's Charter provides that the Mayor and City Council shall set the compensation for all boards, commissions, and authorities of the City;

**WHEREAS**, state law provides for the reimbursement of actual expenses incurred by members of boards, authorities, and commissions;

**WHEREAS**, the City has determined that the reimbursement of actual expenses incurred by members of all boards, authorities, and commissions of the City while attending various training opportunities is a necessary and appropriate measure for their valuable contribution made to the City; and

**WHEREAS**, the City has determined that compensation to Planning Commission members for attending approved meetings and training opportunities on behalf of the City is a necessary and appropriate measure for their valuable contribution made to the City.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF DAWSONVILLE HEREBY ORDAINS AS FOLLOWS:**

#### **SECTION 1.**

Chapter 2, Article VI, Division 1 of the Code of the City of Dawsonville, Georgia, is hereby amended by inserting, adopting, and enacting new Sections 2-162 through 2-169 as follows:

#### **DIVISION 1. – GENERALLY**

##### **Sec. 2-162. – Reimbursement for Training Expenses.**

- (a) Members of any board, authority, and/or commission may request, or be required or requested by the City, to attend various training opportunities.

(b) All training opportunities, and/or request for attendance thereto, shall be approved by the Mayor and City Council prior to the attendance by any member of a board, authority, or commission at such training opportunity.

(c) The member attending the approved training opportunity shall be entitled to and receive reimbursement for all direct costs and expenses of the training opportunity, including, but in no way limited to training registration and/or required course materials. In lieu of providing reimbursement, the City may, at its option, directly cover and pay for such direct costs, thereby eliminating the need for providing reimbursement to the member.

(d) In the event that any the attendance of a member of a board, authority, or commission at an approved training opportunity required said member to travel beyond the limits of Dawson County, such member shall be reimbursed for all necessary expenses incurred for travel, lodging, and meals occurring on each training day in accordance with the City's Financial Policy. For purposes of this Section, "training day" shall mean any day that the member either travels directly to or from the approved training opportunity, or is actually in attendance at the training opportunity.

**Secs. 2-163–2-169. – Reserved.**

## **SECTION 2.**

Chapter 2, Article VI of the Code of the City of Dawsonville, Georgia, is hereby amended by inserting, adopting, and enacting a new "DIVISION 2. – PLANNING COMMISSION" as follows:

### **DIVISION 2. – PLANNING COMMISSION**

#### **Sec. 2-170. – Compensation for Planning Commission.**

(a) *Attendance at Regular and Special Called/Set Meetings.* Each member of the Planning Commission shall receive one hundred dollars (\$100.00) in compensation for attending a Planning Commission meeting. Such compensation shall include all regular and specially set meetings of the Planning Commission. The member must actually attend said meeting in order to be entitled to compensation.

(b) *Attendance at Approved Training.* Each member of the Planning Commission shall receive one hundred dollars (\$100.00) in compensation, per training day, for attending an approved training opportunity. For purposes of this Section, "training day" shall mean any day that the member either travels directly to or from the approved training opportunity, or is actually in attendance at the training opportunity.

**Secs. 2-171–2-179. – Reserved.**

## **SECTION 3.**

If any section, provision or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or if the provisions of any part of this Ordinance as applied to any particular situation

or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent that this Ordinance would have been adopted had such invalid portion not been included herein.

**SECTION 4.**

All Ordinances, Resolutions, or polices, or parts thereof, in conflict with this ordinance are hereby repealed.

**SECTION 5.**

This ordinance shall become effective upon adoption, the public good demanding the same.

**SO ADOPTED AND ORDAINED**, by the City Council of Dawsonville, Georgia,

this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**MAYOR AND DAWSONVILLE CITY  
COUNCIL**

By: \_\_\_\_\_  
Mike Eason, Mayor

\_\_\_\_\_  
Caleb Phillips, Council Member Post 1

\_\_\_\_\_  
Stephen Tolson, Council Member Post 2

\_\_\_\_\_  
Jason Power, Council Member Post 3

\_\_\_\_\_  
Mark French, Council Member Post 4

ATTESTED TO BY:

\_\_\_\_\_  
Beverly A. Banister, City Clerk