

AGENDA
CITY COUNCIL REGULAR MEETING AND WORK SESSION
VIA TELECONFERENCE
Monday, May 4, 2020
5:00 P.M.

Link to access meeting via teleconference or by phone from your computer tablet or smartphone:
<https://global.gotomeeting.com/join/354478765>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 354-478-765

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Announcements
5. Approval of the Agenda
6. Public Input
7. Consent Agenda
 - a. Approve Minutes
 - Regular Meeting and Work Session held April 20, 2020
 - Executive Session held April 20, 2020

BUSINESS

8. Main Street Park Restroom Project with Everlast Construction Group
9. GDOT Grant – Transportation Alternatives Program (TAP)
10. City Operations COVID-19 Update

EXECUTIVE SESSION IF NEEDED: Pending or Potential Litigation, Real Estate Acquisition and/or Personnel

ADJOURNMENT

Those persons with disabilities who require reasonable accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting, should contact the Clerk at Dawsonville City Hall at 706-265-3256 at least two (2) business days prior to the meeting.



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7

SUBJECT: CONSENT AGENDA

CITY COUNCIL MEETING DATE: 05/04/2020

PURPOSE FOR REQUEST:

**CONSIDERATION AND APPROVAL OF ITEMS BELOW; SEE ATTACHED
SUPPORTING DOCUMENTS**

- a. Approve Minutes
- Regular Meeting and Work Session held April 20, 2020
 - Executive Session held April 20, 2020
-



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7a

SUBJECT: APPROVE MINUTES

CITY COUNCIL MEETING DATE: 05/04/2020

BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from: Annual Budget Capital Budget Other

Budget Amendment Request from Reserve: Enterprise Fund General Fund

PURPOSE FOR REQUEST:

TO APPROVE THE MINUTES FROM:

- **REGULAR MEETING AND WORK SESSION HELD APRIL 20, 2020**
 - **EXECUTIVE SESSION HELD APRIL 20, 2020**
-

HISTORY/ FACTS / ISSUES:

OPTIONS:

AMEND OR APPROVE AS PRESENTED

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Beverly Banister, City Clerk

MINUTES
CITY COUNCIL REGULAR MEETING AND WORK SESSION
VIA TELECONFERENCE
Monday, April 20, 2020
5:00 P.M.

1. **CALL TO ORDER:** Mayor Mike Eason called the meeting to order at 5:02 pm.
2. **ROLL CALL:** Present were Councilmember John Walden, Councilmember Mark French, Councilmember Caleb Phillips, City Attorney Dana Miles, City Manager Bob Bolz, City Clerk Beverly Banister, Public Works Operations Manager Trampas Hansard and Finance Administrator Hayden Wiggins. Councilmember Stephen Tolson was not present at the meeting.
3. **INVOCATION AND PLEDGE:** Invocation and Pledge were led by Councilmember Walden.
4. **ANNOUNCEMENTS:** Mayor Eason reported most of the events around town have been cancelled. He thanked the residents, business and property owners for cooperating with the shelter in place order.
5. **APPROVAL OF THE AGENDA:** Request made by Councilmember French to remove part of item #7a from the consent agenda; approving the minutes of the Special Called Emergency Meeting held March 30, 2020. Mayor Eason stated the item will become #13 on the agenda.

Motion to approve the agenda as amended made by J. Walden; second by M. French. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** No comments from the public.
7. **CONSENT AGENDA:** Motion to approve the consent agenda for the following items (a, b, c, d) made by C. Phillips; second by M. French. Vote carried unanimously in favor.
 - a. Approve Minutes
 - Regular Meeting held March 16, 2020
 - b. Approve Appointments
 - Heather Allen – HPC - 3-year term through 12/01/2022
 - Carrie Fallstrom – HPC - 3-year term through 12/01/2022
 - Clint Harper – PC, Post #2 – Unexpired term of Alexa Serrano through 12/31/2021
 - Randy Davis – PC, Post #1 – Unexpired term of Troy Lindsey through 12/31/2021
 - c. Approve Engineering Architectural Grant Services RFQ – **Awarded to Jericho Design Group in the amount of \$3800.00 to be paid out of the FY2020 General Fund budget.**
 - d. Approve H.R. 6467 Support Letter
8. An Ordinance To Amend Section 2-110 To Provide For Revised Utilities Fees For Water And Sewer Rates; And For Other Purposes. (First Reading: 03/16/2020; Public Hearing, Second Reading and Adoption: April 20,2020) - **Mayor Recommendation to postpone this item and the Public Hearing to the June 1, 2020 City Council Meeting due to COVID-19 pandemic**

Motion to postpone public hearing, second reading and consideration of adoption to the June 1, 2020 City Council meeting made by M. French: second by C. Phillips. Vote carried unanimously in favor.
9. An Ordinance To Amend Subpart B, Chapter 109 Of The Code Of The City Of Dawsonville, Georgia, Related To Zoning Districts For Unpaved And/Or Gravel Roadways Within The City Limits; To Amend The Gravel Road Specifications Related To Paving, Stormwater And Related Matters; And For Other Purposes. (First Reading: March 16, 2020; Second Reading and Adoption: April 20, 2020)

Attorney Miles read the second reading of the ordinance. Motion to approve ordinance as presented made by C. Phillips; second by M. French. Vote carried unanimously in favor.
10. **CITY'S RESPONSE TO COVID-19 PANDEMIC**
 - a. **CITY PROPERTY RENTAL FEES**
 - b. **UTILITY BILLING PROCEDURES**

MINUTES
CITY COUNCIL REGULAR MEETING AND WORK SESSION
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5:00 P.M.

Motion to reduce rental fees by 50% on all City properties for the months of March, April and May 2020 and to waive utility late fees and no utility disconnections for non-payment for March and April 2020 as per resolution made by C. Phillips; second by J. Walden. Vote carried unanimously in favor. (Exhibit "A")

11. **BOB BOLZ, CITY MANAGER:** Bolz gave an update regarding Governor Kemp's press conference stating gyms, barbers, hair salons, tattoo studios, nail studios, estheticians and massage therapist studios could reopen on April 24, 2020. Restaurants, movie theaters and private clubs can reopen on April 27, 2020. In both cases, social distancing and healthy sanitation guidelines must be followed. Bars, nightclubs, live venues and amusement parks are to remain closed. Churches may also have live services with social distancing guidelines.
12. **HAYDEN WIGGINS, FINANCE ADMINISTRATOR:** Financial reports representing fund balances and activity provided through March 31, 2020. No questions or comments from Council.
13. **MINUTES – SPECIAL CALLED EMERGENCY MEETING HELD MARCH 30, 2020:** Motion to approve the minutes as presented but striking the second motion on item #5 which says "Motion to approve the agenda as amended made by S. Tolson; second by J. Walden. Vote carried unanimously in favor" made by C. Phillips; second by M. French. Vote carried unanimously in favor.

EXECUTIVE SESSION:

At 5:30 p.m. a motion to close regular session and go into executive session for potential litigation was made by C. Phillips; second by M. French. Vote carried unanimously in favor.

At 5:41 a motion to close executive session and resume regular session was made by M. French; second by J. Walden. Vote carried unanimously in favor.

ADJOURNMENT:

At 5:44 p.m. a motion to adjourn the meeting was made by J. Walden; second by M. French. Vote carried unanimously in favor.

By: CITY OF DAWSONVILLE

Mike Eason, Mayor

Attested: _____
Beverly A. Banister, City Clerk

STATE OF GEORGIA
COUNTY OF DAWSON

AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Mayor Michael Eason, Councilmember John Walden, Councilmember Caleb Phillips and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1. The City of Dawsonville Council met in a duly advertised meeting on April 20, 2020.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 5³⁰ p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)

Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);

Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and _____;

Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(b)(1);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(b)(2);

Other _____ as provided in: _____.

This 20th day of April 2020; By the City of Dawsonville, Mayor and Council:



Mike Eason, Mayor

Sworn to and subscribed before me this
20 day of April, 2020.



Signature, Notary Public

My Commission expires: 2-18, 2024



A RESOLUTION OF THE CITY OF DAWSONVILLE RELATED TO TEMPORARY ACCOMODATIONS NEEDED DUE TO COVID-19 EMERGENCY

WHEREAS, on March 13, 2020, Governor Brian Kemp, following President Donald Trump's national emergency declaration, declared a public health emergency in Georgia effective on March 14, 2020, to deploy all available resources for the mitigation and treatment of the novel coronavirus disease 2019 ("COVID-19") and subsequently entered a Stay In Place order; and

WHEREAS, due to this worldwide epidemic, the City of Dawsonville, Georgia has experienced an event of critical significance locally as a result of COVID-19 and has issued a Declaration of Emergency Conditions as signed by Mayor Mike Eason on March 18, 2020; and

WHEREAS, the City has received requests for temporary assistance with rents paid on City leased property and with utility disconnect and late fees due to the economic disruption that has occurred due to the COVID-19 virus and the Stay In Place order being used to slow the spread of the virus.

NOW, THEREFORE, it is hereby resolved by the Governing Authority of the City of Dawsonville as follows:

1. All rents on City leased property consisting of the Dawsonville History Museum (Georgia Racing Hall of Fame), the Dawsonville Moonshine Distillery and the residence located at 224 Flat Creek Drive shall be decreased by 50% for the months of March, April and May, 2020 and thereafter shall return to 100% of the monthly rental as set forth in each lease beginning June 1, 2020.
2. No utility service for water, sewer or garbage shall incur any late fees for service provided in March or April, 2020 and late fees shall not be charged until on or after June 1, 2020. No utility service for water, sewer or garbage shall be disconnected for non-payment in the months of March or April, 2020. Beginning June 1, 2020, any outstanding balance will be subject to late fees and service shall be disconnected for non-payment.

SO ADOPTED AND RESOLVED by the City Council of Dawsonville, Georgia, this 20th day of April, 2020.

MAYOR AND DAWSONVILLE CITY COUNCIL

By: _____

Mike Eason, Mayor

ATTESTED TO BY:

Beverly A. Banister, City Clerk



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 8

SUBJECT: MAIN STREET PARK RESTROOM PROJECT WITH EVERLAST CONSTRUCTION GROUP

CITY COUNCIL MEETING DATE: 05/04/2020

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

RATIFICATION OF THE DECLARATION OF DEFAULT AND UPDATE ON THE CURRENT STATE OF THE PROJECT

HISTORY/ FACTS / ISSUES:

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 9

SUBJECT: GDOT GRANT – TRANSPORTATION ALTERNATIVES PROGRAM (TAP)

CITY COUNCIL MEETING DATE: 05/04/2020

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

REQUEST TO APPLY FOR GRANTS THROUGH GDOT'S TRANSPORTATION ALTERNATIVES PROGRAM

HISTORY/ FACTS / ISSUES:

SIDEWALK PROJECTS FOR GRANT REQUEST:

- 1. CONNECTIVITY FOR FARMER'S MARKET, MAIN STREET PARK, CITY HALL AND ALLEN STREET**
 - 2. ALLEN STREET TO PERIMETER ROAD, ALONG PERIMETER ROAD IN FRONT OF ROBINSON ELEMENTARY TO HWY 9 NORTH AND LEFT TO ROBINSON ROAD – THIS ROUTE WILL PROVIDE SAFETY FOR SCHOOL AGE CHILDREN WALKING**
 - 3. CENTER OF TOWN TO CREEKSTONE SUBDIVISION**
-

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 10

SUBJECT: CITY OPERATIONS COVID-19 UPDATE

CITY COUNCIL MEETING DATE: 05/04/2020

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO PROVIDE AN UPDATE ON HOW THE CITY IS CURRENTLY OPERATING DURING THE COVID-19 PANDEMIC AND FUTURE INTENTIONS

HISTORY/ FACTS / ISSUES:

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager