AGENDA CITY COUNCIL REGULAR MEETING VIA TELECONFERENCE Monday, January 4, 2021 5:00 P.M.

Link to access meeting via teleconference or by phone from your computer, tablet or smartphone:

https://www.gotomeet.me/CityofDawsonville/city-council-regular-meeting-3

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 837-692-877

- 1. Call to Order
- 2. Roll Call
- 3. Invocation and Pledge
- 4. Announcements
- 5. Approval of the Agenda
- 6. Public Input
- 7. Consent Agenda
 - a. Approve Minutes
 - Regular Meeting and Work Session held December 21, 2020
 - Executive Session held December 21, 2020
 - b. Approve and Set Qualifying Fees for the 2021 Municipal Election

BUSINESS

- 8. Recommendation for 2021 Leases
- 9. Thunder Ridge Final Plat Approval

EXECUTIVE SESSION IF NEEDED: Pending or Potential Litigation, Real Estate Acquisition and/or Personnel

ADJOURNMENT

The next scheduled City Council meeting is Tuesday, January 19, 2021

Those persons with disabilities who require reasonable accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting, should contact the Clerk at Dawsonville City Hall at 706-265-3256 at least two (2) business days prior to the meeting.



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM #__7

SUBJECT:	CONSENT AG	ENDA	
CITY COUNCIL	MEETING DATE:	01/04/2021	

PURPOSE FOR REQUEST:

CONSIDERATION AND APPROVAL OF ITEMS BELOW; SEE ATTACHED SUPPORTING DOCUMENTS

- a. Approve Minutes
 - Regular Meeting and Work Session held December 21, 2020
 - Executive Session held December 21, 2020
- b. Approve and Set Qualifying Fees for the 2021 Municipal Election



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # 7a

	SUBJECT: APPROVE MINUTES	
	CITY COUNCIL MEETING DATE: 01/04/2021	
	BUDGET INFORMATION: GL ACCOUNT # NA	
	☐ Funds Available from: Annual Budget Capital Budget	Other
	☐ Budget Amendment Request from Reserve:Enterprise Fund _	General Fund
	PURPOSE FOR REQUEST:	
	TO APPROVE THE MINUTES FROM:	
	 REGULAR MEETING AND WORK SESSION HELD ON DECEMBER EXECUTIVE SESSION HELD DECEMBER 21, 2020 	R 21, 2020
	HISTORY/ FACTS / ISSUES:	
	OPTIONS:	
A	MEND OR APPROVE AS PRESENTED	
	RECOMMENDED SAMPLE MOTION:	
_		
	REQUESTED BY: Beverly Banister, City Clerk	

MINUTES CITY COUNCIL REGULAR MEETING AND WORK SESSION VIA TELECONFERENCE

Monday, December 21, 2020 5:00 P.M.

- 1. CALL TO ORDER: Mayor Mike Eason called the meeting to order at 5:00 pm.
- ROLL CALL: Present were Councilmember John Walden, Councilmember Mark French, Councilmember Caleb Phillips, Councilmember Stephen Tolson, City Attorneys Dana Miles and Kevin Tallant, City Manager Bob Bolz, City Clerk Beverly Banister and Planning Director David Picklesimer.
- 3. INVOCATION AND PLEDGE: Invocation and Pledge were led by Councilmember Tolson.
- **4. ANNOUNCEMENTS:** Mayor Eason announced early voting is underway. He also stated City Hall has restricted access to the building due to the rise in COVID numbers. He encouraged citizens to be safe by practicing social distancing and wished everyone a Merry Christmas.
- **5. APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by S. Tolson; second by M. French. Vote carried unanimously in favor.
- **6. PUBLIC INPUT:** No comments from the public.
- **7. CONSENT AGENDA:** Motion to approve the consent agenda for the following items (a) made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.
 - a. Approve Minutes
 - Special Called Meeting held December 2, 2020
 - Regular Meeting held December 7, 2020
 - Executive Session held December 7, 2020

BUSINESS

- 8. APPROVE CONTRACT AND BUDGET AMENDMENT FOR LASERFICHE SOFTWARE: Motion to approve contract with MCCi for Laserfiche software and approve a budget amendment from the General Fund Reserves in the amount of \$19,152.50 made by M. French; second by S. Tolson. Vote carried unanimously in favor.
- **9. 2021 MAYOR PRO TEMPORE APPOINTMENT**: Motion to appoint Councilmember Caleb Phillips to serve as the 2021 Mayor Pro Tempore made by S. Tolson; second by J. Walden. Vote carried three in favor (Tolson, Walden, French) with one abstained (Phillips)
- **10. RECOMMENDATION FOR 2021 LEASES:** Councilmember Tolson reported on his recommendations for rental fees of the City's properties based on research by City staff of other local rental properties.
 - Motion to postpone item until the January 4, 2021 meeting made by C. Phillips; second by M. French. Vote carried unanimously in favor
- **11. OAKDALE SUBDIVISION FINAL PLAT APPROVAL:** Motion to approve the final plat for the Oakdale Subdivision as presented made by C. Phillips; second by S. Tolson. Vote carried unanimously in favor. (Exhibit "A")

WORK SESSION

STAFF REPORTS

12. BOB BOLZ, CITY MANAGER: City Manager Bolz referred the Council to his report and stated the financial reports through November 30, 2020 are also included and the leak adjustment is \$415.85 for the month.

EXECUTIVE SESSION:

At 5:20 p.m. a motion to close regular session and go into executive session for pending or potential litigation was made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.

At 5:35 p.m. a motion to close executive session and resume regular session was made by M. French; second by S.Tolson. Vote carried unanimously in favor.

MINUTES CITY COUNCIL REGULAR MEETING AND WORK SESSION VIA TELECONFERENCE Monday, December 21, 2020

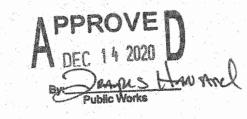
Monday, December 21, 2020 5:00 P.M.

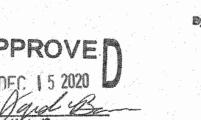
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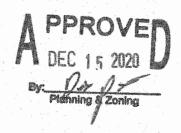
Beverly A. Banister, City Clerk

ADOUG	MINIEM I.	
	At 5:37 p.m. a motion to adjourn the meeting w carried unanimously in favor.	as made by J. Walden; second by S. Tolson. Vote
		By: CITY OF DAWSONVILLE
		Mike Eason, Mayor
Attested		

Penalty: \$0.00 Interest: \$0.00 Participants: 3153517043 JUSTIN POWER, Clerk of Superior Court DAWSON County, Georgia







FINAL PLAT FOR: OAKDALE SUBDIVISION

LOCATED IN LAND LOTS 58 & 59 OF THE 4TH LAND DISTRICT AND LAND LOTS 372 AND 428 OF THE 13TH LAND DISTRICT 1ST SECTION - CITY OF DAWSONVILLE SCALE 1"=60' DAWSON COUNTY, GEORGIA

Fax (706) 265-4214 www.dawsonville-ga.gov

December 4, 2018

415 Highway 53 E. Suite 100

Dawsonville, Georgia 30534

Mr. Michael Turner 7185 Shady Grove Road Dawsonville Ga 30534

RE: ANX/ZA #C8-00210 and VAR #C8-00210

Dear Mr. Turner,

Congratulations! Your request to annex your property into the City with an R3 zoning and a density variance not to exceed 3.2 units per acre was approved by the City Council on June 4, 2019 with the following stipulations:

Contingent upon Dawson County's objection being withdrawn

 An agreement between the applicant and the City for a joint detention pond serving the subdivision and the adjacent City dog park property.

We thank you for annexing your property into the City and we look forward to serving you. As always, you may contact us if you have any questions.

Planning Director



May 18, 2020

Allen Street Properties Mr. David Turner P.O. Box 876 Dawsonville, GA 30534

RE: ANX-C2000146

Congratulations! Your administrative variance request for a 6-foot reduction of the front yard setback on lots 14 and 18 for Allen Street Properties LLC subdivision located on Perimeter Rd. and Allen St. Dawsonville, GA. TMP# 093-006-014 and 093-006-018 has been approved. Please include this approval letter during plan submission to avoid delays in processing your permit application.

Please contact us if you have any questions regarding this matter.

Cc: Bob Bolz, City Manager Stan Zaverukha, Permit Tech

INFORMATION REGARDING THE REPUTED PRESENCE, SIZE, CHARACTER AND LOCATION OF EXISTING UNDERGROUND UTILITIES AND STRUCTURES IS SHOWN HEREON. THERE IS NO CERTAINTY OF THE ACCURACY OF THIS INFORMATION AND IT

SHALL BE CONSIDERED IN THAT LIGHT BY THOSE USING THIS DRAWING.

EXCAVATION, THE EXACT LOCATION OF UNDERGROUND FEATURES CANNOT BE

ACCURATELY, COMPLETELY, AND RELIABLY DEPICTED. THE OWNER, HIS EMPLOYEES,

HIS CONSULTANTS AND HIS CONTRACTORS SHALL HEREBY DISTINCTLY UNDERSTAND

THAT THE SURVEYOR IS NOT RESPONSIBLE FOR THE CORRECTNESS OR SUFFICIENCY OF THIS INFORMATION.

IRRIGATION SYSTEMS ARE PROHIBITED ON ALL EXISTING AND PROPOSED CITY RIGHT OF WAY AND CONSIDERED TO BE A VIOLATION OF THE CITY ORDINANCE PROHIBITING

UNPERMITTED RIGHT OF WAY ENCROACHMENTS

THIS SUBDIVISION HAS BEEN REVIEW BY THE PLANNING COMMISSION AND THE CITY AND FOUND TO BE IN COMPLIANCE WITH THE ZONING ORDINANCE, DEVELOPMENT REGULATIONS AND SUBDIVISION REGULATIONS. THE MAYOR AND CITY COUNCIL HEREBY APPROVE THIS FINAL PLAT, SUBJECT TO THE PROVISIONS AND REQUIREMENTS OF THE CITY'S REGULATIONS.

SITE NOTES:

1) ZONING: R-3

2) TOTAL AREA:

8) SETBACKS:

FRONT - 30' SIDE - 10' REAR - 20'

SUBDIVISION - 14.18 ACRES

6) AREAS DEDICATED TO THE CITY:

4) DENSITY: 2.61 LOTS / AC.

DOG PARK / DETENTION - 3.19 ACRES

3) TOTAL NUMBER OF RESIDENTIAL LOTS: 37

COMMON AREA #1 - 0.59 ACRES

COMMON AREA #2 - 0.09 ACRES

STORM EASEMENTS - 2.67 ACRES

STREET RIGHT OF WAYS - 2.53 ACRES

WATER LINE EASEMENT - 0.09 ACRES

7) MINIMUM LOT AREA - 7,500 S.F. OR 0.172 ACRES

SANITARY SEWER EASEMENTS - 0.71 ACRES

CITY ENGINEER: Jame 10 DATE: 12/18/20

THE AS-BUILT STORM DRAINAGE SYSTEM WILL FUNCTION AS DESIGNED/ENGINEERED IN THE APPROVED CONSTRUCTION DRAWINGS

IT IS HEREBY CERTIFIED THAT THIS PLAT IS TRUE AND CORRECT AS TO THE CORRECTLY SHOWN. THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 65,141 FEET AND AN ANGULAR ERROR OF 04" PER ANGLE POINT, AND WAS ADJUSTED USING THE LEAST SQUARE RULE. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE

ACCURATE WITHIN ONE FOOT IN 199,793

NO STRUCTURES, FENCES OR OTHER OBSTRUCTIONS

MAY BE LOCATED WITHIN A DRAINAGE OR ACCESS

EASEMENT WITHOUT PRIOR APPROVAL BY THE CITY OF

DAWSONVILLE

AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL

SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

BRIAN R. SUTHERLAND, L.S. 2900

5) TOTAL AREA WITHIN ROAD RIGHT OF WAY - 2.53 ACRES WATER SOURCE IS THE CITY OF

DAWSONVILLE WATER AND SEWER

SANITARY SEWER SOURCE IS THE CITY OF DAWSONVILLE WATER AND SEWER

THE DEVELOPER/CONTRACTOR IS RESPONSIBLE FOR MONTHS AFTER THE RECORDING DATE OF THE FINAL PLAT

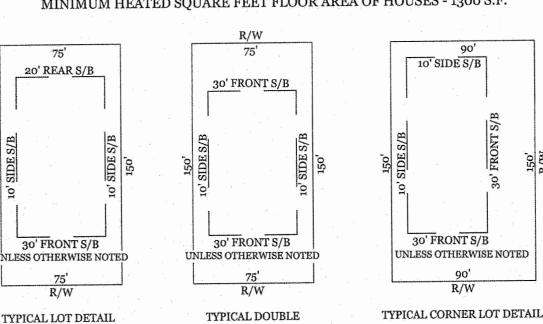
STRUCTURES OR FENCES WILL NOT BE ALLOWED IN SANITARY SEWER EASEMENT OR UTILITY EASEMENTS, OR ACCESS

THIS PLAT IS NOT SUBJECT TO ANY PRIVATE COVENANTS .

COMMON AREAS ARE OWNED & MAINTAINED BY HOA

NO PORTION OF SUBJECT PROPERTY LIES WITHIN A DESIGNATED 100 YEAR FLOOD HAZARD AREA AS DEPICTED BY SCALED MAP LOCATION AND GRAPHIC PLOTTING ONLY PER F.I.R.M. PANEL NO. 13085C0111 C, DATED APRIL 4, 2018

HOUSE LOCATION PLAN REQUIRED FOR EVERY LOT MINIMUM HEATED SQUARE FEET FLOOR AREA OF HOUSES - 1300 S.F.



RESIDENTIAL DRIVEWAYS SHALL NOT EXCEED MAXIMUM SLOPE OF 10 PERCENTER PER ARTICLE VI SEC. 109.54

FRONTAGE LOT DETAIL

CITY OF DAWSONVILLE SHALL NOT BE RESPONSIBLE FOR MAINTENANCE OF ANY PIPES, DITCHES OR OTHER

STRUCTURES WITHIN ANY DRAINAGE EASEMENT

BEYOND THE CITY RIGHT OF WAY

THIS PLAT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS, OR NTITY NAMED IN THE CERTIFICATE HEREON. SAID CERTIFICATE DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT AN EXPRESS RECERTIFICATION BY THE SURVEYOR NAMING SAID PERSON.

ALLEN ST

UPON RECORDING OF THIS PLAT, ALL SANITARY SEWER EASEMENTS ARE DEDICATED TO CITY OF DAWSONVILLE WATER & SEWER

OWNER / DEVELOPER/PRIMARY PERMITTEE:

ALLEN ST PROPERTIES LLC

PO BOX 876

DAWSONVILLE, GA 30534 PHONE: 678-570-0469

24 HR. CONTACT: MICHAEL TURNER

PHONE: 678-570-0469 EMAIL: ALLENSTREETPROPERTIES@GMAIL.COM

A 10-FOOT PRIVATE DRAINAGE EASEMENT SHALL EXIST

ON ALL SIDE AND REAR YARDS CENTERED ON THE

PROPERTY LINE TO ALLOW FOR PROPERTY DRAINAGE OF REAR AND SIDE YARD TO STREET AND OR INLETS

I. THE UNDERSIGNED, HEREBY CERTIFY THAT THE ENTRANCE AT ALLEN STREET

DISTANCE IS IN COMPLIANCE WITH AASHTO "POLICY ON GEOMETRIC DESIGN OF

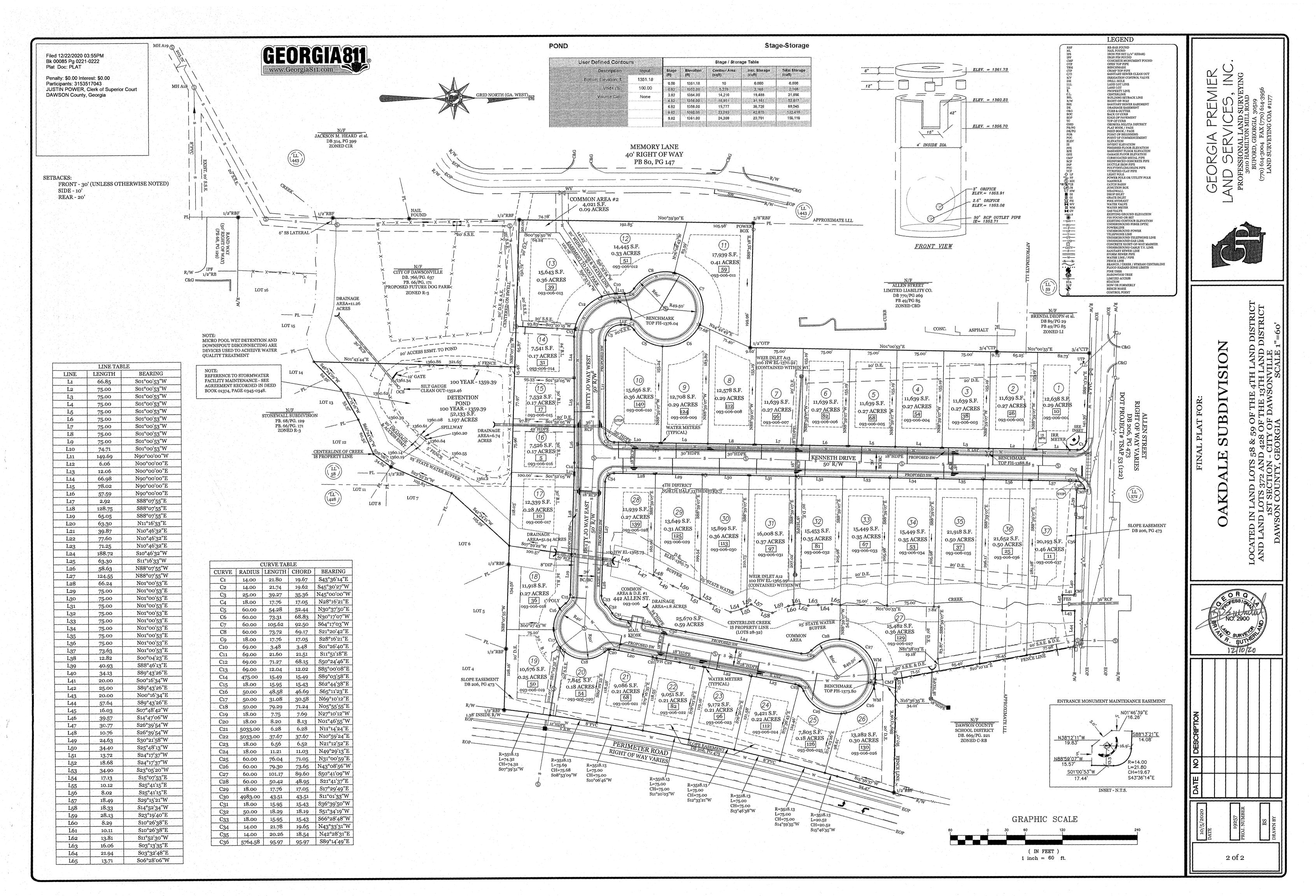
I, THE UNDERSIGNED, HEREBY CERTIFY THAT THE AS-BUILT DETENTION/WATER QUALITY POND PROVIDES THE STORAGE VOLUMES AND OUTFLOW RATES AS

HAS ADEQUATE CORNER SIGHT DISTANCE. THE MINIMUM CORNER SITE

HIGHWAY AND STREET", CHAPTER 9 (AT-GRADE INTERSECTIONS), LATEST

Exhibit "A"

1 of 2





DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM #_7b___

SUBJECT: APPROVE AND SET QUALIFYING FEES FOR THE 2021 MUNICIPAL ELECTION
CITY COUNCIL MEETING DATE: 01/04/2021
BUDGET INFORMATION: GL ACCOUNT #
☐ Funds Available from: Annual Budget Capital Budget Other
☐ Budget Amendment Request from Reserve:Enterprise FundGeneral Fund
PURPOSE FOR REQUEST:
TO SET THE QUALIFYING FEE FOR COUNCILMEMBER POST #2 AND POST #4 FOR THE 2021 ELECTION
COUNCILMEMBER QUALIFYING FEE IS \$242.00
HISTORY/ FACTS / ISSUES:
QUALIFYING FEES ARE REQUIRED BY O.C.G.A. § 21-2-131 (a)(1)(A) TO BE SET AND PUBLISHED PRIOR TO FEBRUARY 1 AND CALCULATED USING 3% OF PRIOR YEAR GROSS SALARIES
QUALIFYING DATES AS SET BY THE MUNICIPAL SUPERINTENDENT ARE PROPOSED TO BE AUGUST 16-19, 2021 FROM 8:30 AM - 4:30 PM
OPTIONS:
APPROVE, AMEND, DENY
RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Beverly Banister, City Clerk



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM #_ 8_

SUBJECT: RECOMMENDATION FOR 2021 LEASES
CITY COUNCIL MEETING DATE: 01/04/2021
BUDGET INFORMATION: GL ACCOUNT #
☐ Funds Available from: Annual Budget Capital Budget Other
☐ Budget Amendment Request from Reserve:Enterprise FundGeneral Fund
PURPOSE FOR REQUEST:
TO DETERMINE 2021 LEASE FEES AS PER RECOMMENDATION
HISTORY/ FACTS / ISSUES:
COUNCILMEMBER TOLSON AND CITY MANAGER BOLZ RESEARCHED LEASING FEES PER MAYOR EASON'S REQUEST; SEE ATTACHED RECOMMENDATIONS
ITEM POSTPONED TO THE 01/04/2021 AGENDA
OPTIONS:
RECOMMENDED SAMPLE MOTION:
REQUESTED BY: Stephen Tolson, Councilmember

CITY OF DAWSONVILLE RENTAL PROPERTIES

Distillery

Square Footage: About 11,700 sq. ft

Considerations:

- 1. They pay no CAM, i.e. upkeep of building, HVAC, parking lot, etc., just basic cleaning. City has spent considerable expense on HVAC, and ADA building modifications the last few years
- 2. Current Rent: \$3,000.00/month (cut to \$1,500.00/month during COVID
- 3. Raising rent may make vendor move out
- 4. Based on \$5.35/sq. foot times \$11,700 sq. ft = \$62,595.25/year divided by 12 months = \$5,216.25/month

Recommendations:

- 1. Rent increase to \$4,500.00 \$5,000/month (closer to rate of \$5.00/sq. ft)
- 2. Revise lease to remove small office space which potentially could be rented to another business & rest room, access to water shared w/Distillery

GRHOF

Square Footage: About 23,714 sq. ft

Considerations:

- 1. They pay no CAM, i.e. upkeep of building, HVAC, parking lot, etc., just basic cleaning. City has spent a fortune on HVAC, Pirkle Room floor, repairs to electrical system, and ADA adjustments the last few years.
- 2. An increase in rent may lead to bankruptcy of 501.3C, very political issue
- 3. It is a tourism draw to our community/county and installation of Chase Elliott exhibit should provide boost to business.
- 4. Based on square footage, a conservative rate of \$5.35/sq. ft would be about \$126,870/year or \$10,572/month
- 5. Current Rent: \$100.00/month (cut to \$50.00 during COVID), previously paid \$1.00/year for many years then \$12.00/year for two years.

Recommendations:

- 6. Rent increase to at least \$500.00 \$1,000.00 month in 2021, then subsequent increases each year based on review of financials.
- 7. Revise lease to mandate any events/activities held outside of GRHOF MUST involve completion and approval of a special event permit.
- 8. Continuity and consistency of service levels, operation, security, fiscal management is lacking. Recommend hire of manager of some sort to manage these areas. Funding and who the position directly reports to of concern.
- 9. Ideally we either control use of Pirkle Room and/or mandate it be rented or have some plan in place for complimentary use. Currently it is provided free to a number of groups, such as, K4K, churches, etc.
- 10. Invest in a strategic plan for the museum. Funding the issue, possibly a grant, diversion of funds to Chamber, etc.

Residential Rental Property – 224 Flat Creek Drive

Considerations:

- 1. Renter has been very good, never a late payment even though they are probably living paycheck-to-paycheck.
- 2. Current Rent: \$750.00/month (cut in half for COVID at landlords initiation, renter did not request reduction)

Recommendations:

1. Rate: recommend rate remain the same at \$750.00/month



DAWSONVILLE CITY COUNCIL EXECUTIVE SUMMARY FOR AGENDA ITEM # __9__

SUBJECT: THUNDER RIDGE PHASE 1 FINAL PLAT APPROVAL				
CITY COUNCIL MEETING DATE: 01/04/2021				
BUDGET INFORMATION: GL ACCOUNT # □ Funds Available from: Annual Budget: Capital Budget Other □ Budget Amendment Request from Reserve: Enterprise Fund: General Fund				
PURPOSE FOR REQUEST:				
TO REVIEW THE FINAL PLAT AND APPROVE FOR RECORDING.				
HISTORY/ FACTS / ISSUES:				
DEVELOPMENT MEETS THE LAND DEVELOPMENT REGULATIONS. DEPARTMENT HEADS AND CITY ENGINEER HAS SIGNED THE FINAL PLAT.				
RECOMMEND THE MAYOR SIGN THE THUNDER RIDGE PHASE 1 FINAL PLAT AND APPROVE THE PLAT FOR RECORDING				
OPTIONS:				
APPROVE, DENY, POSTPONE				
RECOMMENDED SAMPLE MOTION:				
DEPARTMENT: Planning and Zoning				
REOLIESTED BY: David Picklesimer				

