

AGENDA
CITY COUNCIL REGULAR MEETING AND WORK SESSION
G.L. Gilleland Council Chambers on 2nd Floor
Monday, April 19, 2021
5:00 P.M.

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Announcements
5. Approval of the Agenda
6. Public Input
7. Consent Agenda
 - a. Approve Minutes
 - Regular Meeting/Work Session and Executive Session held March 15, 2021
 - Special Called Meeting and Executive Session held March 22, 2021
 - Special Called Meeting and Executive Session held March 29, 2021
 - Special Called Meeting and Executive Session held April 2, 2021
 - b. Approve to Ratify Local Maintenance & Improvement Grant Safety Action Plan (LMIG-SAP)
 - c. Approve Vehicle Purchase for Water/Sewer Department
8. Employee Recognition
 - March 2021 Employee of the Month
 - Employee of the First Quarter
 - April Service Awards
 - Proclamation - Administrative Professionals Week

BUSINESS

9. Special Event with Alcohol – Chamber of Commerce Gala

WORK SESSION

10. Budget Amendment - Deputy Sheriff City Patrol
11. Additional Retirement Program

STAFF REPORTS

12. Bob Bolz, City Manager
13. Robin Gazaway, Finance Administrator

EXECUTIVE SESSION IF NEEDED: Pending or Potential Litigation, Real Estate Acquisition and/or Personnel

ADJOURNMENT

The next scheduled City Council meeting is Monday, May 3, 2021

Those persons with disabilities who require reasonable accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting, should contact the Clerk at Dawsonville City Hall at 706-265-3256 at least two (2) business days prior to the meeting.



**DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7**

SUBJECT: CONSENT AGENDA

CITY COUNCIL MEETING DATE: 04/19/2021

PURPOSE FOR REQUEST:

**CONSIDERATION AND APPROVAL OF ITEMS BELOW; SEE ATTACHED
SUPPORTING DOCUMENTS**

- a. APPROVE MINUTES
REGULAR MEETING/WORK SESSION AND EXECUTIVE SESSION HELD
MARCH 15, 2021**
 - SPECIAL CALLED MEETING AND EXECUTIVE SESSION HELD MARCH 22,
2021**
 - SPECIAL CALLED MEETING AND EXECUTIVE SESSION HELD MARCH 29,
2021**
 - SPECIAL CALLED MEETING AND EXECUTIVE SESSION HELD APRIL 2, 2021**
 - b. APPROVE TO RATIFY LOCAL MAINTENANCE & IMPROVEMENT GRANT SAFETY
ACTION PLAN (LMIG-SAP)**
 - c. APPROVE VEHICLE PURCHASE FOR WATER/SEWER DEPARTMENT**
-



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7a

SUBJECT: APPROVE MINUTES

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from: Annual Budget Capital Budget Other

Budget Amendment Request from Reserve: Enterprise Fund General Fund

PURPOSE FOR REQUEST:

TO APPROVE THE MINUTES FROM:

- **REGULAR MEETING/WORK SESSION AND EXECUTIVE SESSION HELD MARCH 15, 2021**
 - **SPECIAL CALLED MEETING AND EXECUTIVE SESSION HELD MARCH 22, 2021**
 - **SPECIAL CALLED MEETING AND EXECUTIVE SESSION HELD MARCH 29, 2021**
 - **SPECIAL CALLED MEETING AND EXECUTIVE SESSION HELD APRIL 2, 2021**
-

HISTORY/ FACTS / ISSUES:

OPTIONS:

AMEND OR APPROVE AS PRESENTED

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Beverly Banister, City Clerk

MINUTES
CITY COUNCIL REGULAR MEETING AND WORK SESSION
G.L. Gilleland Council Chambers on 2nd Floor
Monday, March 15, 2021
5:00 P.M.

1. **CALL TO ORDER:** Mayor Eason called the meeting to order at 5:00 pm.
2. **ROLL CALL:** Present were Councilmember John Walden, Councilmember Mark French, Councilmember Caleb Phillips, Councilmember Stephen Tolson, City Attorney Kevin Tallant, City Manager Bob Bolz, City Clerk Beverly Banister, Planning Director David Picklesimer, Public Works Director Trampas Hansard, Finance Administrator Robin Gazaway and Utilities Crew Chief Jacob Barr.
3. **INVOCATION AND PLEDGE:** Invocation and Pledge were led by Councilmember French.
4. **ANNOUNCEMENTS:** Mayor Eason announced election day to vote on SPLOST is tomorrow, March 16, 2021.
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** None
7. **CONSENT AGENDA:** Motion to approve the consent agenda for the following items (a,b,c,d,e) made by S. Tolson; second by C. Phillips. Vote carried unanimously in favor.
 - a. Approve Minutes
 - Regular Meeting held March 1, 2021
 - b. Approve Financial Policy Amendment (**Exhibit “A”**)
 - c. Approve 2021 Farmer’s Market Use Agreement
 - d. Approve 2021 Lease Agreement on Rental House
 - e. Approve Renewal of 2021 IT Service Contract
8. **EMPLOYEE RECOGNITION:** Bob Bolz introduced the new Public Works employee, Tony Seabolt. Mayor and Council recognized the 2020 Employee of the Year, Clay Moss, the February 2021 Employee of the Month, Beth Tuttle and a three-year service award was given to Cody Mason.

BUSINESS

9. **ZA-C2100100A:** Saara Mariah Qureshi has requested a zoning amendment for Tract B of TMP 092B 006 004 Located at LL 375 4th district consisting of 1.71 acres from R1 (Restricted Single-Family Residential District) to HB (Highway Business District). Public Hearing Dates: Planning Commission on February 8, 2021 and City Council on March 1, 2021. City Council for a decision on March 15, 2021.

Planning Director David Picklesimer read the zoning amendment request and reported the Planning Commission denied the request on February 8, 2021 and the applicant withdrew his request for the outdoor storage conditional use.

Councilmember Walden recused himself due to a potential conflict.

- Corey Guthrie, 3384 Elliott Family Parkway – He spoke on behalf of the applicant and proposed options to the design for a buffer, supplemental landscaping and painting the outlet control structure around the detention pond an earth tone color.
- Michael Mulberry, 586 Perimeter Road, – He commented on the plan stating his preferred stipulations; he would like it to look as nice as possible.
- Saara Mariah Qureshi, 622 Alder Circle – He clarified that not having an outdoor storage unit means no RVs, boats, etc. stored outside but there would be a climate controlled building and a non-climate controlled building with indoor storage for both.

MINUTES
CITY COUNCIL REGULAR MEETING AND WORK SESSION
G.L. Gilleland Council Chambers on 2nd Floor
Monday, March 15, 2021
5:00 P.M.

Motion to approve the rezoning request made by C. Phillips with the following stipulations:

- Install a four-board wooden fence along Tract C and 586 Perimeter Road property line.
- Install two staggered rows of Green Giant Arborvitae on 10ft center along Tract C and 586 Perimeter Road property line as presented on 03/15/2021 planting and landscaping plan.
- Paint the outlet control structure in the detention pond brown or green earth tone.
- Install supplemental landscaping in both areas on Tract C as presented on 03/15/2021 planting and landscaping plan.
- Preserve existing trees on Tract C outside of the construction limits to provide visual buffer between the proposed detention pond and 586 Perimeter Road

Second by S. Tolson. Vote carried three in favor (French, Tolson, Phillips) with one recused (Walden).

- 10. VA-C2100100A:** Saara Mariah Qureshi has requested the following variances for Tract B of TMP 092B 006 004 Located at LL 375 4th district. Request a reduction of the side setback from 40' feet to 20' feet and the buffer reduction from 30' feet to 10' feet adjoining tract C. Request waiver of 6" inch fire line connection fee of \$60,000. Public Hearing Dates: Planning Commission on February 8, 2021 and City Council on March 1, 2021. City Council for a decision on March 15, 2021.

Planning Director David Picklesimer read the variance amendment request. The Planning Commission denied the variance for the side setback and buffer reduction and approved the fire line fee waiver. He stated the applicant withdrew the request for the waiver of the fire line fee.

Councilmember Walden recused himself due to a potential conflict.

Motion to approve the variance request for the reduction of the side setback and the buffer reduction made by C. Phillips; second by S. Tolson. Vote carried three in favor (French, Tolson, Phillips) with one recused (Walden).

- 11. INTERGOVERNMENTAL AGREEMENT WITH DAWSON COUNTY – TRAIL TO LIBRARY:** City Manager Bolz reported on the request for the trail from Main Street Park to the Dawson County Library.

Motion to approve intergovernmental agreement made by S. Tolson; second by M. French. Vote carried unanimously in favor.

IGA will be sent to the Dawson County Board of Commissioners to request approval.

- 12. ARBITRATION TOLLING AGREEMENT:** Attorney Tallant provided a brief overview of the agreement stating the request is for ratification due to a timing concern. The Mayor previously signed the agreement.

Motion to approve the ratification of the arbitration tolling agreement made by S. Tolson; second by C. Phillips. Vote carried unanimously in favor.

WORK SESSION

- 13. EAGLE SCOUT CANDIDATE PROJECT – LENDING LIBRARY PRESENTATION BY IAN BLISS:** Ian Bliss presented his Eagle Scout candidate project to provide a lending library for young readers to be placed near the playground at Main Street Park.

Motion to approve the project as presented made by C. Phillips; second by S. Tolson. Vote carried unanimously in favor.

MINUTES
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14. FACILITY RENTAL FEE SCHEDULE: Motion made by M. French to approve rental fee schedule as follows:

- Small Pavilion and Shelter \$35 (County Residents) \$60 (Non-County Residents)
 - Farmer's Market* \$225 (County Residents) \$300 (Non-County Residents)
- *Rental includes tables; additional charge of \$100 to remove tables
- Non-Profits – Fifty Percent (50%) Discount

Second by J. Walden. Vote carried unanimously in favor.

15. MAIN STREET PARK UPGRADES

A. FITNESS TRAIL EQUIPMENT: Motion to approve the purchase of fitness trail equipment through the Georgia statewide contract in the amount of \$63,396.90 to be paid out of General Fund reserves to be reimbursed by SPLOST VI if funds available made by S. Tolson; second by M. French. Vote carried unanimously in favor.

B. SHELTER(S): Motion to approve the purchase of two (2) shelters from Precision Metal Buildings in the amount of \$8,500 each to be paid out of General Fund reserves to be reimbursed by SPLOST VI if funds available made by M. French; second by J. Walden. Vote carried unanimously in favor.

STAFF REPORTS

16. BOB BOLZ, CITY MANAGER: City Manager Bolz stated the City is seeking part-time seasonal help for the Public Works department.

17. ROBIN GAZAWAY, FINANCE ADMINISTRATOR: Financial reports representing fund balances and activity provided through February 28, 2021.

EXECUTIVE SESSION

At 5:56 p.m. a motion to close regular session and go into executive session for pending and/or potential litigation was made by J. Walden; second by C. Phillips. Vote carried unanimously in favor.

At 6:34 p.m. a motion to close executive session and resume regular session was made by M. French; second by S. Tolson. Vote carried unanimously in favor.

ADJOURNMENT:

At 6:36 p.m. a motion to adjourn the meeting was made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.

Approved this 19th day of April 2021.

By: CITY OF DAWSONVILLE

Mike Eason, Mayor

Caleb Phillips, Councilmember Post 1

MINUTES
CITY COUNCIL REGULAR MEETING AND WORK SESSION
G.L. Gilleland Council Chambers on 2nd Floor
Monday, March 15, 2021
5:00 P.M.

Stephen Tolson, Councilmember Post 2

John Walden, Councilmember Post 3

Mark French, Councilmember Post 4

Attested: _____
Beverly A. Banister, City Clerk

DRAFT

STATE OF GEORGIA
COUNTY OF DAWSON

AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Mayor Michael Eason, Councilmember John Walden, Councilmember Caleb Phillips, Councilmember Stephen Tolson, and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1. The City of Dawsonville Council met in a duly advertised meeting on March 15, 2021.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 5⁵⁶ p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)

Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);


Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and _____;

Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(b)(1);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(b)(2);

Other _____ as provided in: _____.

This 15th day of March 2021; By the City of Dawsonville, Mayor and Council:



Mike Eason, Mayor



Caleb Phillips, Councilmember Post #1



Stephen Tolson, Councilmember Post #2



John Walden, Councilmember Post #3



Mark French, Councilmember Post #4

Sworn to and subscribed before me this 15 day of March, 2021.



Signature, Notary Public

My Commission expires: Feb 18, 2024



Under Section IX. Purchasing, add the following:

L. Inventory Control Policy

This document is an addendum to the financial policy. It is intended to establish processes and procedures regarding assets belonging to the City of Dawsonville. Items purchased using public funds are subject to inventory controls. Maintaining accurate records maximizes value, provides safeguards, and assists in proper financial reporting. Transparency is imperative to the preservation of integrity and trust to those we serve. In order to achieve this objective, the responsibilities and controls set forth in this document must be adhered to by all associates.

Definition

Purchased items are subject to guidelines set forth in the current purchasing policies. The City of Dawsonville requires an inventory of assets that are mobile, non-consumable and nonexpendable in nature. For the purposes of inventory, buildings, land, capital improvement and fixed assets are not included.

Assets include:

- Non-capital equipment.
- Vehicles.
- Purchased items with a value of \$100 or greater.
- Capital equipment of \$5000 or more.
- Equipment such as cabinets, chairs.
- Items with a motor (regardless of value), gas or electric. Examples include drills, weed eaters, blowers, etc.

Purchase

Items identified as necessary for entry into the inventory management system must be reported to the inventory controller within 15 days of purchase. Inventory controller will enter the asset into the system, including a description of the item, purchase information, manuals, warranty information, serial number, location of the asset and a photo. Inventory controller will assign the asset a barcode tag and place it on the asset. The asset tag should be affixed to a visible part of the equipment.

Change in location

Each asset is assigned to a location. Prior to moving/removing an asset from a location, employees must notify the inventory controller. This includes all items tagged into the inventory management system. Inventory controller will scan and reassign the item to the new location.

Inventory

Equipment/assets will remain in the property management database and identified as City owned as long as it remains in the possession or control of the City. In order to maintain an accurate list of equipment/assets an inventory needs to be conducted at least twice annually. A representative from IT, Public Works and Utilities shall be assigned to assist the inventory controller in identifying and locating assets. Assets which have been entered into the inventory control system shall be scanned as accounted for. Assets previously entered as inventory but have a missing or lost tag will be tagged again using the same inventory control number if possible. Purchased items not reported to the inventory controller shall be entered and tagged as per the policy.

Disposal

Employees must notify the inventory controller prior to disposal. Thefts, disappearances and/or losses of equipment should also be reported to the City Manager as soon as possible. Missing/lost items should be removed from inventory by the inventory controller. Items entered as assets in the inventory system that are broken and are no longer able to be used for the intended purpose should be reported to the inventory controller. Items should be removed from inventory and property tags shall be removed prior to disposal. Items designated for sale, trade-in, donation or recycling should be reported to the inventory controller and property tags removed prior to removal.

Assets may be disposed of in any one of six ways:

- Trade-in or sale (Gov. Deals)
- Abandonment/Retirement
- Lost or stolen
- Transfer
- Cannibalization (taking parts and employing them for like uses within the department, such as is often the practice in computer or vehicle maintenance.)
- Casualty loss

MINUTES
SPECIAL CALLED MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, March 22, 2021
4:30 P.M.

1. **CALL TO ORDER:** Mayor Eason called the meeting to order at 4:30 pm.
2. **ROLL CALL:** Present were Councilmember John Walden, Councilmember Caleb Phillips, Councilmember Stephen Tolson, City Attorney Kevin Tallant, City Manager Bob Bolz, City Clerk Beverly Banister and Finance Administrator Robin Gazaway. Councilmember French was not in attendance.
3. **INVOCATION AND PLEDGE:** Invocation and Pledge were led by Councilmember Phillips.
4. **ANNOUNCEMENTS:** Mayor Eason announced this meeting is for the purpose of an executive session and there may be a vote when the regular meeting resumes.
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by J. Walden; second by S. Tolson. Vote carried unanimously in favor. (3-0)
6. **PUBLIC INPUT:** None

BUSINESS

7. **EXECUTIVE SESSION**

At 4:32 p.m. a motion to close regular session and go into executive session for pending and/or potential litigation was made by C. Phillips; second by S. Tolson. Vote carried unanimously in favor. (3-0)

At 4:59 p.m. a motion to close executive session and resume regular session was made by S. Tolson; second by C. Phillips. Vote carried unanimously in favor. (3-0)

Attorney Tallant provided a summary regarding the SPLOST resolution Dawson County approved after the City provided the County with a proposed Intergovernmental Agreement (IGA) to attempt to reach an agreement on the SPLOST proceeds which the County did not accept or counteroffer. Based on the County's resolution, there is concern of the legality of the tax. For example, a City project listed in the County's resolution for a dog park was not on the City's project list, and the City already has a dog park, therefore double taxing the residents for a project they already have. Additionally, the County's project list for the City will limit the City's ability to do some of their projects by listing Academy Avenue as the only area for downtown parking improvements. Some projects the City did request were not included in the County's SPLOST resolution. Also, the SPLOST has been called for a period of six years which conflicts with the Georgia Code; both the Georgia Municipal Association (GMA) and the Association County Commissioners of Georgia (ACCG) agree the tax can only be collected for five years in this situation. Hence, quite a few things are problematic with this SPLOST and although it is a good thing for the community, consideration needs to be made if the tax is being levied illegally and improperly. The County's legal representation was made aware of the concerns surrounding this SPLOST prior to passing their resolution. He further believes the City and the County can still resolve this matter through an IGA by working together and if it is determined that is the appropriate thing to do.

Motion made to move forward to file an action to set aside the SPLOST made by C. Phillips; second by J. Walden. Mayor Eason stated the purpose will be to correct the SPLOST, so it is not done illegally. Vote carried unanimously in favor. (3-0)

**MINUTES
SPECIAL CALLED MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, March 22, 2021
4:30 P.M.**

ADJOURNMENT:

At 5:07 p.m. a motion to adjourn the meeting was made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.

Approved this 19th day of April 2021.

By: CITY OF DAWSONVILLE

Mike Eason, Mayor

Caleb Phillips, Councilmember Post 1

Stephen Tolson, Councilmember Post 2

John Walden, Councilmember Post 3

Mark French, Councilmember Post 4

Attested: _____
Beverly A. Banister, City Clerk

STATE OF GEORGIA
COUNTY OF DAWSON

AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Mayor Michael Eason, Councilmember John Walden, Councilmember Caleb Phillips, Councilmember Stephen Tolson, and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1. The City of Dawsonville Council met in a duly advertised meeting on March 22, 2021.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 4:32 p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)

- Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);
- Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and _____;
- Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(b)(1);
- Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(b)(2);
- Other _____ as provided in: _____.

This 22nd day of March 2021; By the City of Dawsonville, Mayor and Council:


Mike Eason, Mayor


Caleb Phillips, Councilmember Post #1


Stephen Tolson, Councilmember Post #2


John Walden, Councilmember Post #3

absent
Mark French, Councilmember Post #4

Sworn to and subscribed before me this 22 day of March, 2021.

Beverly A. Banister
Signature, Notary Public

My Commission expires: Feb 18, 2024



MINUTES
SPECIAL CALLED MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, March 29, 2021
9:00 A.M.

1. **CALL TO ORDER:** Mayor Eason called the meeting to order at 9:00 am.
2. **ROLL CALL:** Present were Councilmember John Walden, Councilmember Mark French, Councilmember Caleb Phillips, Councilmember Stephen Tolson, City Attorney Kevin Tallant and Dana Miles, City Manager Bob Bolz, City Clerk Beverly Banister, Finance Administrator Robin Gazaway, Planning Director David Picklesimer and Public Works Director Trampas Hansard.
3. **INVOCATION AND PLEDGE:** Invocation and Pledge were led by Councilmember Tolson.
4. **ANNOUNCEMENTS:** Mayor Eason announced there will be Special Called meeting of the Mayor and Council on Friday, April 2, 2021 at 9:00 am in the Council Chambers at City Hall for the purpose of continuing to work on the agreement for SPLOST.
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** None

EXECUTIVE SESSION

Attorney Tallant announced he received new information related to the item on the agenda and thought it appropriate for the Council to retire to executive session for an update.

At 9:04 am a motion to close regular session and go into executive session for pending and/or potential litigation was made by J. Walden; second by S. Tolson. Vote carried unanimously in favor.

At 9:36 am a motion to close executive session was made by C. Phillips; second by J. Walden. Vote carried unanimously in favor.

BUSINESS

Motion to resume regular session was made by M. French; second by S. Tolson. Vote carried unanimously in favor.

7. **CONSIDERATION OF ACTION REGARDING SPLOST VII, TO INCLUDE CONSIDERING WHETHER TO INITIATE AN ACTION TO SET THE SPLOST ASIDE:** Attorney Tallant provided a brief overview of the issue surrounding SPLOST VII and recommended the City Council take action to allow the City Attorney to execute a tolling agreement between the City and Dawson County that is acceptable and if not, to proceed with the suit against Dawson County to set aside the SPLOST.

Motion to approve the City Attorney to execute a tolling agreement on behalf of the City with Dawson County if the terms are acceptable, otherwise to proceed with the suit against Dawson County to set aside the SPLOST made by J. Walden; second by S. Tolson. Mayor Eason thanked the County for working with the City and expressed the desire to work things out and the importance of SPLOST revenue which benefits all citizens. Councilmember French echoed the Mayor's sentiments and further stated his confidence in all parties to reach an agreement. He stated he supports the tolling agreement but not necessarily the lawsuit language and will vote in favor to move it forward. Vote carried unanimously in favor.

Attorney Tallant suggested the Council consider identifying which Councilmembers would participate in further discussions with the County to avoid an incident of a quorum.

Motion to appoint Councilmember Phillips and Councilmember French as Council representatives for further discussions with the County made by M. French. Motion dies due to lack of a second.

Motion to appoint Councilmember Walden and Councilmember Phillips as Council representatives for further discussions with the County made by S. Tolson. Motion dies due to lack of a second.

**MINUTES
SPECIAL CALLED MEETING
G.L. Gilleland Council Chambers on 2nd Floor
Monday, March 29, 2021
9:00 A.M.**

ADJOURNMENT:

At 9:44 a.m. a motion to adjourn the meeting was made by M. French; second by C. Phillips. Vote carried unanimously in favor.

Approved this 19th day of April 2021.

By: CITY OF DAWSONVILLE

Mike Eason, Mayor

Caleb Phillips, Councilmember Post 1

Stephen Tolson, Councilmember Post 2

John Walden, Councilmember Post 3

Mark French, Councilmember Post 4

Attested: _____
Beverly A. Banister, City Clerk

STATE OF GEORGIA
COUNTY OF DAWSON

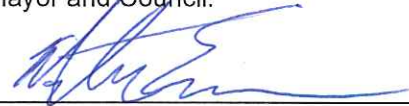
AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Mayor Michael Eason, Councilmember John Walden, Councilmember Caleb Phillips, Councilmember Stephen Tolson, and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1. The City of Dawsonville Council met in a duly advertised meeting on March 29, 2021.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 9:04 a.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)

- Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);
- Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and _____;
- Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(b)(1);
- Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(b)(2);
- Other _____ as provided in: _____.

This 29th day of March 2021; By the City of Dawsonville, Mayor and Council:


Mike Eason, Mayor

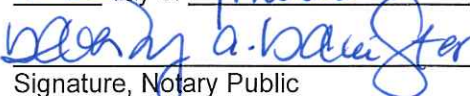

Caleb Phillips, Councilmember Post #1


Stephen Tolson, Councilmember Post #2


John Walden, Councilmember Post #3


Mark French, Councilmember Post #4

Sworn to and subscribed before me this 29 day of March, 20 21.


Signature, Notary Public

My Commission expires: Feb 18, 20 21



**MINUTES
SPECIAL CALLED MEETING
CITY OF DAWSONVILLE CITY COUNCIL
G.L. Gilleland Council Chambers on 2nd Floor
Friday, April 2, 2021
9:00 A.M.**

1. **CALL TO ORDER:** Mayor Eason called the meeting to order at 9:00 am.
2. **ROLL CALL:** Present were Councilmember John Walden, Councilmember Mark French, Councilmember Stephen Tolson, City Attorney Kevin Tallant, City Manager Bob Bolz and Deputy City Clerk Tracy Smith. Councilmember Phillips was not present.
3. **INVOCATION AND PLEDGE:** Invocation and Pledge were led by Councilmember Walden.
4. **ANNOUNCEMENTS:** None
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by S. Tolson; second by J. Walden. Vote carried unanimously in favor. (3-0)
6. **PUBLIC INPUT:** None

EXECUTIVE SESSION

Attorney Tallant stated he received an update from the County late last night and since there has not been enough time to review and discuss with the Mayor and Council, he recommends retiring to executive session to discuss the matter.

At 9:04 am a motion to close regular session and go into executive session for pending and/or potential litigation was made by J. Walden; second by S. Tolson. Vote carried unanimously in favor. (3-0)

At 9:24 am a motion to close executive session was made by M. French; second by J. Walden. Vote carried unanimously in favor. (3-0)

BUSINESS

Motion to resume regular session was made by M. French; second by S. Tolson. Vote carried unanimously in favor. (3-0)

7. **CONSIDERATION OF ADDITIONAL ACTION RELATED TO SPLOST VII:** Mayor Eason stated based on the information received from the County, the City has not been given room for negotiation and despite wanting to resolve the issue amicably, it does not appear the County desires to work with the City.

Motion made by M. French to accept the IGA as presented and forego further consideration of legal action. Motion dies due to lack of a second.

Motion made by S. Tolson to reject the IGA as presented and authorize the City Attorney to proceed with legal action to set aside the SPLOST; second by J. Walden. Councilmember French expressed his opinion stating he feels this is a mistake and in doing so the citizens are not being served to the best of the Council's ability. Councilmember Tolson expressed his concern for the illegal taxation of our citizens and stated his ethical and moral compass is guiding him to work harder to get what the citizens deserve. Councilmember French further stated the County offered an IGA that if approved would settle the issue of legality and in not approving the IGA he anticipates a lengthy and expensive legal process. Mayor Eason stated we have met with the County and their legal counsel to try and resolve the issues but to no avail. Motion carried 2-1-0; two in favor (Tolson, Walden) with one opposed (French) and one absent (Phillips).

ADJOURNMENT

At 9:31 a.m. a motion to adjourn the meeting was made by S. Tolson; second by J. Walden. Vote carried unanimously in favor.

**MINUTES
SPECIAL CALLED MEETING
CITY OF DAWSONVILLE CITY COUNCIL
G.L. Gilleland Council Chambers on 2nd Floor
Friday, April 2, 2021
9:00 A.M.**

Approved this 19th day of April 2021.

By: CITY OF DAWSONVILLE

Mike Eason, Mayor

Caleb Phillips, Councilmember Post 1

Stephen Tolson, Councilmember Post 2

John Walden, Councilmember Post 3

Mark French, Councilmember Post 4

Attested: _____
Beverly A. Banister, City Clerk

STATE OF GEORGIA
COUNTY OF DAWSON

AFFIDAVIT OF THE CITY OF DAWSONVILLE MAYOR AND COUNCIL

Mayor Michael Eason, Councilmember John Walden, Councilmember Caleb Phillips, Councilmember Stephen Tolson, and Councilmember Mark French; being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1. The City of Dawsonville Council met in a duly advertised meeting on April 2, 2021.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 9:04 a.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law: (check all that apply)

Consultation with the City Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);

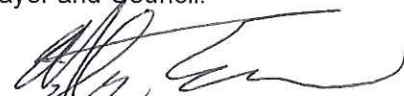
Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and _____;

Discussion of future acquisition of real estate as provided by O.C.G.A. § 50-14-3(b)(1);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City officer or employee as provided in O.C.G.A. § 50-14-3(b)(2);

Other _____ as provided in: _____.

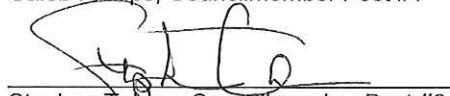
This 2nd day of April 2021; By the City of Dawsonville, Mayor and Council:



Mike Eason, Mayor

absent

Caleb Phillips, Councilmember Post #1



Stephen Tolson, Councilmember Post #2

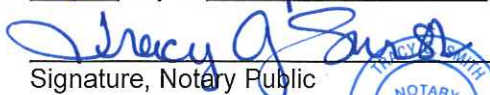


John Walden, Councilmember Post #3



Mark French, Councilmember Post #4

Sworn to and subscribed before me this
2 day of April, 2021.



Signature, Notary Public



My Commission expires: _____
Tracy G. Smith
NOTARY PUBLIC
Dawson County, Georgia
My Commission Expires
August 13, 2021



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7b

SUBJECT: APPROVE TO RATIFY LOCAL MAINTENANCE & IMPROVEMENT GRANT SAFETY ACTION PLAN (LMIG-SAP)

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: Annual Budget Capital Budget Other _____

Budget Amendment Request from Reserve: Enterprise Fund General Fund

PURPOSE FOR REQUEST:

TO REQUEST APPROVAL TO RATIFY THE APPLICATION FOR THE FY 2021 LMIG-SAP APPLICATION AS PRESENTED AND TO APPROVE THE 30% MATCH OF \$9,356.76 TO BE PAID OUT OF THE FY2021 BUDGET

HISTORY/ FACTS / ISSUES:

- **OPPORTUNITY PROVIDED BY GDOT FOR SUPPLEMENTAL LMIG FUNDING SPECIFICALLY FOR SAFETY IMPROVEMENTS**
 - **TIME SENSITIVE REQUEST RECEIVED ON 03/22/2021 WITH A DEADLINE OF 04/15/2021**
 - **PROJECT INCLUDES RESTRIPING, INSTALLING CROSSWALKS, STOP BARS AND STREET SIGNS FOR VARIOUS CITY STREETS**
 - **FY 2021 LMIG-SAP FUNDING, INCLUDING 30% MATCH IS \$31,189.21**
-

OPTIONS:

APPROVE, AMEND OR DENY

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Trampas Hansard, Public Works Director

415 Highway 53 E. Suite 100
Dawsonville, Georgia 30534



(706) 265-3256
Fax (706) 265-4214
www.dawsonville-ga.gov

April 13, 2021

GDOT Gainesville District 1 Office
Attn: Jeramy Durrence
1475 Jesse Jewell Pkwy NE
Suite 100
Gainesville, GA 30501

Dear Mr. Durrence:

The City of Dawsonville has completed the application for the FY 2021 LMIG-SAP Program. The project that the City Council has approved is to lay out and stripe in thermoplastic approximately (22) crosswalks, install (34) stop bars, restripe the entire length of (12) roads and install (61) 9" street signs all on various City streets as detailed in the project report. This project is anticipated to cost approximately \$31,189.21 and is intended to start in May 2021.

The status of our previous funding is as follows:

The City is rolling over the regular FY 2021 LMIG funding and combining it with the FY 2022 LMIG funding as previously approved by GDOT.

The status our LMIG funding for the last threew (3) fiscal years is as follows:

- 2018 – 100% complete. Statement of Final Project Expenditures has been submitted.
- 2019 & 2020 – Combined funding; 100% complete. Statement of Final Project Expenditures has been submitted.

Please do not hesitate to contact the office if anything further is required.

Sincerely,

Mike Eason
Mayor

ME:bab

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 20²¹
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

LOCAL GOVERNMENT INFORMATION

Date of Application: 04/14/2021

Name of local government: City of Dawsonville

Address: 415 Hwy 53 E, Suite 100 Dawsonville, GA 30534

Contact Person and Title: Trampas Hansard, Public Works Director

Contact Person's Phone Number: (706) 531-6454

Contact Person's Fax Number: (706) 265-4214

Contact Person's Email: roads@dawsonville-ga.gov

Is the Priority List attached?

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Mike Eason (Name), the Mayor (Title), on behalf of City of Dawsonville (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 20²¹**

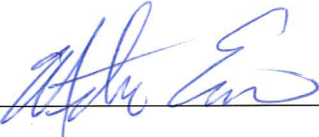
LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

100707

E-Verify Number

 (Signature)
Mike Eason (Print)

Sworn to and subscribed before me,

This 14 day of April, 2021.

Mayor / Commission Chairperson

April 14, 2021 (Date)

LOCAL GOVERNMENT SEAL:

In the presence of:


NOTARY PUBLIC

My Commission Expires: 07.18.2024

NOTARY SEAL:



Road Name	Beginning	Ending	Length (Miles)	Description of Work	Project Cost	Project Let Date
Academy Ave			2350'	Layout and stripe in thermoplastic: (1) crosswalk and (4) stop bars Restripe entire length of road. Install (7) 9" street signs to safety	Approximately \$31,189.21 total project cost	On or about May 1, 2021
Maple Street				Layout and stripe in thermoplastic: (4) stop bars Install (6) 9" street signs to safety		
W 3rd Street (Lloyd Seay)			228'	Layout and stripe in thermoplastic: (1) crosswalk and (2) stop bars Restripe entire length of road. Install (4) 9" street signs to safety		
W 2nd Street (Roy Hall)			1470'	Layout and stripe in thermoplastic: (1) crosswalk and (2) stop bars Restripe entire length of road. Install (4) 9" street signs to safety		
W 1st Street (Raymond Parks)			350'	Layout and stripe in thermoplastic: (1) crosswalk and (2) stop bars Restripe entire length of road. Install (4) 9" street signs to safety		
E 1st Street (Bill Elliott)			305'	Layout and stripe in thermoplastic: (1) crosswalk and (2) stop bars Restripe entire length of road. Install (4) 9" street signs to safety		
E 2nd Street (Bernard Long)			215'	Layout and stripe in thermoplastic: (1) crosswalk and (1) stop bar Restripe entire length of road. Install (4) 9" street signs to safety		
E 3rd Street (Gober Sosebee)			800'	Layout and stripe in thermoplastic: (1) crosswalk and (1) stop bar Restripe entire length of road. Install (4) 9" street signs to safety		
E 4th Street (Ted Chester)			160'	Layout and stripe in thermoplastic: (1) crosswalk and (1) stop bar Restripe entire length of road. Install (2) 9" street signs to safety		
Stegall Place			2115'	Layout and stripe in thermoplastic: (1) stop bar Restripe entire length of road. Install (1) 9" street sign to safety		

FY 2021

LMIG PROJECT REPORT

COUNTY / CITY

Dawsonville

Road Name	Beginning	Ending	Length (Miles)	Description of Work	Project Cost	Project Let Date
Shoal Creek Rd				Layout and stripe in thermoplastic: (2) crosswalks Install (2) 9" street signs to safety		
Allen Street			3,000'	Layout and stripe in thermoplastic: (3) crosswalks and (1) stop bar Restripe (3) speedtables with crosswalks. Restripe entire length of road. Install (2) 9" sign streets to safety.		
Perimeter Road				Layout and stripe in thermoplastic: (2) crosswalks and (1) stop bar Install (2) 9" street signs to safety		
Howard Avenue			300'	Layout and stripe in thermoplastic: (1) crosswalk and (2) stop bars Restripe entire length of road. Install (4) 9" street signs to safety		
Howser Mill Road				Layout and stripe in thermoplastic: (1) stop bar Install (2) 9" street signs to safety		
Burts Crossing Drive				Layout and stripe in thermoplastic: (1) crosswalk and (1) stop bar Install (1) 9" street sign to safety		
Richmond Drive				Layout and stripe in thermoplastic: (1) crosswalk and (1) stop bar Install (1) 9" street sign to safety		
Tucker Avenue			960'	Layout and stripe in thermoplastic: (1) crosswalk and (3) stop bars Restripe entire length of road. Install (1) 9" street sign to safety		
Memory Lane				Layout and stripe in thermoplastic: (2) crosswalks and (2) stop bars Install (3) 9" street signs to safety		
Main Street				Layout and stripe in thermoplastic: (1) crosswalk and (1) stop bar Install (3) 9" street signs to safety		



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 7c

SUBJECT: APPROVE VEHICLE PURCHASE FOR WATER/SEWER DEPARTMENT

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO REQUEST APPROVAL FOR A 1500 SERIES CREW CAB 4X4 TRUCK FOR THE WATER/SEWER DEPARTMENT IN THE AMOUNT OF \$27,995.00 TO BE PURCHASED THROUGH THE GEORGIA STATEWIDE CONTRACT WITH JACKY JONES

FUNDING SOURCE: FY2021 WATER/SEWER CAPITAL BUDGET

HISTORY/ FACTS / ISSUES:

THE FOLLOWING BIDS WERE OBTAINED:

- DON JACKSON \$38,195.00
- JACKY JONES \$27,995.00 (GA STATEWIDE CONTRACT)
- JOHN MEGEL \$35,420.00

VEHICLE PURCHASE HAS ALREADY BEEN INCLUDED IN THE FY2021 W/S CAPITAL BUDGET

OPTIONS:

APPROVE, DENY OR TABLE

RECOMMENDED SAMPLE MOTION:

STAFF RECOMMENDS PURCHASE OF VEHICLE UTILITIZING THE STATEWIDE CONTRACT

REQUESTED BY: Jacob Barr, Utilities Crew Chief



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 8

SUBJECT: EMPLOYEE RECOGNITION

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO RECOGNIZE AND PRESENT THE FOLLOWING:

- MARCH 2021 EMPLOYEE OF THE MONTH – DAVID PICKLESIMER
- EMPLOYEE OF THE FIRST QUARTER – DAVID PICKLESIMER
- APRIL SERVICE AWARDS
 - i. BLAKE CROFT – 5 YEARS
 - ii. TRAMPAS HANSARD – 13 YEARS
 - iii. TRACY SMITH – 4 YEARS
- PROCLAMATION – ADMINISTRATIVE PROFESSIONALS WEEK

HISTORY/ FACTS / ISSUES:

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager



Proclamation

Administrative Professionals Week

April 18-24, 2021



WHEREAS, administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations;

WHEREAS, administrative professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for their organizations; and

WHEREAS, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities, and most importantly, have the willingness to learn and accept new challenges; and

WHEREAS, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and has been sponsored by the International Association of Administrative Professionals since 1952;

NOW, THEREFORE, I, Mike Eason, Mayor of the City of Dawsonville, do hereby proclaim the week of April 18-24, 2021 as Administrative Professionals Week.

In Witness Whereof, I have set my hand and seal this 19th day of April, 2021.

Mike Eason, Mayor

ATTEST:

Beverly Banister, City Clerk





DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 9

SUBJECT: SPECIAL EVENT WITH ALCOHOL – CHAMBER OF COMMERCE GALA

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # _____

- Funds Available from: _____ Annual Budget: _____ Capital Budget _____ Other _____
 Budget Amendment Request from Reserve: _____ Enterprise Fun: _____ General Fund

PURPOSE FOR REQUEST:

TO REQUEST APPROVAL FOR THE ALCOHOL PERMIT APPLICATION FOR THE CHAMBER OF COMMERCE GALA TO OBTAIN A STATE SPECIAL EVENT ALCOHOL PERMIT

HISTORY/ FACTS / ISSUES:

- **SPECIAL EVENT – CHAMBER OF COMMERCE GALA**
- **ALCOHOLIC BEVERAGES TO BE SERVED AT THE GRHOF**
- **MAY 1, 2021 FROM 6:00 PM – 10:00 PM**
- **ENTRANCES WILL BE STATIONED WITH A DEPUTY OR VOLUNTEER TO PREVENT ALCOHOL FROM LEAVING THE BUILDING**
- **CITY MANAGER APPROVES PLAN SUBMITTED AND RECOMMENDS APPROVAL**

OPTIONS:

RECOMMENDED SAMPLE MOTION:

APPROVE, DENY OR POSTPONE

REQUESTED BY: Bob Bolz, City Manager

RECEIVED
APR 01 2021

CL# 4746

APR 01 2021



City of Dawsonville
415 Highway 53 East Suite 100
Dawsonville, Georgia 30534
Phone: (706)265-3256
Email planning@dawsonville-ga.gov
Website: www.dawsonville-ga.gov

**City Special Event
Alcohol Permit Application
One per Event**

Application MUST be received a minimum of 10 days prior to the event with all documentation included. Permit MUST be picked up and displayed at the event along with State of Georgia Special Event Alcohol License. All requirements of Chapter 3 of Dawsonville's Code of Ordinances (municode.com) and State law must be complied with. Notice will be provided to Dawson County Sheriff's Office.

Type of License:	Fee	Date Received
Special Event Alcohol Permit	\$50	4/1/2021

INFORMATION: Contact Person: Dustin Heard or Jessica Grigsby Phone# 706-265-6278
 Name of Organization: Dawson County Chamber
 State Special Event Alcohol License # _____ (may be filled in later if City permit obtained first; copy must be provided prior to event)
 Address: 44 Commerce Dr. Phone# 706-265-6278
 City: Dawsonville State: GA Zip: 30534
 Email Address: j.grigsby@dawson.org Web Address: https://www.dawsonchamber.org

LOCATION OF EVENT: Contact Person at Location: Dustin Heard or Jessica Grigsby
 Location Name: Racing Hall of Fame
 Address: 415 Highway 53 E Phone# 706-244-7883
 City: Dawsonville State: GA Zip: 30534 Fax# _____

EVENT INFO: Date(s): 5/1/2021 Time: Start: 6pm a.m. / p.m. End: 10 a.m. / p.m.
 Type of Event GALA
 # of Participants Expected 225 Alcohol to be served: Inside Outside

The following documents must be attached in order to process this application:

- Operational Plan
- Copy of servers' permits

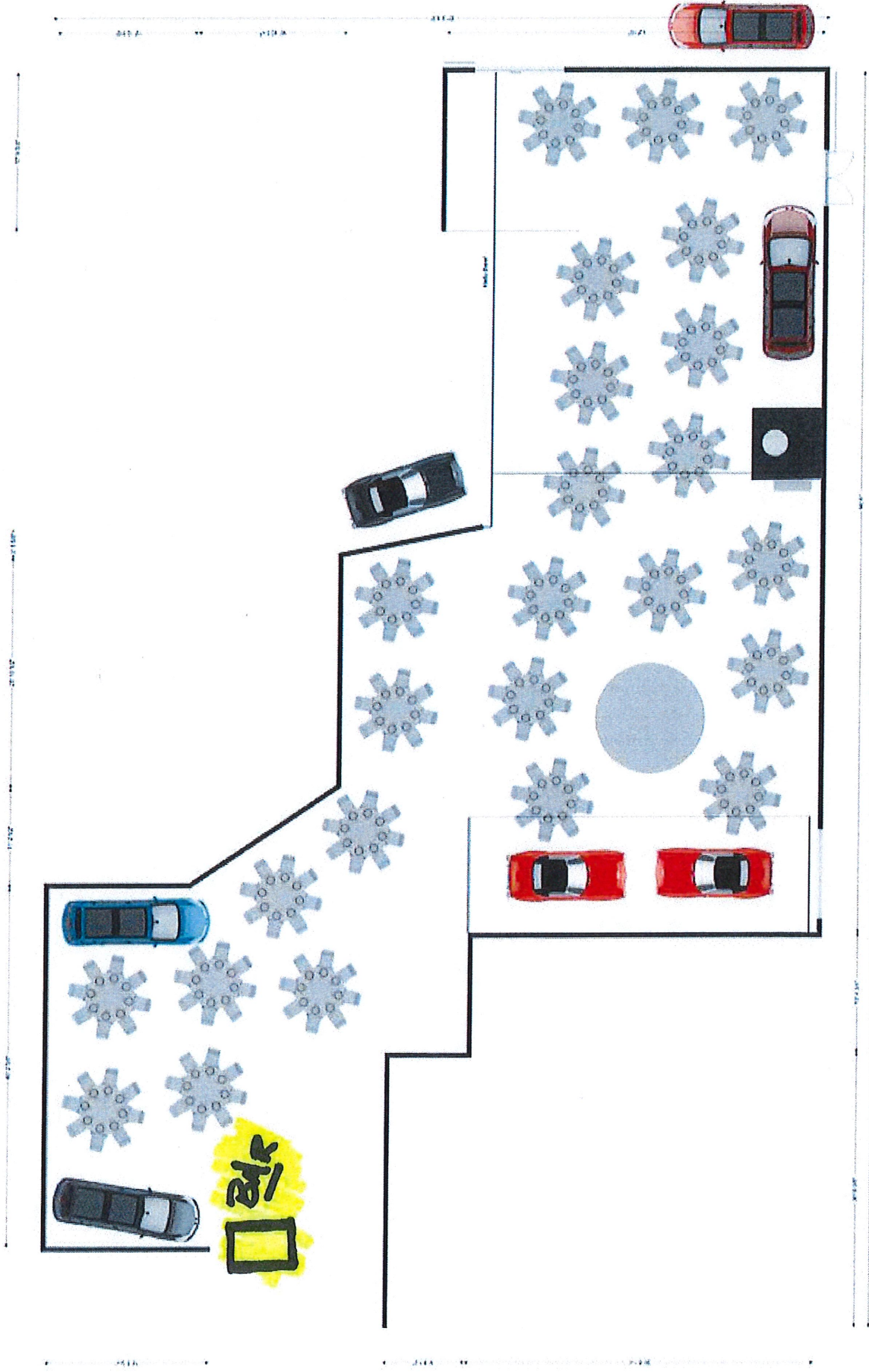
OATH: I, Mandy Power, do solemnly swear, subject to the penalties of false swearing, that the information contained in this application is true and correct. In addition, I agree to abide by the rules and regulations of the City of Dawsonville's Alcohol Ordinance. I further understand that I am responsible for providing, at my own expense, the necessary licensed servers, security and emergency services

Mandy Power 3/31/21
 Applicant's Signature Date

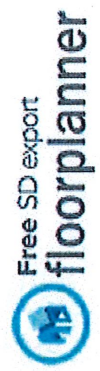
FOR OFFICIAL USE ONLY:
 Completed Application Date: 4/1/2021 Amount Paid \$ 50.00 Check # 4746 / Cash Received by SPZ RB
 Copy of State Alcohol License Received Operational Plan Received Servers' Permits Received Sheriff Notified 4/14/2021
 Approved by City Manager See Email Date 4/1/21 Special Event Alcohol Permit Issued _____

GALA

EVENT DATE: MAY 1ST, 2021



ALCOHOL SERVED 6:00 pm - 10:00 pm
ENTRANCES GUARDED
ALCOHOL SERVED INSIDE



THE BOARD OF DIRECTORS OF THE
DAWSON COUNTY CHAMBER OF COMMERCE
CORDIALLY INVITES YOU TO THE

24TH ANNUAL
Gala

SATURDAY, MAY 1, 2021
SIX O'CLOCK IN THE EVENING
GEORGIA RACING HALL OF FAME MUSEUM
415 GEORGIA 53 | DAWSONVILLE, GEORGIA 30534

RSVP NO LATER THAN APRIL 21ST
DAWSONCHAMBER.ORG OR MEMBER PLUS APP
706-265-6278 OR J.GRIGSBY@DAWSON.ORG

TICKETS ARE \$75 PER PERSON OR \$600 FOR A TABLE OF EIGHT
MASK REQUIRED

Presenting Sponsor

Hospitality Sponsor



Medical Plaza 400
a service of
Northeast Georgia Health System



**ASSOCIATED
CREDIT UNION**



**DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 10**

SUBJECT: **BUDGET AMENDMENT - DEPUTY SHERIFF CITY PATROL**

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund General Fund

PURPOSE FOR REQUEST:

TO DISCUSS CONSIDERATION OF TWO DEPUTY SHERIFF POSITIONS FOR CITY PATROL.

CONSIDERATION OF APPROVAL FOR A BUDGET AMENDMENT FOR TWO MONTHS (MAY AND JUNE) IN THE AMOUNT OF \$22,407.00 FROM GENERAL FUND RESERVES TO COVER SALARY AND BENEFITS FOR THE TWO POSITIONS

HISTORY/ FACTS / ISSUES:

- **TWO POSITIONS WILL GIVE THE CITY 12 HOUR COVERAGE FOR 7 DAYS A WEEK**
 - **NO CURRENT COVERAGE ZONES WILL CHANGE – STANDARD SHERIFF'S COVERAGE WILL CONTINUE TO BE 24/7 IN THE CITY**
 - **IGA WILL NEED TO BE DEVELOPED**
-

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Mike Eason, Mayor

DUTIES FOR DEPUTY ASSIGNED TO THE CITY

1. Patrol city streets, subdivisions, parks, Farmer's Market, City owned properties and utilities and other areas within the city jurisdiction limits for violations, such as, speeding, illegal parking and other criminal acts.
2. Assist City Code Enforcement and Animal Control personnel as needed in the performance of their duties.
3. Enforce City Rules, Regulations, Codes and Ordinances, such as, construction without permit, noise violations, nuisance violation, yard sale violations, illegal dumping, soil erosion, occupation and alcohol taxes and fees, and other violations providing a tool for quality of life issues..
4. Attend City Council, Planning Commission, Historic Preservation Commission and Downtown Development Authority Meetings
5. Be present for city sponsored special events, such as, Food Truck Night, Christmas Special Event, and other identified activities
6. Be an active presence in the city subdivisions, business areas, parks and other areas interacting with residents, business owners, visitors, etc.
7. Actively interact with users and be a presence in Main Street Park, Wallace Parks, and the Farmer's Market after school, during the summer, on nights and weekends.
8. Perform extra patrols as needed in response to heavy seasonal or special event traffic, residents on vacation, burglaries, vandalism, auto break-ins, and other crimes that periodically arise.
9. Assist with traffic control and management at city crew work projects.
10. Perform patrol and investigative duties while being a visual presence to deter crime and reduce traffic issues greatly increasing driver and pedestrian safety.
11. Attend training to prepare and maintain officers in their efforts to carry out enforcement of City Rules, Regulations, Codes and Ordinances.
12. Provide personalized service and positive interaction with citizens to increase the likelihood that the citizens know individual officers.
13. Be available for officers to check out suspicious circumstances/persons.
14. Increase the number of requests for non-criminal police assistance, such as, escorts, escorts, business, and residence checks, assisting motorists, and other community-oriented police activities.

**2021 BUDGET
PERSONNEL CHANGE REQUEST**

Department: Sheriff's Office Position Title: Sheriff Deputy (x 2)

Priority # _____ Request Type: New Full Time Position / Fund Frozen Positions

Salary Grade Requested: 15

Current Salary Amount (if existing position): _____

Additional Salary Requested: 41,546.23

Total Salary for Position: \$ 41,546.23

SALARY & BENEFIT COST CALCULATION

41,546.23	Salary Amount Requested	
3,178.29	Taxes	
2,077.31	Retirement	
20,273.16	Health Insurance	Total for 2 positions=
92.00	Life Insurance	\$ 134,441.98
54.00	Flex	
<u>67,220.99</u>	<u>Total Additional Personnel Costs</u>	

ADDITIONAL EQUIPMENT REQUESTED

****Do not add these estimated costs to your department's operating budget.**

EQUIPMENT DESCRIPTION <i>(Example: phone, computer, printer, uniform, gun, fire safety suit, etc.)</i>	ESTIMATED COST
Gun	
Bullet-proof Vest	
Computer	
Duty Belt	
Uniforms	

JUSTIFICATION

Please provide a short explanation of your request below.

Requesting to release existing positions.



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 11

SUBJECT: ADDITIONAL RETIREMENT PROGRAM

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # _____

Funds Available from: X Annual Budget _____ Capital Budget _____ Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

REQUEST ADDITIONAL EMPLOYEE BENEFITS

HISTORY/ FACTS / ISSUES:

CITY CONTRIBUTES 100% OF THE 1.5% OF EMPLOYEES PAY ON THE CURRENT RETIREMENT PROGRAM.

OPTIONS:

VARIOUS OPTIONS: CONTRIBUTION PERCENTAGE AND VESTING TIME

RECOMMENDED SAMPLE MOTION:

RECOMMEND UP TO 1.5% MATCH FROM THE CITY TO THE 401A, EMPLOYEE CONTRIBUTION WOULD DEPEND ON THE INDIVIDUAL.

REQUESTED BY: Robin Gazaway, Finance Administrator

Proposed additional GMA retirement benefit for employees

This retirement plan is through GMA just like the current retirement plan. This is concerning adding benefits for our employees with a 401A and 457 plans **in addition** to the GMA retirement plan we currently provide.

A **defined benefit plan**, most often known as a **pension**, is a retirement account for which your employer contributes all the money and promises you a set payout when you retire. This is what we currently have for City employees as the City contributes 1.5% of each employee's salary in this plan.

A **defined contribution plan**, like a 457, requires you to put **in** your own money, like a 401K. In order for the employee to get this City match benefit they will have to contribute to the 457 plan and the City will contribute to the 401A. The employee can contribute as much as they want according to IRS regulations.

We are proposing the City contribute (Matching the employee's contribution to their 457 up to 1.5% to the 401A plan. This would be a dollar for dollar match up to 1.5% of the employee's contribution.

We can do a five-year vesting period (no City funds will be allowed to be taken if an employee leaves) or we can do a progressive vesting period of 20% per year.

If every employee and Council member were to contribute the current amount the City could pay out would be as much as approximately \$18,000.00 annually. I have currently heard back from about 15 employees who said they would be interested in this program.

If you have any questions, please feel free to contact me.

Robin



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 12

SUBJECT: _____ **STAFF REPORT: CITY MANAGER** _____

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # _____ NA _____

Funds Available from: _____ Annual Budget _____ Capital Budget Other _____

Budget Amendment Request from Reserve: _____ Enterprise Fund _____ General Fund

PURPOSE FOR REQUEST:

TO PROVIDE PROJECT UPDATES

HISTORY/ FACTS / ISSUES:

SEE ATTACHED OUTLINE

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Bob Bolz, City Manager

CITY MANAGER'S REPORT – APRIL 14, 2021
FOR CITY COUNCIL MEETING APRIL 19, 2021

COVID: COVID numbers are improving but there remains much to be done. Staff continue our pandemic protocol and modified behavior. Several staff have begun or completed the vaccination process, and all are being encouraged to do so. We are allowing them to get their vaccination on work time. At this time, we have one employee out due to COVID. On March 31st, Governor Kemp issued three Executive Orders concerning COVID and the response to the pandemic. One extended Georgia's Public Health State of Emergency through April 30, 2021. His second EO extended EO 03.12.21.01 through April 7, 2021 and allowed certain government employees to get a COVID-19 vaccination without using sick or annual leave. His third EO, which went into effect on April 8, 2021 and will expire April 30, 2021, laid out detailed provisions to govern the ongoing Public Health State of Emergency. Summary of the key points and general highlights of this EO, include, eliminates the band on "Gatherings" of any size, eliminates Shelter-in-Place requirements, removes the critical infrastructure distinction and collapses all suggested measures into one main list, reduces any remaining distance requirements, everyone still encouraged to wear a mask when outside of their homes, and everyone is still required to practice sanitation in accordance with the guidelines purchased by the CDC.

American Rescue Plan: The City Manager and the Finance Administrator participate in weekly ARP webinars offered by GMA/NLC regarding the federal COVID relief American Rescue Plan. There is still not much information available. We anticipate around \$1MM for the city. We are still awaiting finalization of the rules and procedures to be followed as well as the amount we are to receive. Once those items are finalized, we will pass the information along.

GA Power ROW Work: The ROW clearing by GA Power via helicopter is complete and ground crews have started clean-up of debris.

Budget: FY22 Budget Development has begun in earnest with revenue forecasting and meetings with department heads. We have a two-step meeting process with DH's. The first meeting is a close review of actual expenses from FYs 2019, 2020, and 2021 YTD, as well as a discussion of wish lists and what ifs. These are complete. Revenue has been forecasted and next we sit down the second time and finalize their respective budget. Staff are researching retirement options for 401a or 457 accounts, anticipated insurance increase and the practicality of a COLA. As mentioned before, if any of the City Council or Mayor have issues/suggestions for budget consideration, please share them with Robin or me. FY21 Revenue continues to exceed forecast for both SPLOST and LOST. SPLOST VII preparations continue.

GRHOF/DHM: Tremendous improvement continues. We are pursuing cost estimate and bids for the design and construction in the space adjacent to the Pirkle Room converting it to a warming kitchen. An unveiling ceremony featuring two refurbished race cars is planned for Saturday, April 17th at 11 AM.

Refurbish of Burt Creek/Water Tower #2: On February 22nd, this project started and is now complete ahead of schedule.

Pothole Work: PW staff have filled potholes on Maple Street, the entrance to Burt's Crossing and on Shoal Creek. Once the weather stabilizes, a local paver will be doing some deep patch repairs as were done last year on Main Street and Memory Lane. We don't want to invest too much on Maple Street until the new townhouse construction that is underway, is complete.

Paving of JC Burt Road: The city and the county began a joint paving project on JC Burt Road. This road of shared jurisdiction was in dire need of paving. The city is purchasing the materials and the county is providing the labor to repair and repave this road. Milling and deep patch repairs have been carried out and with the water tower project complete, the final topcoat will be applied.

Paving Repairs to Main Street, Memory Lane & Jack Heard Street: Turnipseed has finalized the bid documents for advertisement for the paving of Main Street, Jack Heard and Memory Lane as we want to pave these at the same time if funding will be adequate. We will see how the bids come out.

Sidewalks: The sidewalk bid documents are complete and ready to bid out. We will see how these bids come out as well.

Meeting with Turnipseed Engineering: On April 1st, staff met with GBT's new President Kenny Green and VP in the Atlanta Office Lamar Rogers. It was a very productive meeting. Several topics, all very important, were discussed, including, WWTP (you will soon be getting a recommendation from Staff), generators for lift stations and wells, fine increase opportunities for our high strength wastewater ordinance, upgrade to radio-read meters, new well site, Flat Creek hydrology study, sidewalk additions, improvement of stormwater mitigation at Jack Heard, paving of Main Street, Memory Lane, and Jack Heard. We also discussed concerns for plan review turnaround time.

Main Street Park: Progress continues as we work to increase the amenities and operation of this wonderful addition to the city, including:

- The dog park has fencing and dog waste stations. We continue working with our Eagle Scout candidate to move this project along.
- The City Council approved the IGA for the walkway from Main Street Park to the library. We are awaiting word from the county.
- With approval by the City Council, fitness equipment has been ordered and delivered. In the coming weeks, staff will be preparing concrete pads and then installing the 14 fitness stations.
- With the City Council approval of the bids for two picnic shelters, the order was placed, and the materials have been received. We anticipate construction in the immediate future.
- We continue research regarding modular skate park equipment cost and hope to have a recommendation soon for this future amenity to Main Street Park.
- The City Council approved a fee structure for rental of the Farmer's Market pavilion, the two new picnic shelters and the covered area adjacent to the Main Street Park rest room. Signs have been ordered to enable reservation process as well as picnic tables for installation.
- The Eagle Scout candidate is moving forward with construction of a lending library that will be installed near the playground. It will be registered and will receive donated books from a

national registry as well as local people. We look forward to this project becoming reality.

- Reminder: May 7th Ribbon Cutting and Grand Opening of Main Street Park with food trucks and other activities from 4-8PM.

Farmer's Market: The City Council approved the lease for use of the facility for 2021 and it has been executed. The Amicalola Regional Farmer's Market will open Saturday April 17th from 8-12. After that, the market will be open every Saturday morning as well as from 3-7 PM on Wednesdays and Thursdays.

Bee City: GDOT does not allow erection of these signs on state ROW. Public Works is identifying where they can be located on city ROW, near our city limit signs.

Columbarium Niche: With the fatalities from COVID, the need for a niche to handle crematory remains has never been greater. Staff are developing cost estimates for such a facility. You will remember, we originally looked at creating such a facility on the bank side of the cemetery and costs were quite high. We now are considering recommendation of taking four cemetery plots and building a smaller niche there. We hope to have a recommendation soon. The estimated cost is \$62,000.00. Such a facility would meet a growing demand for placement of cremated remains.

Personnel:

- The Utility Department is still down one staff member, and we are working to rectify that in the next few weeks.
- We are moving forward with GMA recommendations. Additionally, we are actively seeking some summer laborers providing assistance to both Public Works and Utility Departments.

Leak Adjustments

<u>Date</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>	<u>Desc</u>
3/15/2021	31.38	42.35	73.73	Toilet leak



DAWSONVILLE CITY COUNCIL
EXECUTIVE SUMMARY FOR
AGENDA ITEM # 13

SUBJECT: STAFF REPORT: FINANCE ADMINISTRATOR

CITY COUNCIL MEETING DATE: 04/19/2021

BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from: Annual Budget Capital Budget Other

Budget Amendment Request from Reserve: Enterprise Fund General Fund

PURPOSE FOR REQUEST:

TO PRESENT FUND BALANCE AND ACTIVITY THROUGH MARCH 31, 2021

HISTORY/ FACTS / ISSUES:

SEE ATTACHED FINANCIAL REPORTS

OPTIONS:

RECOMMENDED SAMPLE MOTION:

REQUESTED BY: Robin Gazaway, Finance Administrator

CITY OF DAWSONVILLE, GEORGIA
GENERAL FUND
July 1, 2020 - March 31, 2021

0.67

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
REVENUES			
Taxes	\$ 1,235,050	\$ 1,340,079	108.50%
Licenses and permits	115,975	132,456	114.21%
Intergovernmental revenues	25,000	134,020	536.08%
Fees	269,200	243,386	90.41%
Other	<u>234,473</u>	<u>54,722</u>	<u>23.34%</u>
 Total revenues	 <u>1,879,698</u>	 <u>1,904,663</u>	 <u>101.33%</u>
EXPENDITURES			
Department:			
Council	99,215	73,284	73.86%
Mayor	21,380	13,278	62.10%
Elections	-	-	0.00%
Administration	739,865	599,750	81.06%
City Hall building	118,000	124,566	105.56%
Animal control	1,500	143	9.53%
Roads	537,517	447,074	83.17%
Parks	47,000	580,914	1235.99%
Planning and zoning	285,721	243,087	85.08%
Economic development	<u>29,500</u>	<u>34,000</u>	<u>115.25%</u>
 Total expenditures	 <u>1,879,698</u>	 <u>2,116,096</u>	 <u>112.58%</u>
 TOTAL REVENUES OVER EXPENDITURES		 (211,433)	
 Transfer in From Reserves		 <u>211,433</u>	
 NET CHANGE IN FUND BALANCE		 <u><u>-</u></u>	

CITY OF DAWSONVILLE, GEORGIA
WATER, SEWER, AND GARBAGE FUND
July 1, 2020 - March 31, 2021

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
REVENUES			
Water fees	\$ 680,000	\$ 575,185	84.59%
Sewer fees	794,000	672,091	84.65%
Garbage fees	203,500	169,722	83.40%
Miscellaneous	<u>205,310</u>	<u>218,202</u>	<u>106.28%</u>
 Total revenues	 <u>1,882,810</u>	 <u>1,635,200</u>	 <u>86.85%</u>
 EXPENDITURES			
Depreciation	574,000	309,762	53.97%
Garbage service	212,000	155,741	73.46%
Group insurance	85,056	67,073	78.86%
Insurance	38,200	13,439	35.18%
Interest	87,450	65,556	74.96%
Payroll taxes	22,752	17,378	76.38%
Professional	98,000	117,528	119.93%
Miscellaneous	52,500	28,173	53.66%
Repairs/supplies	187,500	165,736	88.39%
Retirement	17,000	18,792	110.54%
Salaries	297,402	230,148	77.39%
Technical services	66,000	76,089	115.29%
Utilities	<u>144,950</u>	<u>117,603</u>	<u>81.13%</u>
 Total expenditures	 <u>1,882,810</u>	 <u>1,383,018</u>	 <u>73.45%</u>
 INCOME (LOSS)		 <u><u>252,182</u></u>	

CITY OF DAWSONVILLE, GEORGIA

SPLOST

July 1, 2020 - March 31, 2021

SPLOST VI

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
REVENUES			
Taxes	1,062,750	1,225,792	115.34%
Interest	2,000	301	15.05%
Other	-	-	0.00%
	<u>1,064,750</u>	<u>1,226,093</u>	<u>115.15%</u>
EXPENDITURES (Capital Outlays)			
City hall acquisition	680,000	692,341	101.81%
Roads and sidewalks	375,750	74,733	19.89%
Public works equipment - roads	-	-	0.00%
Sewer projects	-	-	0.00%
Public works equipment - sewer	-	-	0.00%
Water projects	-	-	0.00%
Public works equipment - water	-	-	0.00%
Farmers market	9,000	6,785	75.39%
Parks and recreation	-	-	0.00%
	<u>1,064,750</u>	<u>773,859</u>	<u>72.68%</u>
TOTAL REVENUES OVER EXPENDITURES		452,234	
Transfer in From Reserves		<u>-</u>	
NET CHANGE IN FUND BALANCE		<u><u>452,234</u></u>	