

**MINUTES**  
**DAWSONVILLE DOWNTOWN DEVELOPMENT AUTHORITY**  
**G.L. Gilleland Council Chambers, City Hall 2<sup>ND</sup> FLOOR**  
**Monday, January 27, 2020**  
**5:30 P.M.**

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1. Meeting was called to order by Keith Stone at 5:34 pm.
2. **ROLL CALL:** Present were members Jamie McCracken, Keith Stone, Stephen Tolson, Tasha Howell and Kevin Hammond.
3. **INVOCATION AND PLEDGE:** Invocation and pledge led by Kevin Hammond.
4. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by K. Hammond; second by S. Tolson. Vote carried unanimously in favor.
5. **APPROVE MEETING MINUTES:**
  - a. September 30, 2019
  - b. October 21, 2019Motion to approve the minutes as presented made by S. Tolson; second by T. Howell. Vote carried unanimously in favor.
6. **APPROVE FINANCIAL REPORT:** Motion to approve the financial report as presented made by J. McCracken; second by S. Tolson. Vote carried unanimously in favor.
7. **2020 STRATEGIC PLAN PROJECTS UPDATES/DISCUSSION:** Tasha reported the Design Guidelines Committee met for the first time and was excited to hear the ideas discussed.
8. **MAIN STREET PARK WALKING TRAIL GRANT COMMITMENT:** Motion to ratify the approval to spend \$700 on a bench for the Main Street Park Trail Grant commitment made by S. Tolson; second by K. Hammond. Vote carried unanimously in favor.
9. **BOARD MEMBER'S TERMS EXPIRING – FEBRUARY 2020:** Keith reported Misti was no longer eligible when she moved her business out of the City and there is someone currently being vetted by the City. He also reported he is willing to serve another term. Both candidates will be appointed by City Council on February 3, 2020.
10. **APPOINT SECRETARY:** Discussion included having a staff member prepare the minutes and agendas so as not to place additional burdens on the volunteers of the DDA; however, an actual appointment of the secretary will be made once the Board has all of its members.  
  
Motion to postpone appointment until March 23, 2020 made by S. Tolson; second by K. Hammond. Vote carried unanimously in favor.
11. **GRANT APPLICATION REVISIONS/DISCUSSION OF CHECKLIST:** Keith And Steven reported the application and checklist was redone in order to streamline the process of the grant application and disbursement.
12. **CITY STAFF ANNOUNCEMENTS/REPORT:** None
13. **ANNOUNCEMENTS FROM PARTNER AGENCIES:** None

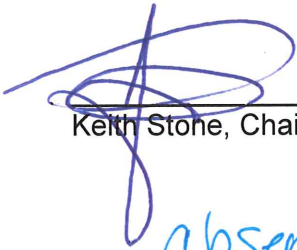
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14. **OTHER/NEW BUSINESS:** Mayor Eason reported that Main Street Park is nearing completion and the Farmer's Market will have vendors on Saturday morning starting in April.
15. **ADJOURN:** Motion made at 6:04 pm to adjourn by S. Tolson; second by T. Howell. Vote carried unanimously in favor.

*Minutes approved at the September 28, 2020 meeting:*

Signatures:

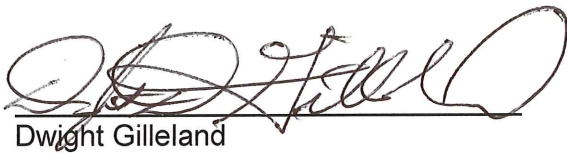


Keith Stone, Chair

*absent*

Kevin Hammond, Vice Chair

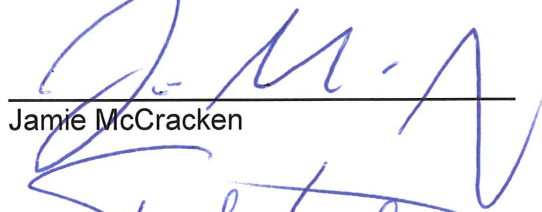
Tasha Howell, Treasurer



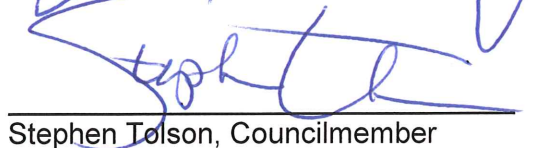
Dwight Gilleland

*absent*

Marsha Martel



Jamie McCracken



Stephen Tolson, Councilmember

