

**MINUTES**  
**HISTORIC PRESERVATION COMMISSION REGULAR MEETING**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Monday, August 28, 2023**

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1. **CALL TO ORDER:** Chairperson Angie Smith called the meeting to order at 5:30 p.m.
2. **ROLL CALL:** Present were Commission Members Heather Allen, Sarah Carte', Perry Bohn, William Turner, City Manager Bob Bolz, Director of Planning Jameson Kinley, Director of Downtown Development Amanda Edmondson, and Zoning Administrative Assistant, Stacy Harris.
3. **INVOCATION AND PLEDGE:** Invocation and pledge were led by Chairperson Smith.
4. **ANNOUNCEMENTS:** None
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by H. Allen; second by S. Carte'. Vote carried unanimously in favor.
6. **APPROVAL OF MINUTES:** Motion to approve the regular meeting minutes held on Monday, February 27, 2023, made by S. Carte'; second by H. Allen. Vote carried unanimously in favor.
7. **UPDATE ON SIGNAGE AT CIRCLE K – 74 HWY 9 NORTH:** Planning Director J. Kinley provided the commission members with a status update on the sign at Circle K in the downtown area. Mr. Kinley stated that the free-standing sign located next to Highway 53 E would be removed and filled with concrete. The digital markers will be placed on the gas pump canopy. Patterson Sign Group stated that work will start the week of September 11, 2023.
8. **UPDATE ON THE DCA HISTORIC SURVEY GRANT:** Director of Downtown Development A. Edmondson gave an update on the grant that was awarded from DCA regarding an updated Historic Survey. She stated that staff has drafted an RFP to solicit a qualified consultant to do the survey project. A committee will be put together, and she would like to extend an invitation to the members of the commission that would like to serve.

**ANNOUNCEMENTS:**

The HPC's next meeting date is Monday, October 23, 2023, at 5:30 p.m.

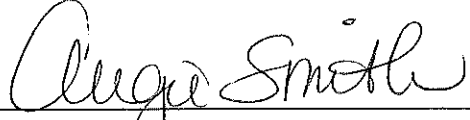
**ADJOURNMENT:**

Motion to adjourn the meeting at 5:43 p.m. was made by W. Turner; second by P. Bohn. Vote carried unanimously in favor.

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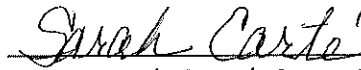
Approved this 5<sup>th</sup> day of December, 2023.




Angie Smith, Commission Chairperson



William Turner, Commission Member



Sarah Carte', Commission Member

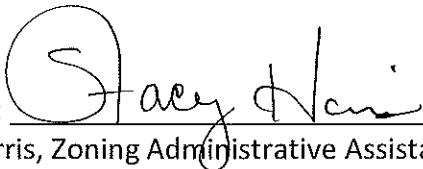


Heather Allen, Commission Member



Perry Bohn, Commission

Attested:



Stacy Harris, Zoning Administrative Assistant