

**MINUTES**  
**HISTORIC PRESERVATION COMMISSION REGULAR MEETING**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Tuesday, December 5, 2023**

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1. **CALL TO ORDER:** Chairperson Angie Smith called the meeting to order at 5:31 p.m.
2. **ROLL CALL:** Present were Commission Members Heather Allen, Sarah Carte', William Turner, City Manager Bob Bolz, Director of Downtown Development Amanda Edmondson, and Zoning Administrative Assistant Stacy Harris. Perry Bohn was absent from the meeting.
3. **INVOCATION AND PLEDGE:** Invocation and pledge were led by Chairperson Smith.
4. **ANNOUNCEMENTS:** Director Edmondson gave an update on the Certified Local Government Historic Preservation Fund Grant.
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by H. Allen; second by S. Carte'. Vote carried unanimously in favor.
6. **APPROVAL OF MINUTES:** Motion to approve the regular meeting minutes held on Monday, August 28, 2023, made by H. Allen; second by W. Turner. Vote carried unanimously in favor.

**PUBLIC HEARING**

7. **COA – C2400050:** Superior Arbor Management Inc. has requested a Certificate of Appropriateness to renovate the exterior of the single building; located at TMP D03 046, 61 Bill Elliott Street within the Historic District of Dawsonville. Public Hearing Date: Historic Preservation Commission on Monday, December 5, 2023.

Motion to open the public hearing made by S. Carte'; second by H. Allen. Vote carried unanimously in favor. Chairperson Smith conducted the public hearing. Ms. Harris provided a staff report for the request.

No one spoke in favor or opposition of the request.

Motion to close the public hearing made by W. Turner; second by H. Allen. Vote carried unanimously in favor.

Motion to approve COA – C2400050 made by H. Allen; second by S. Carte'. Vote carried unanimously in favor.

**UPDATES FROM PLANNING DEPARTMENT:**

8. **COMPLETION OF APPALACHIAN ARMORY AND OFF ROAD, INC – DOWNTOWN FAÇADE GRANT:** Ms. Harris stated that the façade improvements are complete, and the applicant has received the disbursement of the grant.
9. **COMPLETION OF CIRCLE K CANOPY:** Ms. Harris stated the Pattison Sign Group has completed the work on the Circle K canopy sign and removal of the free-standing sign in the DOT right way.

**ANNOUNCEMENTS:**

The HPC's next meeting date is Monday, February 26, 2024, at 5:30 p.m.

**ADJOURNMENT:**

Motion to adjourn the meeting at 5:48 p.m. made by S. Carte'; second by W. Turner. Vote carried unanimously in favor.

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*Approved this 22<sup>nd</sup> day of April 2024.*

  
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Angie Smith, Commission Chairperson

  
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William Turner, Commission Member

  
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Sarah Carte', Commission Member

  
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Heather Allen, Commission Member

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Vacant

Attested:   
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Stacy Harris, Zoning Administrative Assistant