

**City of Dawsonville**  
**August 26, 2019**  
**Regular Meeting of the Historic Preservation Commission**

Angie Smith, HPC Chairman, called the August 26, 2019 City of Dawsonville Historic Preservation Commission regular meeting to order at 5:30 p.m.

**Attendance:** Historic Preservation Commission Members present were Angie Smith, Heather Allen, Carrie Fallstrom. Brian Bliss was absent. Staff present were Planning Director Robbie Irvin, Zoning Administrator Nalita Copeland, and City Attorney Alex Myers. Council Member Mark French was also present.

**Invocation and Pledge:** Angie Smith gave the invocation and led the pledge.

**Approval of the Agenda:** Carrie Fallstrom motioned to amend today's agenda to add item 6 in order to discuss calling a special meeting; Heather Allen seconded; all were in favor to add item 6 to the agenda. Heather Allen motioned to approve the agenda, as amended; Carrie Fallstrom seconded; all were in favor.

**Approval of Minutes:** Carrie Fallstrom motioned to approve the minutes of the City of Dawsonville Historic Preservation Commission regular meeting held on June 24, 2019; Heather Allen seconded; all were in favor.

**Old Business:**

**Sign Ordinance Review:** The members discussed the proposed new sign ordinance in relation to the Historic District. Currently, all signs are approved administratively, including within the Historic District. Under the new proposed sign ordinance the HPC would approve all permanent signs within the Historic District. There was some discussion on whether or not to have specific guidelines for approval added or to leave it open for discretion with each application. The Commissioners can send their thoughts and suggestions to Angie Smith or Nalita Copeland, who will then forward the information to the City Attorney.

**HPC Vacancy:** Angie Smith spoke about the current vacancy on the board. If anyone knows of someone who resides in the City and is interested in serving, please submit their name to staff or a council member for vetting. Ideally, the person would have some background or knowledge of historic preservation, architecture, design, etc.

**New Business:**

**CA-08-2019-15:** Barbara Buchner has requested a Certificate of Appropriateness for exterior alterations to the building located within the Historic District of Dawsonville at 10 Ted Chester Street, on TMP D03 036.

Carrie Fallstrom motioned to open the public hearing for CA-08-2019-15; Heather Allen seconded; All were in favor; public hearing opened at 5:42 pm.

The applicant was not present.  
No one spoke in favor or against the request.

Carrie Fallstrom motioned to close the public hearing; Heather Allen seconded; the public hearing closed at 5:43 pm.

Heather Allen stated that she did not feel comfortable moving forward with the request without the applicant and would like more information. Other HPC members had questions as well. They would like to see renderings from the street at every angle of the building and would like to know what kind of materials will be used.

Heather Allen motioned to table the request until the next scheduled meeting on October 28<sup>th</sup>; Carrie Fallstrom seconded; All were in favor.

**Special Called Meeting discussion:** Angie Smith stated that there has been a request for a special called meeting by a business owner so that he can complete renovations to his building and open his business. He did not realize he would need a Certificate of Appropriateness until after the deadline. Following a brief discussion about dates and times, Carrie Fallstrom motioned to have a Special Called HPC meeting on September 30, 2019 at 6:30 pm; Heather Allen seconded; all were in favor.

**Chairman's Report:** Angie Smith stated that she would be attending the state HPC training being held in Rome Ga next month.

**Commissioners Reports:** Nothing additional.

**Announcements:**

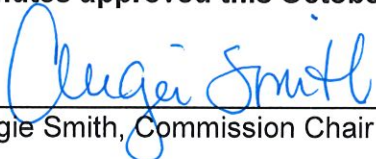
The City's next food truck night is September 6, 2019.

There will be a Special Called Meeting of the HPC on September 30, 2019 at 6:30pm.

The next regular meeting of the HPC is scheduled for Monday, October 28, 2019 at 5:30 p.m.

**Adjournment:** Commission member Carrie Fallstrom motioned to adjourn; Heather Allen seconded; Motion carried unanimously: Meeting was adjourned at 5:54 p.m.

**Minutes approved this October 28, 2019**

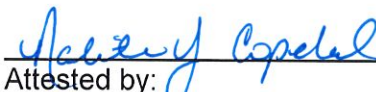
  
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Angie Smith, Commission Chair

  
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Carrie Fallstrom, Commission Member

  
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Brian Bliss, Commission Member

  
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Heather Allen, Commission Member

  
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Perry Bohn, Commission Member

  
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Attested by:  
Nalita Y. Copeland, Zoning Administrator