



City of Dawsonville
 415 Highway 53 East Suite 100
 Dawsonville, Georgia 30534
 Phone: (706)265-3256
 Website: www.dawsonville-ga.gov

**Hotel-Motel Excise
 Tax Report**

BUSINESS NAME: _____ City License # _____
 Address: _____ State License # _____
 Address: _____ Telephone: _____

MONTHLY PERIOD REPORTED: _____ , _____

Remit on or before the 20th day of the succeeding month to avoid penalty if received after the 20th.

1	Gross Rent collected by Operator during monthly period. ^(A)	\$
2	Amount of Gross Rent attributed to Permanent Residents ^(B)	\$
3	Exemptions as allowed by City Ordinance Section 11-59 ^(C)	\$
4	Total Taxable Rent (Subtract lines 2 and 3 from line 1.)	\$
5	Taxable Rent ^(D) Insert amount from line 4 here.	\$
6	Hotel-Motel Excise Tax (6.00%)	X .06
7	Gross Amount of Tax ^(E) (Multiply line 5 by line 6.)	\$
8	Operators Collection Fee Credit ^(F) Multiply the portion of line 7 that is more than \$3,000.00 by .005 <i>*Credit is only allowable if tax payment is not delinquent</i>	- \$
9	Penalty 1 1/2% ^(G) Penalty must be applied to reports received at City Hall after the 20th	+ \$
10	Make checks payable to "City of Dawsonville" (Subtract line 8 from line 7 / add line 9, if applicable)	\$
	Total Remitted ^(H)	

***Note: Reports received after the 20th of each month will be assessed a 1 1/2 % per month penalty as defined in the Taxation Ordinance – Article III Hotel-Motel Excise Tax. (Other fees apply after 90 days delinquent)**

I hereby certify that the information reported herein is true, correct and complete to the best of my knowledge.

 Print Name Telephone

 Signature Date

 Email Address

Numerical References from the Report

A	Rent, Operator, and Hotel are used as defined in the Taxation Ordinance – Article III Hotel-Motel Excise Tax. Gross Rent shall be defined as the total amount of consideration received for occupancy during a calendar month, without accounting for any credits, deductions, or exemptions, expressed as a monetary value.
B	Permanent Residents are those occupants as defined in in the Taxation Ordinance – Article III Hotel-Motel Excise Tax, whose continuous occupancy is greater than thirty (30) consecutive days. No tax need be collected from the 31 st day forward. However, rents paid by a permanent resident for the first thirty (30) days of occupancy are subject to the excise tax.
C	Any exemption defined in in the Taxation Ordinance – Article III Hotel-Motel Excise Tax Section 11-59 shall be listed on line 3 of the report.
D	Item 4 is the Taxable rent and shall be defined as the Gross Rent entered on Line 1 less any amounts entered in Line 2 and/or Line 3.
E	Gross amount of the tax shall be an amount equal to six percent (6%) of the Taxable Rent, as defined in item 4. Rate of levy is six percent (6%) and is defined in the Taxation Ordinance – Article III Hotel-Motel Excise Tax.
F	Operators Collection Fee allowed to Operators, as defined in the Taxation Ordinance – Article III Hotel-Motel Excise Tax, shall be equal to one-half percent (.5%) of that portion of gross tax reported on Line 7 which exceeds \$3,000.00 and if the report and remittance is received no later than the 20 th of each month.
G	Late Fee, as defined in the Taxation Ordinance – Article III Hotel-Motel Excise Tax, shall be equal to one and one-half percent (1 1/2%) of the Taxable Rent due if report and remittance are received after the 20th of each month.
H	The Total Gross Amount of the Tax entered on Line 10, less the collection fee credit, if applicable, or the addition of a penalty for late remittance, if applicable, shall be the amount of Tax which shall be remitted to the City of Dawsonville with this Report.