



City of Dawsonville

415 Highway 53 East, Suite 100
 Dawsonville, GA 30534
 (706) 265-3256

Zoning Amendment Checklist

- All applicable blanks filled out on application.
- Completed property owner authorization (notarized)
- Completed adjoining property owners form with names and addresses.
- Completed campaign disclosure form.
- Detailed **Letter of Intent** requesting rezone with **Conceptual Plan**.
- Documentation of **CURRENT** zoning of parcel in the City (provided by City Hall)
- Site plan information, as specified.
- Recorded survey(s) by a GA registered surveyor and recorded at the Court House (11x17 and 8.5x11)
- Legal description
- Completed DRI: Development of Regional Impact, if applicable (for greater than 125 new lots or units)
- Notice of R-A Adjacency form (notarized) (if applicable)
- Check, credit card or money order made payable to "City of Dawsonville".

The applicant, or designated agent, must attend the public hearings for the request to be considered. Failure to appear may result in denial.

Zoning Requested	Fee Schedule	*Per Acre Fee
AP	\$250.00 +	\$50.00 per acre
RA	\$500.00 +	\$50.00 per acre
R-1	\$250.00 +	\$50.00 per acre
R-2	\$250.00 +	\$50.00 per acre
R-3	\$350.00 +	\$50.00 per acre
R-3R	\$350.00 +	\$50.00 per acre
R-6	\$350.00 +	\$50.00 per acre
TB	\$500.00 +	\$50.00 per acre
PCS	\$350.00 +	\$50.00 per acre
O	\$500.00 +	\$50.00 per acre
CBD	\$500.00 +	\$50.00 per acre
NB	\$500.00 +	\$50.00 per acre
LI	\$500.00 +	\$50.00 per acre
HB	\$500.00 +	\$50.00 per acre
CIR	\$500.00 +	\$50.00 per acre
INST	\$500.00 +	\$50.00 per acre
Appeals & change of zoning conditions	\$500.00	
Site Plan	\$400.00	
Postponement, per occurrence	\$300.00	
Administrative fee	\$100.00	
Public Notice Certified Mail		**per adjacent property owner

*The fee for all rezoning applications regardless of zoning category is the base amount set forth in the table below plus \$50.00 per acre for each acre or part of an acre beyond one acre in the subject tract with a maximum fee of \$5,000.00 regardless of the number of acres involved. ****price is determined by USPS**



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**Zoning Amendment
Application**

Application#: _____

Applicant Name(s): _____

Address: _____ City: _____ Zip: _____

Cell Phone: _____ Email: _____

Signature(s) _____ Date _____

Property Address: _____

Directions to Property from City Hall: _____

Tax Map Parcel #: _____ Current Zoning: _____

Land Lot(s): _____ District: _____ Section: _____

Subdivision Name: _____ Lot # _____

Acres: _____ Current use of property: _____

Has a past request of Rezone of this property been made before? _____ If yes, provide ZA # _____

The applicant request:

Rezoning to Zoning category: _____ Conditional Use permit for: _____

Proposed use of property if rezoned: _____

Residential # of lots proposed: _____ Minimum lot size proposed _____ (Include Conceptual Plan)

Amenity area proposed _____, if yes, what _____

If Commercial: total building area proposed: _____ (Include Conceptual Plan)

Utilities:(utilities readily available at the road frontage): ___ Water ___ Sewer ___ Electric ___ Natural Gas

Proposed Utilities:(utilities developer intends to provide) ___ Water ___ Sewer ___ Electric ___ Natural Gas

Road Access/Proposed Access: (Access to the development/area will be provided from)

Road name: _____ Type of Surface: _____

- ◆ Failure to complete all sections will result in rejection of application and unnecessary delays.
- ◆ I understand that failure to appear at a public hearing may result in the postponement or denial of this application.

Signature of Applicant

Date

Office Use Only	
Date Completed Application Rec'd:	Amount Paid: \$ CK Cash CC
Date of Planning Commission Meeting:	Dates Advertised:
Date of City Council Meeting:	Rescheduled for next Meeting:
Date of City Council Meeting:	Approved by City Council: YES NO
Approved by Planning Commission: YES NO	Postponed: YES NO Date:

Property Owner Authorization

I / We _____ hereby swear that I / we own the property located at (fill in address and/or tax map & parcel #) _____ as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by the request.

I hereby authorize the person(s), or entity(ies) named below to act as the applicant or agent in pursuit of the rezoning requested on this property. I understand that any rezone granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application. The undersigned is aware that no application or reapplication affecting the same land shall be acted upon within 6 months from the date of the last action by the City Council.

Printed Name of Applicant or Agent _____

Signature of Applicant or Agent _____ **Date** _____

Mailing Address _____

City _____ State _____ Zip _____

Sworn and subscribed before me on this

_____ day of _____ 20____

Notary Public, State of Georgia

My Commission Expires: _____

Notary Seal

Application # ZA TMP#: _____

It is the responsibility of the applicant to provide a list of adjacent property owners. This list must include the name and address of anyone who has property touching your property or who has property directly across the street from your property. (Use additional sheets if necessary)

****Please note**** This information should be obtained at the Planning Office using the Tax Map Parcel Map listing any parcel(s) adjoining or adjacent to parcel where rezone is being requested.

TMP # _____ 1. Name(s): _____
Address: _____

TMP # _____ 2. Name(s): _____
Address: _____

TMP # _____ 3. Name(s): _____
Address: _____

TMP # _____ 4. Name(s): _____
Address: _____

TMP # _____ 5. Name(s): _____
Address: _____

TMP # _____ 6. Name(s): _____
Address: _____

TMP # _____ 7. Name(s): _____
Address: _____

Adjacent Property Owner notification of a zoning amendment request is required.

The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please have the additional sheet notarized also.

**Disclosure of Campaign Contributions
Applicant(s) and Representative(s) of Rezoning**

Pursuant to OCGA, Section 36-67 A-3. A, the following disclosure is mandatory when an applicant or any representation of application for rezoning has been made with two years immediately preceding the filing of the applicant's request for rezoning, campaign contributions aggregating \$250.00 or more to a local government official who will consider the application for rezoning.

It shall be the duty of the applicant and the attorney representing the applicant to file a disclosure with the governing authority of the respective local government showing the following:

1. Name of local official to whom campaign contribution was made:

2. The dollar amount and description of each campaign contribution made by the opponent to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.

Amount \$

Date:

Enumeration and description of each gift when the total value of all gifts is \$250.00 or more made to the local government official during the 2 years immediately preceding the filing application for rezoning:

Signature of Applicant / Representative of Applicant

Date

Failure to complete this form is a statement that no disclosure is required.

Notice of Residential-Agricultural District (R-A) Adjacency

Agricultural districts include uses of land primarily for active farming activities and result in odors, noise, dust, and other effects, which may not be compatible with adjacent development. Future abutting developers which are not in R-A land use districts shall be provided with this "Notice of R-A Adjacency" prior to administrative action on either the land use district or the issuance of a building or occupancy permit.

Prior to administrative action the applicant shall be required to sign this waiver which indicates that applicant understands that a use is ongoing adjacent to his use which will produce odors, noise, dust and other effects which may not be compatible with the applicant's development. Nevertheless, understanding the effects of the adjacent R-A use, the applicant agrees by executing this form to waive any objection to those effects and understands that his district change and / or his permits are issued and processed in reliance on his agreement not to bring any action asserting that the adjacent uses in the R-A district constitute a nuisance against local governments and adjoining landowners whose property is located in an R-A district.

This notice and acknowledgement shall be public record.

Signature of Applicant / Representative of Applicant

Date

Sworn to and subscribed before me on this

_____ day of _____ 20__.

Notary Public, State of Georgia

My Commission Expires: _____

Notary Seal