



**City of Dawsonville**  
 415 Highway 53 E. Suite 100  
 Dawsonville, GA 30534  
 Phone: (706)265-3256 Fax (706)265-4214

**Encroachment  
 Application / Permit**

**FEE: \$50.00** - Adjoining a single parcel/tract of land  
**\$100.00** - Adjoining two or more parcels/tracts of land  
**\$500.00** - City-wide

Permit # ENC-\_\_\_\_\_

**APPLICATION AND PERMIT FOR UTILITY FACILITY ENCROACHMENT AND / OR  
 ANY OTHER ENCROACHMENT ONTO CITY RIGHTS-OF-WAY OR CITY ROADS.**

Encroachment Location: \_\_\_\_\_ Parcel # \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Property Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_

For permission to construct, operate and maintain the following described project within the limits of right-of-way for the City Maintained Road known as: \_\_\_\_\_.

Location and description of utility or other type of encroachment to be installed:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

A detailed plan (drawing) of the project shall be shown on a separate sheet and attached to this application and shall be made a part of this application/permit.

The issuance of a right-of-way encroachment permit does not constitute an easement. This right-of-way encroachment permit is for the use on the right-of-way only. Any and all damage caused upon the right-of-way because of installation or relocation of the utility or other encroachment shall be the sole expense of the applicant or applicant's assigns. If the City of Dawsonville or its assigns makes improvements or changes to the right-of-way, then the applicant or applicant's assigns shall be required to relocate the utility or encroachment at the expense of applicant or applicant's assigns.

All utilities crossing the City Right-Of-Way shall be placed three (3) feet below top of roadbed, dry bored, and in casings (NO CUTTING INTO ROADWAY). Where City Right-Of-Way is ditch to ditch, applicant must obtain its own Right-Of-Way. All underground utilities shall be marked prior to beginning work. It is the responsibility of the applicant/utility owner to verify the limits of Right-Of-Way for the location of the facilities authorized hereby.

The utility or encroachment covered hereby shall be installed in accordance with the attached plan and subject to all City of Dawsonville regulations for the control and protection of City maintained roads and City Right-Of-Way. All disturbed areas of Right-Of-Way shall be returned to as good or better condition. **All work must be guaranteed for 18 months. Any deficiency found upon inspection will be at the expense of said utility company to repair or replace.**

If the City of Dawsonville undertakes to improve or relocate any portion of the City Maintained Road, the applicant/utility owner shall be solely responsible for the expense of removing or relocating the utility. Should the applicant fail to remove or relocate its facilities, upon due notice form the City of Dawsonville, the applicant/utility owner shall be liable for any extraordinary costs or damages incurred by the City of Dawsonville as a result thereof.

Utilities shall be placed according to specifications set forth by the City of Dawsonville's ordinances in place at the time of permit.

Applicant/utility owner must contact the City of Dawsonville at (706)265-3256 forty-eight hours prior to beginning work authorized by this permit. All work must commence within six (6) months of the date of approval of permit. Work, other than maintenance, shall be completed within one year of the date of approval of permit and must be inspected and approved by the City of Dawsonville upon completion.

Indemnification of the City of Dawsonville: The applicant, \_\_\_\_\_, shall indemnify and hold harmless the City of Dawsonville from loss by reason of damage or injury to person or property caused by or resulting from cutting or removing trees upon the right-of-way or from any other cause associated with the issuance of this permit, exclusive of damage caused by or resulting from intentional misconduct of the City of Dawsonville's representatives. Applicant shall defend, at Applicant's sole cost and expense, any lawsuit or claim resulting from any activity related to this permit. Applicant shall keep in force during the term of this permit a liability insurance policy or a bond in the sum of \$\_\_\_\_\_.

Special requirements – (Attached if applicable)

Permit requested this \_\_\_\_\_ day of \_\_\_\_\_, 20\_. The signing of this permit application commits the applicant to the Stipulations in the permit.

\_\_\_\_\_  
Applicant/Utility Owner

Recommendation for Approval: YES NO COMMENTS: \_\_\_\_\_

This permit is to be strictly followed and no work other than that specifically described is hereby authorized.

\_\_\_\_\_  
Mayor or Designee Date

To be reviewed and approved by the City Public Works Department after work has been completed:

The installation described on this permit form has been completed in accordance with the provisions of this permit and the plan attached hereto.

\_\_\_\_\_  
City Public Works Director Date

PLANNING USE ONLY: Fee Paid: Date \_\_\_\_\_ Check# \_\_\_\_\_

Work Beginning Date: \_\_\_\_\_ First Inspection Date: \_\_\_\_\_ by: \_\_\_\_\_

Final Inspection Date: \_\_\_\_\_ by: \_\_\_\_\_ Work Completed Properly: YES NO